

**MEETING OF THE
WOOD VILLAGE CITY COUNCIL
September 22, 2015
MINUTES**

PRESENT: Mayor Patricia Smith*, Council President Tim Clark, Councilors Scott Harden and Bruce Nissen, City Attorney Jeff Condit, City Manager Bill Peterson, Finance Director Peggy Minter, Public Works Director Mark Gunter, and interested parties.

ABSENT: Councilor Jimmy Frank.

COUNCIL PRESIDENT CLARK CALLED THE MEETING TO ORDER AT 6:00 PM.

CITIZEN COMMENTS

There were none.

CONSENT CALENDAR

- Proclamation: Red Ribbon Week
- Appointment: Richard Goldie to Portland Airport Community Advisory Committee (PDX CDC)

Upon motion by Harden, seconded by Nissen and passing 3-0, the Consent Calendar was approved.

PRESENTATION: METRO UPDATE – COUNCILOR SHIRLEY CRADDICK

Metro Councilor Shirley Craddick gave the presentation, and stated that she appreciates the time to speak with the Council. Craddick stated that she also wanted to thank Clark for all his work and efforts on MPAC. Craddick explained that she wanted to give the Council an update on what Metro has been doing the past few months, and what projects are in the works.

Craddick presented a matrix of how Metro works, and explained that Metro was created almost 40 years ago. Craddick stated that the Metro Board is elected directly by the people, which is unique for a regional government organization. Craddick explained that Metro was originally created to focus on land use issues and planning, but it has evolved over the years to include transportation, natural areas, job creation, and encouraging equity in the region.

Craddick stated that Metro also focuses on solid waste management, and explained that Metro takes responsibility for all solid waste disposal in the region. Craddick stated that Metro tries to dispose of as little as possible, and about 64% of the waste is recycled. Craddick stated that Metro is the MPO for the 25 area cities and three counties. That means that Metro is the pass through for all federal transportation dollars in the region.

Craddick stated that Metro deals with parks and natural areas, and has about 17,000 acres of natural areas, two boat ramps, and 14 cemeteries. Craddick explained that Metro also focuses on forests and farm lands by having an urban growth management plan. Metro wants to ensure that there is an abundance of urban, forest, and farmland in the region. Craddick stated that Metro is also responsible for major event venues like the Convention Center, Expo Center, P5, and the Zoo.

Craddick explained that Metro is in the early planning stages for a high capacity transit corridor. The plan is to connect Downtown Portland with East County all the way to Mt. Hood Community College. Craddick stated that

the line is being called the Education Line because it will link several schools and colleges along the route. The route will feature rapid transit buses which will be a first for the area. Craddick explained that there is still a lot of planning to do, but it is moving forward.

*Smith arrived at 6:11pm.

Craddick stated that Metro is working on reviewing and updating the Regional Transportation Plan. Craddick explained that the Regional Transportation Plan is reviewed and updated about every four years. The updated transportation plan will also link the transit plan to help ensure that both plans are combined to help ensure that transit options are expanded throughout the region. Craddick stated that the plan also helps maximize funding options to ensure that the region is getting the most benefit for every dollar.

Craddick stated that in a few weeks the Metro Council will decide on what to do with the Urban Growth Boundary. Craddick explained that the Urban Growth Boundary looks at the land availability for housing, industry, and job creation. Every city in the state has to go through the urban growth process, but Metro has that responsibility in this region. Craddick stated that the recommendation to the Metro Council is to not expand the Urban Growth Boundary at this time. The Urban Growth Report indicates that there is an adequate land supply for homes, jobs, and industry. Craddick explained that there are urban reserves set aside in all three counties, but because of litigation there is only land available in Washington County.

Craddick stated that the area cities worked together on the East Metro Connections plan, and now the three cities are working together on the Halsey Corridor project. Craddick explained that Fairview took the lead on the grant application, and the recommendation is to fund the project with an additional \$12,000 in support. Craddick stated that the Metro Council will vote on that item on Thursday, and there is great support from Metro on the project.

Craddick stated that funding for those types of grants comes from the construction excise tax which is .012% levied on new construction. The funds go to Metro, and then are redistributed throughout the region. Craddick explained that this last period saw an all-time high in collections of the taxes in seven area cities. Portland ranked the highest at over \$1 million, but Wood Village came in at second. Craddick stated that the other cities included Beaverton, Wilsonville and Lake Oswego.

Craddick stated that Metro is working on a solid waste roadmap to guide the region's future in solid waste management. The current landfill contract in Arlington expires in 2019, and Metro is looking at how solid waste can be handled in the future. Craddick explained that throwing garbage away is throwing away potential resources. Metro wants to look at how to collect and recycle more food and organic wastes from homes, restaurants, and grocery stores. Craddick explained that there is value in the organic waste to produce electricity, and the methane produced in the landfills contributes to greenhouse gas emissions. Craddick stated that there will always be a need for a landfill, but there might be better options in the future.

Craddick stated that Metro is looking to develop a parks and open areas system plan. Craddick explained that there are still grant opportunities for cities for the construction of regional trails. Craddick stated that Blue Lake Park is also going through a Master Plan process, and more information on how to get involved can be sent if the Council is interested.

Craddick stated that the Oregon Zoo just broke ground on their fifth major project. This project will build the conservation and education center. Craddick explained that other projects included a new water filtration system, a new veterinary clinic, and the expansion of the elephant land. The new elephant land will be open to the public this December.

Craddick presented a handout called the snapshot of the region. Craddick explained that the snapshot provides quick information about what is going on around the region in terms of housing and residents. Craddick stated that housing is becoming more difficult for people to find in the region, and more information can be found on Metro's webpage.

Craddick asked if there were any questions.

Smith asked about single family homes, and how they compare to multi-family homes. Craddick stated that there is a trend for more multi-family homes, and there is a shortage of them in the Portland area. Craddick explained that single family homes are still dominate in the region, and there could be a burst in the multi-family housing market. Harden asked about the statistics for housing, and if that only included the cost of housing and not food or other items. Craddick stated that is correct.

The Council thanked Craddick for the presentation.

PRESENTATION: FRATERNAL ORDER OF THE EAGLES REPORT

President of the Fraternal Order of the Eagles for Wood Village Carl Wilson presented the report. Wilson stated that he is proud to be here, and introduced the President of the Auxiliary Group Denise Kurtis. Wilson provided a handout of recent work completed by the Eagles. Kurtis stated that the local Eagles group has helped with various City events including the Easter Egg Hunt, Nite Out, and Clean Up Day. The Eagles have also put on a Veteran's Breakfast, and created food baskets for Thanksgiving and Christmas.

Kurtis stated that worldwide the Eagles contributed over \$750 million in charitable contributions, and about \$600,000 of that came from Oregon. Kurtis stated that the charitable project for Oregon was working to prevent teen cardiac arrest, and they were able to raise over \$36,000 for that cause. This year the focus is on supporting the Make a Wish Foundation.

Kurtis gave out their national newsletter which mentions the other projects that the Eagles have been working on around the nation. Kurtis stated that the group will be hosting a triathlon of bowling, laser tag, and video games to support homeless veterans in East County. The event costs \$20 per person, and all the proceeds will help veterans in this area. Kurtis stated that they are proud to be in the area, and to help with all the City's events. Smith asked how many veterans have been helped by the charity. Kurtis stated that she does not have the exact number, but it is around 300.

Wilson stated that on a national level, the Eagles have finished a \$25 million commitment to the University of Iowa for a new diabetes research center. Wilson stated that the City Council has been great to this Eagles group, and it is an honor to be part of a great organization. Wilson stated that the Eagles are working with the Multnomah County Sheriff's Office to put on activities for older youth in the area, and it would be great to get the City involved as well. Wilson thanked the Council for the opportunity to present and to serve the community.

Smith stated that the Council greatly appreciates all the activities and programs that the Eagles do for the area.

Peterson asked about the Concerts in the Park. Wilson stated that it grew a lot this year, but it might be more successful if it were on a Sunday afternoon. Wilson stated that this is the only City in the area doing concerts in the park, and it has great potential to grow.

The Council thanked Wilson and Kurtis for the presentation.

DISCUSSION: CONSIDERATION OF EARLY MARIJUANA SALES OPT OUT

Peterson presented the discussion and stated that there is a provision in the state law that grants cities the ability to opt out of early recreational marijuana sales. Peterson stated that the Council is familiar with measure 91 and the subsequent legislation. Peterson explained that there is a provision in the state law that will permit the sale of recreational marijuana in the interim period prior to the licensing of retail facilities.

Peterson stated that medical marijuana has been in place in Oregon for some time. The Council took action via a moratorium to hold off on medical marijuana facilities for one year, and then authorized the use as a conditional use in the Neighborhood Commercial Zone. Peterson stated that subsequent legislation authorized properly sited and authorized medical marijuana facilities to be able to sell recreational marijuana starting October 1st. Peterson

explained that is why the Council is having a discussion on the opt out provision this evening.

Peterson stated that the legislature adopted enabling provisions on how recreational sales can take place, and empowered the OLCC to be the regulatory authority for the rules and regulations. Peterson explained that there will be seven different licensing types that the OLCC will have to issue rules on. Peterson stated that the OLCC is meeting often, and it looks like the rules on recreational sales will be final around the second quarter of 2016. The licenses for processing, warehousing, and wholesales will come after that.

Peterson stated that there are a couple of decisions that the Council is requested to make. There is action on the early sales of marijuana. Peterson explained that there is also a pending conditional use application that will be in front of the Planning Commission next week. That application is for both recreational and medical sales. Peterson stated that the code requires separate hearings, but if the Council does not ban early sales of recreational marijuana, then there will need to be a discussion on if the two uses could be done at the same hearing.

Peterson stated that there is a state licensed medical marijuana facility in the City, and they were issued a City business license for the sale of hemp products. Peterson explained that the facility is acting as a medical marijuana facility without going through the conditional use hearing. Peterson stated that the conditional use application that was filed was from a separate entity at the same location. Peterson explained that the business has been issued a citation, and the court date is pending. Peterson stated at this time, there are no City approved marijuana facilities in the City.

Peterson stated that the first issue for the Council is to consider the early opt out provision, and the second issue is how to handle the conditional use hearing. Peterson stated that the Council may want to opt out of the early sales because there are no regulations established for the recreational sales. The early sales will be fairly restrictive, but there no regulations in place. Peterson explained that the Council may want to consider the early sales because the possession and consumption of marijuana is legal in Oregon, but there is no legal way to obtain it. You cannot buy a plant or transport the product from Washington, so the legislature acted in a way to permit the sales of marijuana. Peterson explained that the Council may want to opt out because while there is a statutory framework in place, there are no actual regulations. Peterson stated that the Council may not want to act because even though there are no regulations, the products sold at the dispensaries is probably safer then what could be bought off the street.

Peterson stated that Gresham elected to ban early recreational sales, and Fairview did not take any action. Peterson explained that there are no facilities in Fairview though. Peterson stated that the opt out provision is written to expire as soon as there are regulations in place from the OLCC.

Peterson stated that the Council does not have to take any action on either issue. If the Council does not take any action, then there could be early sales of recreational marijuana and it would require two separate conditional use hearings. The Council could also not elect to opt out of early sales, and combine the two hearings.

Smith asked if two conditional use hearings would be required if the Council did opt out of early recreational marijuana sales. Peterson stated that there would not need to be a second hearing if the Council opts out of early sales.

Peterson stated that there was not a staff consensus for a recommendation. Peterson explained that it does not make sense to have a law to legalize the possession and consumption of marijuana, but not have the ability to legally purchase the product. The flip side is there are no regulations established for the industry, and it seems appropriate to halt the sales until the regulations are in place.

Smith opened the floor to public comments.

Robert Crofstead of 1556 Vista Way in Gresham stated that recreational users are only allowed to purchase flowers in certain percentages until the OLCC puts in their regulations. Crofstead stated that the edibles and other specialty products cannot be sold to recreational users, and all the items at a medical dispensary have to be tested. Smith

asked who does the testing. Crofstead stated that there are several labs that do the testing, and they test for potency, mites, mildew and pesticides.

Sarah Blair of 4210 SE Hillyard Rd in Gresham stated that she works at the shop next to the dispensary, and marijuana is being sold in the community now. The dispensary is a licensed and regulated shop, and it is better to buy from a licensed facility than just a person on the street. Blair stated that a lot of people in the community want legal access to marijuana, and it does help with medical issues as well.

Joan Ford of 355 NE Cleavland Ave. stated that her granddaughter has leukemia, and it has cost her family over a million dollars in healthcare costs. Ford stated that they would like to get a medical marijuana card, but the family cannot afford it. Ford stated that her family has fallen on hard times, and would like to make her daughter more comfortable during the treatments. Ford stated that just because a person does not have a card does not mean they should suffer in pain.

Larry Michelson of 18890 Se Tillstrom in Damascus stated that he understands the situation that the City is in, but there will be marijuana sales in the City. Michelson stated that the sales would be regulated at a licensed facility as there is no other legal market at this time. Michelson stated that the products in dispensaries are tested, and there are regulations. There are no regulations on the streets.

Aaron Michelson stated that he owns the marijuana facility in the City. Michelson stated that there are people suffering in pain, and asked why the City would not act to help support those people. Smith asked if Michelson is selling marijuana at his facility. Michelson stated that he does not sell marijuana, but offers it for donations. Harden asked if people come into the shop without marijuana, and leave the shop with marijuana. Michelson stated that is correct. Harden asked how a recreational user would gain access to the facility since it is only open to medical marijuana card holders. Michelson stated that customers would have to show ID to the outside camera to gain access.

Kevin Gorton from 1975 NE 137th Ave. in Portland stated that there will be people looking to purchase recreational marijuana on October 1st, and there should be facilities for them to buy it. Gorton stated that there is no reason to delay the action.

Smith closed the floor to public comments.

Clark stated that he looked at what the OLCC is doing, and they are working hard to ensure that recreational marijuana gets handled in a responsible way. Clark stated that he is concerned that there are no businesses in the City that have met all the code provisions. Clark explained that he feels the OLCC is using provisions to distribute recreational marijuana through established facilities, but there are no approved facilities in the City. Clark stated that he would be in favor of the opt out because there is not a City approved facility at this time.

Smith stated that she would like to opt out of the early sales because the City does not have a licensed facility at this time. Smith stated that she would also like to have the OLCC regulations in place prior to selling recreational marijuana.

Harden asked if the current facility had gone through the conditional use process and was approved, would the facility be considered established. Peterson stated that is correct. Harden stated that he would vote in favor of not opting out, and would like the Planning Commission to consider both uses at the same hearing.

Nissen asked if the City does not opt out, and the conditional use for recreational sales is approved, but the OLCC does not approve the facility what would occur. Peterson stated that once the OLCC regulations are in place the interim sales stop. Full bona fide sales would not be authorized until a facility goes through the OLCC approval process.

Clark stated that it is not a licensing issue for him, but one of using established distribution channels. Harden stated that not every medical marijuana location will be reviewed, and the distribution network already exists which is why

it was selected.

Harden stated that he did not appreciate the comments made to the media by the medical marijuana facility regarding the City, and there is a lag time when someone is a pioneer in an industry. Harden stated that the City's regulations were in place, and were made known to the business owner. Harden stated that the facility is licensed by the Oregon Health Authority, and he will not second guess their process. Harden stated that he does not see a reason to vote to opt out of early sales. Clark stated that the facility's owner has not taken the City's regulations seriously, and that is what is not appreciated in this case.

Harden stated that he is also upset with the way the owner has handled the facility, but the location is licensed by the state, and there is a conditional use hearing scheduled for the 28th. Harden stated that the owner should be taken out of the discussion, and the facility does have a state license to operate.

Harden stated that his vote is for both conditional use permits to be held on the same night. If the facility is approved, then they can sell medical and recreational marijuana. Harden stated that if the use is denied and the facility is still in operation then there should be penalties to the greatest extent of the law. Harden explained that pioneers in this industry need to follow the letter of the law.

Nissen asked what Clark's opinion would be if the facility received a conditional use months ago. Clark stated that it is not about being established for a few months, but about going through well-established channels. Clark stated that he is not against marijuana in the City, but he does want it to go through proper channels and regulations. Once those regulations are in place then there will be a place to turn to if there are issues. Clark stated that it will not just be up to the City to try and handle the issues as there will be other organizations involved.

Condit stated that the ordinance cannot be adopted in one night if there is not a unanimous decision. Condit explained that the ordinance would have to come back for a second reading and vote at a special meeting prior to October 1st.

Upon motion by Clark, seconded by Smith and failing 2-2 with Smith and Clark yea, and Harden and Nissen nay, the first reading by title only of Ordinance 4-2015 opting out of early recreational marijuana sales was not approved.

Peterson asked how the Council would like to handle the recreational condition use on the 28th.

Upon motion by Harden, seconded by Nissen and passing 3-1 with Clark, Harden and Nissen yea, and Smith nay, the Council approved having both conditional use hearings for medical and recreational marijuana at the same meeting.

DISCUSSION: STREET LIGHT ON 238TH PLACE

Clark stated that he has a conflict of interest as this is on the street where he lives, and removed himself from the discussion.

Peterson presented the discussion, and stated that there was a street light request for 238th Pl. That request was used to develop a street light request policy for the City. Peterson presented an aerial photo of the site, and stated that there are 11 homes on the street. The street ends with a cul-de-sac, and there are no luminaires on the street. Peterson explained that the closest street light is about 100 feet to the east on Glisan. Peterson stated that the power for the street is all underground, but no lights were installed when the development was built in 1977. Peterson explained that street lights were required as part of the development code in 1977, but it is not known why the lights were not installed.

Peterson stated that staff started moving ahead on planning for the street lights as the policy was being developed. Peterson explained that there is a public utility easement on most lots in the City, and that was the case on 238th Pl. However, people tend to view that area as their yard, even though it is an easement. Peterson stated that there was

some miscommunication, and some residents felt that the City was installing a light pole in their yard.

Peterson explained that the street meets all the requirements of the street light policy that was developed. While there are no crosswalks, there are no sidewalks either. Peterson stated that the City adopted the national standard for lighting on roadways, and PGE located the light pole locations based on that standard. Peterson presented a map of the proposed pole locations from PGE.

Peterson explained that the adopted street light policy requires that a neighborhood notice be sent out when there is a request for a street light. Peterson stated that did not occur in this case because the policy had not yet been adopted when this project moved forward. Peterson explained that a construction notice was sent out, but there was not a reaction from the neighborhood until the work actually started. Peterson stated that the City is responsible for getting the underground electrical work completed for the light pole installation, and the City has spent about \$3,000 on the first light location. All work on the street has stopped pending this meeting.

Peterson stated that the purpose of the hearing this evening is to decide if the lights should be installed on 238th Pl. Peterson explained that it is a discretionary decision by the Council, and no findings need to be made. Peterson stated that the Council can elect to install one light, both planned lights, or no lights at all.

Peterson stated that staff was not able to build a consensus for a recommendation. Peterson explained that the location meets the criteria to have street lights installed, but the standard was intended to improve the neighborhood. If the neighborhood does not want the lights, then maybe they should not be installed. Peterson stated that street lights do improve public safety, and it helps with equity as these people are paying for street lights in the community but do not have any on their street.

Harden asked if a base or pedestal has already been installed. Peterson stated that some electrical items have been installed, and there would be no additional cost to fill in the hole if the light is not placed.

Smith opened the floor for public comments.

Robert Fligg of 800 NE 238th Pl. stated that his house is located across from one of the pole locations. Fligg explained that their bedroom windows face the street, and is concerned about light entering their house. Fligg stated that nothing is broke, so there is no need to fix any problem. Fligg stated that he moved into the house in 1977 when Glisan was still two lanes. It was a quiet street then, and it still is now. Fligg stated that there is a cost for street lights, and people can turn on their house lights if they want additional light.

Clark Santee of 804 NE 238th Pl. stated that a quality street has lighting. Santee stated that there underground electrical for the lights, and a nice modern street should have lights. Santee stated that lights would improve the neighborhood, and is a deterrent for crime. Santee explained that it is very dark at the end of the cul-de-sac where he lives, and having lighting improve the neighborhood. Santee stated that there is a clear division on the issue in their neighborhood, but the Council needs to act for the benefit of the community and residents that will be in that neighborhood in the future.

Christine Santee of 804 NE 238th Pl. stated that she loves the neighborhood, but does not feel safe when she comes home at night. Santee stated that there have been some car break-ins, and having street lights may have prevented that crime.

Tabitha Plymale of 807 NE 238th Pl. stated that the proposed pole location is at the end of her driveway, and was disappointed in the process. Plymale stated that she did not receive any notice, and the work just started. Plymale stated that if there had been a meeting in advance of the project, then things might not have been so bad. Plymale stated that she feels safe on the street, and there is no need for street lights. Plymale stated that she understands that there is an easement, but it would have been nice to get a notice. Plymale stated that she feels this will reduce property values, and is disappointed in the overall process.

Smith closed the floor to public comments.

Harden stated that this is a tough decision because he can see it from both sides. Harden asked if the decision really is discretionary and is there any liability going forward. Condit stated that any effort at a lawsuit would probably not be successful. There is a potential for litigation anytime there is a standard, but the standard includes that the Council has the final authority.

Smith stated that she sees the issue as safety related for the neighborhood. Nissen asked which pole had the electrical work completed. Peterson stated that the northern most pole has had the electrical work done. Nissen asked if there was a north and south division, or is it mixed. Clark Santee stated that it seems pretty mixed.

Smith stated that she opts for the side of public safety. Harden stated that there is the option to just install the one light. Nissen stated that is why he hoped the people on the north side of the street wanted the light, but that was not necessarily the case.

Peterson stated that the decision can be delayed, and the current work can be cleaned up until there is a final vote. Nissen stated that he likes the idea of tabling the discussion until the people in the neighborhood have more time to discuss the matter. Harden asked if the neighborhood could be polled. Peterson stated that polling can occur, but the City cannot require a response. Harden stated that he does not like kicking an item down the road.

Upon motion by Harden, seconded by Nissen and passing 3-0, the street light request for 238th Pl. was tabled until the first meeting in March with additional neighborhood outreach.

DISCUSSION: 6TH ANNUAL TREE LIGHTING CEREMONY

HR/Records Manager Greg Dirks stated that the City's 6th Annual Tree Lighting event is scheduled for Saturday, December 5th. Dirks explained that the City moved from a Friday night event to a Saturday night event last year. The move helped reduce conflicts with other area events, and increased attendance. Dirks stated that event features will include the Expressions Choir from the high school, a visit by Santa, and refreshments.

Dirks explained that there is a new plan for lighting the tree this year. Instead of wrapping the large fir tree with lights, power will run up the trunk where individual branches will be lit. Dirks stated that commercial grade white 5mm conical led lights will be used instead of multi-colored c-9 led lights. Dirks explained that this process will cost more, but the lighting contractor was willing to spread the cost over a five-year contract. Dirks stated that the contract does have an opt out clause if City Hall were to be sold.

Clark asked if the choir size could be reduced because the Council Chambers is overflowing every year. Dirks stated that the plan was to use a four or five person choir to help with crowd control. Dirks explained that he will also solicit for sponsorships to help reduce the City's out of pocket costs. There is \$5,000 in the budget for the event, and the bulk of the expense is decorating the trees and City Hall with lights.

Upon motion by Harden, seconded by Clark and passing 4-0, the City's Tree light event was approved as presented.

RESOLUTION 30-2015: CITY EVENT VEHICLE AND DESIGN

Dirks presented the resolution, and stated that the City's events have grown on size over the past several years. Dirks explained that staff has started to rent moving trucks to haul the event items to the event location. Dirks stated that the Budget Committee and Council approved funds to purchase a truck to store and transport the City's event items.

Dirks explained that there was a discussion about getting a cargo trailer or a box truck. Dirks stated that the staff recommendation is a box truck because a trailer would be more difficult to maneuver at the event sites, and the weight might make it difficult for a standard truck to haul. Dirks stated that the initial costs are similar, but the box

truck would need additional maintenance at some point in the future. The truck that the City is looking at purchasing is a 2006 Ford E-350 with a 16 foot box.

Dirks stated that staff is also recommending that the box truck be wrapped with an image that represents the City and the events. Dirks explained that the imagery could be a feature at events, and a billboard for the City when parked at City Hall. Dirks stated that there is a commercial graphic design class at the high school, and he would like to have a contest for those students to design the image. Dirks explained that the Council could require certain aspects in the design, or just leave it open.

Dirks stated that there is \$10,000 in the budget for this item including the decorative wrap. Dirks stated that he could also try to solicit sponsorships for the truck as well. Clark stated that he would not want sponsor's logos on the truck. The Council agreed.

Upon motion by Nissen, seconded by Harden and passing 4-0, Resolution 30-2015 authorizing the purchase of a City Event Truck and Design was approved.

PUBLIC WORKS DIRECTOR'S REPORT

Gunter presented the report and stated that the Parks Master Plan is coming along very well, and the draft plan looks great. Gunter explained that a Parks Commission meeting has been scheduled. Gunter stated that the Halsey Sewer Line is at 60% design, and that project is going very well. Gunter explained that the Shea lift station project is still underway, and the backup generator and controls should be installed soon.

Gunter stated that there have been problematic valve boxes on 238th, and the lids keep coming off. Gunter explained that the City has tried several fixes, but they have not worked. The City will have to saw cut around the lids and reset the assembly. Gunter stated that the City is required to conduct lead and copper testing every five years. This round the City had to collect 20 samples which proved to be somewhat difficult as a lot of people did not respond.

Gunter stated that the 238th island refurbishment project has had two submittals, and we are waiting for at least one more. The proposals will go before the Parks Commission for consideration. Gunter stated that the City hired an inmate work crew to clear areas of the park. While the entire area was not completed, the areas that were done look great and it was very cost effective. Gunter explained that the City also received the \$43,000 grant from the state parks to complete the trail extension project.

Gunter stated that sewer hot spots were cleaned out, including the line behind City Hall. Gunter explained that a buildup of grease and debris had accumulated, but that has all been removed. Gunter stated that staff is also reviewing the project to move Treehill into the upper pressure zone. There will be meetings with the residents of Treehill to discuss the project shortly.

The Council thanked Gunter for the report.

FINANCE DIRECTOR'S REPORT

Minter presented the report and stated that there are two months of reports in the packet because there was not a meeting in August. Minter explained that it is still early in the fiscal year, but everything is looking good. The investments are at just over \$4 million, but the interest is still at .54%. Minter explained that there might be an option to purchase some bonds which could give a little better return, but staff is still in the early stages of that discussion. Peterson stated that the Council's investment policy allows for the purchase of federally assured bonds. Minter explained that staff is reviewing the bond proposals.

Minter stated that the auditors left last week, and there were no findings. The process went very well, but staff is has to complete the fixed assets portion of the audit.

Nissen asked about the revenues and comparing budgeted to actual, and how the City has not received a lot of funds compared to the budget. Minter stated that property taxes come in November and February, but the revenues are

divided up over 12 months.

The Council thanked Miner for the report.

CITY MANAGER'S REPORT

Peterson presented the report and stated that the Annual Performance Plan is in the packet, and everything is looking good at this point. Peterson explained that the Transportation System Plan update, and the Town Center Master Plan update will be behind schedule because the scope has changed to include a lot more public process. Peterson stated that work is underway, and should be wrapped up around May.

CITY COUNCIL REPORTS

Clark stated that Councilor Craddick already provided a good update on what is going on at Metro. Clark explained that MPAC is going to recommend that there be a three year lock on the Urban Growth Boundary decision. Harden asked what the usual review period is. Peterson stated that it is every six years. Clark stated that he will be attending the League of Oregon Cities conference this weekend, and asked if a debrief could be added to the second October meeting's agenda. Smith stated that could be added.

Smith stated that there was a presentation by the Small Business Association at the latest EMEA meeting. Smith explained that EMEA is still trying to restructure, and it is having a hard time. Smith stated that they are focusing on disaster preparedness at their Neighborhood Watch meetings, and they have started going door to door to inform people on how to prepare for an emergency.

Harden stated that it looks like he will be added back to the Reynolds Citizen Budget Committee, and will have a report when the budget is approved in June.

ADJOURN

With no further business coming before the Council, and upon motion by Clark, seconded by Harden and passing 4-0, the Council adjourned at 8:56pm.

Patricia Smith
Mayor

Date

ATTEST:

Greg Dirks