

**MEETING OF THE
WOOD VILLAGE CITY COUNCIL
May 23, 2017
MINUTES**

PRESENT: Mayor Timothy Clark, Council President Scott Harden, Councilors Patricia Smith, Bruce Nissen, and Mark Clark. City Attorney Jeff Condit, City Manager Bill Peterson, Public Works Director Scott Sloan, and interested parties.

ABSENT: Finance Director Peggy Minter.

**MAYOR CLARK CALLED THE MEETING TO ORDER AT 6:00 PM.
CITIZEN COMMENTS (NON-AGENDA ITEMS)**

There were none.

**RESOLUTION 15-2017: WOOD VILLAGE TRUNK LINE MAINTENANCE ACCESS ROAD BID
AWARD**

Sloan presented the resolution and stated that this project will construct a maintenance pathway along the sewer interceptor line. Sloan explained that this project was originally intended to also be a pedestrian pathway, but we could not get all property owners to modify the existing easement. Sloan stated that there were four bidders for the project, and the low bid was about \$20,000 less than the engineer's estimate. Sloan stated that a full background on the contractor was conducted, and there was nothing concerning about their past performance. Sloan stated that the contractor is BRX and they are based out of Albany.

Smith asked if any local contractors bid on the project. Sloan stated that Moore Excavation bid on the project, but their bid was about double the low bidder. Sloan stated that the low bid was \$62,700. Peterson stated that this is a relatively simple project, and the contractor should be in an out in a couple of weeks.

Sloan stated he added a 10% contingency to the overall amount, and the staff recommendation is to award the contract to BRX.

Upon motion by Mark Clark, seconded by Harden and passing 5-0, Resolution 15-2017 awarding the Wood Village Trunk Line Maintenance Road contract to BRX was approved.

RESOLUTION 16-2017: BANNER PERMIT FEES

HR/Records Manager Greg Dirks presented the resolution. Dirks stated that the Council recently adopted a new sign code. Banners are now required to have a permit, and the discussion at the time of adoption was that the fee would be \$20. Dirks stated that we are now reaching out to all businesses to help them come into compliance under the new code. The fee for banner permits has not yet been adopted, and this resolution would add that fee to the fee schedule.

Upon motion by Harden, seconded by Nissen and passing 5-0, Resolution 16-2017 establishing a permit fee for banners was approved.

PUBLIC WORKS DIRECTOR'S REPORT

Sloan presented the report and stated that there is a schedule of completion for the sewer maintenance path, and hopefully that project will be done by the end of the fiscal year. Sloan stated that the Wood Village Green waterline project is substantially complete. A walk-through was conducted yesterday, and a punch list of items was developed to finalize the project. Sloan stated that the largest item was repaving a larger section of the roadway per the contract agreement. Sloan stated that the Stanley Street reconstruction project should begin soon, and all the necessarily documents have been completed.

Sloan stated that the Mayor's Corner landscaping planters had new flowers added to them. Additional landscaping work will be completed as well. The landscape islands also had new flowers installed, and the irrigation system has been turned on. Sloan stated that there was an error in his report regarding the removal of the reservoir 1 booster station. Sloan stated that he was not able to update the report to reflect new information on that project. Sloan stated that we will be able to use a pressure transducer at Well 4, which will enable us to remove the power installation at the reservoir site and fully remove the old booster station. Sloan stated that the Arata Road flodar installation was problematic as the manholes are not conducive for a proper installation. Other solutions will be developed.

Sloan stated that staff has also begun the preliminary steps of establishing a FOG program for the City. Sloan stated that FOG stands for fats, oils, and grease, and it can cause problems in the City's sewer system. Sloan explained that staff has examined all the facilities in the City that have or should have a grease trap. Sloan stated that we will be monitoring facilities that are suspected of contributing to large amounts of FOG in our sewer system. Peterson stated that most facilities can come into compliance from installing a simple grease trap, but others will be more expensive. Peterson explained that Gresham has a grant program to help with the cost of the traps, which has increased compliance.

Sloan stated that it should not be too hard to reduce the amount of FOG as there are only a few potential large contributors. Smith stated that even if the traps are provided for free, there is still a cost for the pumping and cleaning. Peterson stated that is correct, and it is an ongoing maintenance cost.

Mark Clark stated that grease traps have been around for decades, and asked why only now are we trying to enforce that code. Peterson stated that the regulations for grease traps has expanded over time to include more types of businesses. Mark Clark stated that some businesses use a detergent or chemical to remove the grease. Peterson stated that is not permitted, and we will be requiring proof of cleaning. Tim Clark asked how the program can be enforced if the business was not required to install a trap in the first place. Sloan stated that the requirements and regulations can mandate the installation.

Tim Clark asked if this should be mandated. Peterson stated that it is mandated in Gresham, but that it also why they established a grant program to help offset some of the costs. Condit stated that there are a lot of options for compliance. Peterson stated that the big thing is the long-term maintenance costs of the trap which will add up over time.

Smith stated that there are some rhododendrons in the park that do not look healthy, and asked if they could be looked at. Sloan stated that he will look into it.

FINANCE DIRECTOR'S REPORT

Peterson presented the report and stated that Minter is at a training which is why she is not here his evening. Peterson stated that the finances are in great shape. There are no items that exceed the budget allocation, and revenues are all ahead of the projection except for cigarettes and liquor sales. Peterson explained that marijuana sales have replaced liquor and cigarette tax revenue. Peterson stated that the overall investments are at about \$5.5 million. That amount will be reduced with the two new projects that have recently been authorized.

Peterson stated that the budget hearing will be next month, and there will be a couple of suggested revisions. The first is for \$80,000 that was inadvertently left off the budget to clean and inspect the entire sewer system. The other item is an allocation in case a grant opportunity arises for the Halsey Street program. Peterson explained that Fairview allocated \$15,000, and he will be recommending close to that figure as well. Mark Clark asked if the electronic sign can be reconsidered. Peterson stated that can be discussed at the budget meeting.

CITY MANAGER'S REPORT

Peterson stated that the APP report is in the packet. Not everything is on track, but all projects that we control should be completed by the end of the fiscal year.

CITY ATTORNEY REPORT

Condit stated that the MHCRC lawsuit is still ongoing, and while Portland has taken the lead he may have to spend some time in court if there are oral arguments. Condit stated that the team is working to have the case dismissed, and hopefully it will not cost the City a lot in legal fees. The Council thanked Condit for his work on the case.

CITY COUNCIL REPORTS

Mark Clark stated that he attended the Citizen's Noise Advisory Committee meeting where they discussed and addressed new landing patterns at the airport. Mark Clark explained that the patterns are a test pattern for a new approach style, and the airlines were given a six month window to try it out. Mark Clark stated that it may be causing some new noise issues right now, but they should be resolved once the pilots learn the new procedures.

Nissen stated that he did not have anything specific, but wanted to mention that there will be more kids and families out along the roadways as the weather gets warmer, and we should all be looking out for pedestrians.

Harden stated that he was able to attend most of the second budget hearing for the Reynolds School District. The budget was based on the Governor's estimate of \$8.01 billion for education, but we do not know what the final budget is for the state. Harden explained that at that level, the district had to cut about \$9.4 million in the first year, with about \$15 million in cuts overall. Harden stated that resulted in 10 furlough days, 10 teacher cuts, and eight cuts to ESL. There was also a \$1.2 million cut in supplies. The results will be larger class sizes and fewer educational days. Harden stated that in the off chance there is more money available, the district will add days. Harden stated that there is a chance that the Governor's budget could be less, which would require additional cuts.

Tim Clark asked if Peterson could provide an update on JPACT. Peterson stated that he attended the meeting on Tim Clark's behalf, and Mayor Bemis was there to cast the actual vote. Peterson explained that the JPACT meeting covered the re-approval of the Sandy Blvd. and Arata Road projects. Both projects had to be re-approved because of the increased project budget. Peterson stated that both were approved with no issues.

Tim Clark stated that he attended the Metro Mayor's Meeting, which had a legislative update. Tim Clark stated that most of the items that were presented have probably been revised since that meeting. Tim Clark stated that he attended the Small Cities Consortium meeting, and the topic of discussion was how small changes to the state's budget can make a big difference over time. Tim Clark explained that he was disappointed with the last Main Streets on Halsey meeting, and the overall plan was less detailed than he had hoped. Peterson agreed. Mark Clark stated that he was disappointed that no one from Troutdale attended. Tim Clark stated that there is one more meeting which will present the final report, but the decision-making meetings are now over.

Tim Clark stated that he met with Sheriff Reese and discussed several topics. Tim Clark explained that he discussed in detail the panhandler issue in the City, and how he was disappointed in Chief Gate's response of leaving them alone unless they are causing issues. Tim Clark stated that Sheriff Reese made it clear that there could be other options, and he would like to look into some of them. Smith asked what kind of options. Peterson stated that you cannot trespass or prevent someone from using an open public space or right of way. Tim Clark stated that he just wanted to explore what other options are available.

Tim Clark stated that he chaired the EMCTC meeting, and it was mainly about investment strategies. Tim Clark stated that the ODOT region-one construction projects were also presented. Sloan stated that a lot of closures of main streets and freeways are being planned as part of these projects.

EXECUTIVE SESSION PER ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations

The Council entered into Executive Session at 7:08pm.

EXECUTIVE SESSION PER ORS 192.660(2) (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Council entered into Executive Session at 7:38pm.

The Council convened back into regular session at 8:08pm.

ADJOURN

With no further business coming before the Council, the Council adjourned at 8:08pm.

Timothy Clark
Mayor

Date

ATTEST:

Greg Dirks: City Recorder