



Mayor
Timothy Clark

Council President
Scott Harden

Councilors
Patricia Smith

Bruce Nissen

Mark Clark

**MEETING OF THE
WOOD VILLAGE CITY COUNCIL
September 11, 2018
MINUTES**

PRESENT: Council President Scott Harden, Councilors Mark Clark, and Bruce Nissen. City Attorney Jeff Condit, City Manager Bill Peterson, Acting Finance Director Yelena Shapovalov, Public Works Director John Niiyama, and interested parties.

ABSENT: Mayor Timothy Clark.

COUNCIL PRESIDENT HARDEN CALLED THE MEETING TO ORDER AT 6:00 PM.

CITIZEN COMMENTS (NON-AGENDA ITEMS)

There were none.

PARKS COMMISSION APPOINTMENT: MICHELLE ASIVIDO

The Council asked Asivido forward. Asivido introduced herself to the Council and stated that she lives at 24100 NE Treehill. Clark asked if she is still serving on the other boards listed in the application. Michelle stated that she is not, but volunteers at schools during the year, and may volunteer at her son's baseball games. Smith asked if she goes to the park often, and what she likes best about the park. Asivido stated that she goes to the park often, as well as other parks. Asivido stated that she likes the Donald Robertson Park because it is close, and has a lot of amenities for the kids.

Upon motion by Clark, Nissen and passing 4-0, Michelle Asivido was appointed to the Parks Commission.

PUBLIC SAFETY REPORT

Gates presented the August report and stated that there were 527 calls for service which is up from last month. Gates stated that there were 49 subject stops, which is also up from last month. Gates explained that there were 195 traffic stops which is up from the average of 130. Gates stated that some of the traffic stops were along Arata Road dealing with wrong way drivers. Gates explained that there have been 27 citations and one arrest from monitoring the one-way traffic on Arata from last month to today. Gates stated that the MCSO will continue to monitor the area.

Gates stated that even though the overall call trend line has been going down, there is an increase in the number of calls for service in east county. Gates stated that the recent increase in call may be

attributed to the increase in population. Gates stated that the MCSO is still able to retain a healthy ratio of self-initiated active compared to dispatched calls. Gates stated that he prefers to have more self-initiated over dispatched calls. As the workload of dispatched calls increase, the self-initiated calls will decrease.

Gate stated that there were 41 priority one and two call, and the average response time was 5 minutes and four seconds. Gates explained that is longer then the preferred response time and will research why the response time was not in the three to four minute range.

Smith stated that the MCSO does a great job, and there are more transients in the area. Gates stated that is correct, and the MCSO is aware of many of the transients and homeless individuals. Gates stated that the homeless camping has increased a lot in the past month, and the MCSO is working on strategies for corrective action.

The council thanked Gates for the service an report.

CONSENT CALENDAR

- a. Review of bills paid in August, 2018
- b. Contracts \$2,500 - \$50,000
 - Professional Pipe Services – Shea Liftstation Vactor and TV: \$4,709.33

Upon motion by Smith seconded by Nissen and passing 4-0, the Consent Calendar was approved.

RESOLUTION 34-2018 PARKS MASTER PLAN UPDATE

Niiyama presented the resolution and stated that the current Park Master Plan was adopted in late 2015. Niiyama stated that the population of the City continues to increase, which increases the need for more park services and park space for the community. Niiyama introduced David Sacamano a consultant who worked on the update. Niiyama stated that Sacamano helped with the current Maser Plan, and was brought in to work on the update.

Sacamano stated that the 2015 Master Plan process included a robust community involvement component, and many of the updates build on those comments. Niiyama stated that the draft update was presented to the Parks Commission, but there was not a formal recommendation made because there was not a quorum present. Niiyama stated that the majority of members present recommended the plan.

Niiyama explained that part of the update deals with the need to expand park options to help address the increasing population. Niiyama stated that there is also the goal of enhancing and protecting

natural areas and habitats. Niiyama stated that updating the Master Plan enables the City to pursue additional grants, and update the SDC index and fee schedule.

Sacamano stated that the first element of the update was a trail feasibility study for the Arata to Glisan trail that is in the current Master Plan. Sacamano stated that the trail is just over half a mile, and some site analysis was conducted to understand the challenges and opportunities of the project. Sacamano stated that there are some really nice areas along the proposed route, and the trail provides a nice pedestrian access and nature experience. Sacamano stated that the trail would be a low impact trail with a four to five foot wide woodchip path. Sacamano explained that other areas would need boardwalks as the trail goes over the wetlands areas. Sacamano stated that a quick cost estimate came in at about \$650,000.

David stated that the other elements of the update deal with specific updates to the Donald Robertson Park. Sacamano stated that the updates were generated by City staff, discussions with the Council, and new opportunities for the site. Sacamano stated that the updates include an enhanced trailhead, a futsal court, more refined entry improvements, enhancing the sports fields, and a skate park.

Sacamano stated that the park has a nice blend of active and passive recreational opportunities. Sacamano stated that the natural habitat enhancement project is an opportunity to increase the educational offerings in the park. Sacamano stated that the City has been very successful with integrating natural and educational elements within the park.

Sacamano stated that the existing park access at the end of Hawthorne includes about three acres of wooded area, and is underutilized. Sacamano stated that the idea is to help improve access from Hawthorne along the existing underutilized trailhead for the surrounding neighbors. The idea is to add some low intensity improvements to create a small secured parking area which includes barriers and gates, and provides trail access and way finding for park goers. Sacamano stated that this area includes access to a lot of nice outdoor amenities and natural features that are in keeping with the park, and the project is a low-cost way of expanding park amenities.

Sacamano stated that the images included in the Master Plan are conceptual images of the potential trailhead and parking areas. The idea behind the trailhead design was to limit tree removal and remain low impact. Sacamano stated that the design also supports the existing park maintenance area.

Sacamano stated that the City wanted to explore the addition of a futsal court because there is a potential to get funding to add a court. Sacamano stated that futsal is a modified version of soccer on a hard court, and is about control and footwork. The court would be located in the upper parking lot area adjacent to the picnic shelter. Smith asked where the parking would be relocated.

Sacamano stated that the current Master Plan removed that section of parking anyway, and the west parking lot has plans for expansion in the Master Plan as well.

Sacamano stated that the Gorge Hub is in the current plan, and the Master Plan update reflects the final designs. The focus is on the hub is wayfinding and place making. Sacamano stated that the hub not only offers items for travelers, but visual and practical enhancements for all park goers as well. Sacamano stated that the new plans also include large columns and gates for the entry.

Sacamano stated that the last item is the inclusion of a skate park which is located near the roadway. Sacamano stated that a skate park should be located near high visibility areas, and is a great draw into the park. Sacamano stated that it would be a smaller facility, but still a nice feature in the active area of the park.

Sacamano stated that that the Master Plan is a roadmap for the future, and all elements are simply placeholders. Sacamano explained that while some elements may be well along in the planning and design phase, more work is needed for others.

Niiyama presented cost estimates for the Master Plan. Niiyama explained that funding was allocated in the current budget to build the park entry enhancements, and some elements of the Gorge Hub. Niiyama stated that grant funding was also secured for the park irrigation enhancement project, and parts of the Hawthorne Trailhead and natural area improvement project.

Nissen asked about the cost difference, between the items presented in the staff report and the costs presented in the presentation. Niiyama stated that the report included just the construction estimate, and the presentation included the project estimate which includes design and engineering. Peterson stated that it is also important to note that construction costs are increasing dramatically at this time, and it is hard to predict what costs will be in the future.

Mark Clark asked if there is a five-year project plan or priority list. Niiyama stated that there is a five-year plan within the master plan. Harden asked which projects will qualify for SDC funds. Peterson stated projects that add capacity are eligible for SDC funding, and the capital improvement list and Park SDC will have to be updated if the Master Plan update is approved.

Smith stated that she understands that items such as the splash pad and other facilities may have high maintenance costs. Smith stated that she would like to know the ongoing and long term maintenance costs of these facilities. Smith stated that she is also not in favor of the Hawthorne improvement project, and stated that at the very least there needs to be a gate. Niiyama stated that there are plans for columns and gates similar to the main entry of the park. The gates would be closed each evening.

Upon motion by Mark Clark, seconded by Nissen and passing 4-0, the Parks Master Plan update was approved.

RESOLUTION 35-2018 RESIDENTIAL SPEED STUDY AND REDUCTION OF SPEED LIMITS

Niiyama resented the resolution. Harden asked why the Council should go through a speed reduction process when the results indicate that the majority of traffic in residential areas is already less than 20 mph. Niiyama stated that he is simply providing data and information, and the Council can choose how to proceed.

Harden asked if there is any data or information on the number of accidents that have been reduced from the jurisdictions that have reduced the speed from 25 to 20 mph. Niiyama stated that there is not a lot of data available as many jurisdictions have only recently lowered the residential speed. Mark Clark stated that the roadway design in the Original Village naturally reduces the speed of vehicles. Nissen agreed. Mark Clark stated that he remembers that speeding has been an issue in the Original Village, but that has not been an issue lately. Mark Clark stated that he is not in favor of the revised speed limits.

Harden stated that he likes numbers and more decision should be made by data. Harden stated that the other side to the argument is that \$5,000 is a small price to satisfy requests from citizens. Harden stated that the Riverwood area should be reviewed when the South Riverwood development is finished. Niiyama stated that part of the ongoing study is to include the Riverwood area once the construction is complete.

Niiyama presented examples of the new signs that would be installed if the speed is reduced. Nissen stated that he is not opposed to revisiting the issue when the Riverwood area has been completed. Nissen stated that he does not necessarily see any benefit as the speeds are already below 20 mph, and speeders will continue to speed through the neighborhoods.

Harden stated that he is in favor of postponing the issue to a later date when Riverwood can be included in the study. Nissen and Smith agreed. Mark stated that he would like to leave it all alone.

Upon motion by Harden, seconded by Mark Clark and passing 4-0, Resolution 35-2018 reducing residential speed limits was tabled for future consideration.

DISCUSSION: RECAP FROM 3-CITIES MEETING ON PLASTIC BAGS

Peterson presented the discussion on single use plastic bags. Peterson stated that a three-cities meeting occurred to discuss the potential to develop some kind of single use plastic bag approach.

Peterson stated that the purpose of the discussion is to explore options, answer questions, and the City of Fairview has requested the formation of an ad-hoc committee to further explore the issue.

Peterson stated that while Multnomah County has expressed interest in a plastic bag ban, it will not be acting on the issue. The same goes for Metro, and state legislation has not gone anywhere over the past couple of attempts. Peterson explained that Troutdale does not have any enthusiasm for the issue. Peterson stated that the item is not on Gresham's work plan, so it will not be taking any action either. Peterson explained that some of Fairview's elected officials want to move forward, and others do not. Peterson stated that the item is on the Council's Annual Performance Plan.

Peterson stated that Portland has had a single use plastic bag ban since 2011. Peterson stated that bag bans are also in place in most university towns such as Eugene, Corvallis, and Ashland. Peterson stated that bag bans are mixed nationally and internationally. Peterson explained that California's ban was narrowly passed with a 51-49% vote.

Peterson stated that the literature has established that single use plastic bags are more environmentally friendly than other alternatives other than not bagging at all. Peterson stated that the literature is attached in the background report. Peterson stated that the literature is from peer reviewed sources and is verifiable. Peterson explained that the literature was very surprising and mixed, and the issue is not environmental. Peterson stated that if the issue is related to issues with the trash stream or litter then it is a viable option to ban the bags.

Peterson stated that if single use bags are banned at grocery and retail stores, then the sale of other plastic bags such as garbage bags increases dramatically. Peterson explained that the total number of plastic bags in waste stream will increase as well. Peterson stated that the most effective way to deal with the issue is to calculate the actual cost to handle and dispose of the bags, and charge that amount for each bag. Peterson stated that a fee per bag tends to change consumer behavior.

Smith stated that if we are getting rid of plastic bags, why not get rid of all plastic bags. Harden stated that the average person uses around 300 bags a year, and a local ban would reduce consumption by a lot. Harden stated that even if garbage bags were used instead, the garbage bags would not end up as litter.

Harden stated that the staff report does not mention how the Council has already directed to move forward on this item through the APP. Peterson stated that was the intent of the first alternative which is to move forward on the issue regardless of the other regional players. Peterson stated that this item was developed based on the three-cities meeting, and the follow up requested by the City of Fairview.

Peterson stated that he needs three pieces of information. Peterson stated that he needs to know if the council wants to participate on the ad-hoc committee, follow through with an outright bag ban, or develop and explore other potential options.

Upon motion by Mark Clark, seconded by Harden and Failing 2-2 the motion to not appoint members to the ad-hoc committee and bring back an outright bag ban failed.

Upon motion by Harden, seconded by Nissen and passing 3-1 with Harden, Nissen, and Mark Clark Yea, and Smith nay the Council directed not to participate in the ad-hoc committee and to bring back a report on plastic bag bans and alternatives for consideration.

NITE OUT DEBRIEF

HR/Records Manager Greg Dirks presented the report. Dirks stated that the 20th annual event was held on Friday, July 20th. Dirks stated that the event was similar to previous events, and we were able to have Life Flight land at the event, and the shoot don't shoot activity was brought back under a new name and format. Dirks stated that the out of packet costs for the City were \$4,635. There were \$1,500 in direct donations, and there has been \$8,400 in community partner donations. The net costs to the City were \$3,135. Dirks stated that in-kind contributions included the food and beverages, volunteers, activities for kids, and waste service.

Dirks stated that the give-away item this year was soccer equipment for kids. Peterson stated that through the Play East recreation program we have discovered that equipment including shoes is a large barrier to participation in the programs. The Council suggested that shoes be researched as a potential future give away item.

Dirks stated that the new activity for the year was the Act React Challenge which replaced the Shoot Don't Shoot activity. Dirks stated that the new activity was created to help foster a better learning environment for participants, and was well received by the MCSO and participants. Dirks presented the list of sponsors and asked if there were any questions.

The Council thanked Dirks for the work on the event and the report.

DISCUSSION: TREE LIGHTING EVENT

Dirks presented the discussion and stated that there are several alternative ideas for the event this year. Dirks stated that due to the development of the City Hall property, it was not anticipated to hold the event at City Hall this year. Dirks explained that staff worked with the owners of the Town Center to consider holding the event in the Town Center plaza this year. Dirks stated that plans have not been finalized with the Town Center owners, and the event could still be at City Hall this year.

Dirks stated that the initial plans for the Town Center event include a 15-20 tree, an event canopy for the choir and refreshments, and then Santa would be roaming around the plaza area. Dirks stated that it may also be possible to have a roaming choir perform in the area stores prior to the event. Dirks stated that the Town Center ownership group indicated that they may be willing to pay for the tree.

Dirks stated that the event could also be held at City Hall, and would be very similar to last year since the large tree does not work. Smith asked if the star on the tree could still be lit even if the event were at the Town Center. Dirks stated that if the star still works it will be plugged in.

The Council directed that staff work to develop the tree lighting event at the Town Center, and still decorate City Hall.

EXECUTIVE SESSION: 192.660(2) (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Council entered into executive session at 7:50pm

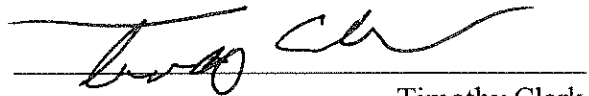
The Council reconvened into Regular Session at 8:33pm.

NEXT COUNCIL MEETING

Peterson stated that due to the League of Oregon Cities Conference, the next meeting will need to be moved from September 27th to the 25th. The Council agreed.

ADJOURN

With no further business coming before the Council, the Council adjourned at 8:35pm.



Timothy Clark
Mayor

10-9-18

Date

ATTEST:



Greg Dirks: City Recorder