

**MEETING OF THE
WOOD VILLAGE CITY COUNCIL
May 12, 2015
MINUTES**

PRESENT: Mayor Patricia Smith, Council President Tim Clark, Councilors Scott Harden, Bruce Nissen and Jimmy Frank, City Attorney Jeff Condit, City Administrator Bill Peterson, Finance Director Peggy Minter, Public Works Director Mark Gunter, and interested parties.

ABSENT: None.

MAYOR SMITH CALLED THE MEETING TO ORDER AT 6:00 PM.

CITIZEN COMMENTS

There were none.

PUBLIC SAFETY REPORT

Chief Deputy Jason Gates of the Multnomah County Sheriff's Office presented the report and stated that for the month of April there were 329 incidents, 145 hours of service, and 40 written reports. Gates explained that there were 25 arrests, and 14 vehicle crashes. Gates stated that there were no significant incidents, but there has been an increase in dumped stolen vehicles in the City. Gates stated that the MCSO is working on purchasing a new high tech surveillance camera system that can be used in high problem areas. Gates explained that the camera records in high definition, and has a 365 degree view.

Gates stated that the move to Troutdale is coming along. Smith asked about a possible merger with Fairview. Gates stated that conversation will be down the road, and the MCSO is not actively working on that project especially while in transition to Troutdale. Clark asked if additional training will be needed for the Troutdale officers. Gates explained that the officers will go through training specific to the MCSO, but the officers are already fully trained and experienced. Gates stated that there will be changes to the administrative structure as part of the transition. Gates explained that he and Chief Scott Anderson will be commanders, and Tim Moore will be back as the Chief Deputy.

Clark asked about the use of drones when doing search and rescue missions, and if they would be less expensive to use compared to helicopters. Gates explained that drones are not yet robust enough for larger areas and high winds. Gates stated that advances in cell phone technology have helped with searches, and the drone technology will advance as well. Gates stated that body cameras may also be a future mandate, and the MCSO is being cautious with budgeting in case there is a mandate with no funding attached.

The Council thanked Gates for the report and service to the community.

CONSENT CALENDAR

- Review of bills paid in April, 2015

- Contracts \$2,500 - \$50,000

- There were none

- MPAC Appointment
- Brian Cooper as the alternate
- Council Minutes:
 - April 16, 2015
 - April 28, 2015

Upon motion by Clark, seconded by Harden and passing 5-0, the Consent Calendar was approved.

Proclamation: Public Works Appreciation Week

Gunter read the proclamation.

Smith declared the week of May 17-23, 2015 as National Public Works Week.

PRESENTATION: PROJECT REENGINEERING AWARD – LOREN WILTON

Peterson presented the award, and stated that this project involved exercising water valves. Peterson explained that water valves need to be turned on a regular basis in order to keep functioning. There are a total of 250 valves in the City. Peterson stated that using a valve wrench takes two people, and a lot of force. That activity can, and has caused injuries to employees. Peterson stated that the City purchased a motorized valve turner, but it still requires two people to operate the device. There can also be injuries if the valve is stuck.

Peterson stated that Utility Worker Loren Wilton looked at ways to help the situation. There are devices in the open market that attach to a truck and have an articulating arm, but they can cost up to \$26,000. Peterson explained that Wilton designed and built an articulating arm to house the valve turner, and used some salvaged parts from old equipment. Peterson stated that this device now only requires one person, and the arm and truck take the torque force instead of the employee.

Peterson stated that the Council authorized an employee recognition program that rewards employees up to 25% of the actual savings over a year. Peterson explained that Gunter nominated Wilton for the award, and the recommendation was reviewed by Smith, Clark, and Minter. Peterson stated that the recommendation was for the full 25% of the savings which was \$8,500 in equipment costs, and personnel savings. The employee would receive \$2,125.78 as the award. Peterson stated that this was a great project, and the savings will continue for years.

The Council thanked Wilton for creating the item, helping employees do their job more efficiently, and for saving the City money.

RESOLUTION 15-2015 LABOR CONTRACT APPROVAL

Peterson stated that he did not think this item needed to go into Executive Session as the bargaining was more the status quo, and there was nothing controversial to discuss. Peterson explained that the main revisions clarified language around on-call, standby, phone calls, the COLA, and insurance.

Peterson stated that there was a compromise regarding phone calls while on-call. Any call received between the hours of 9pm and 5:30am will be compensated, while all other calls less than 30 minutes will not be compensated. Peterson stated that there was an annexation to the morning shift of one hour. Any call-out within that one hour will be treated as overtime, and not a three-hour call out. The prohibition of pyramiding of overtime was clarified as well.

Peterson explained that a section clarifying that management has the right to assign all work was added to the contract. This was in response to an after-hours response by the Public Works Director, and an employee filed a grievance. Peterson stated that the cost of living calculation was changed from the CPI-W to the CPI-U. Peterson explained that the CPI-U is more expansive, covers more workers, and is more complete. Peterson stated that the CPI-U is 2.4% this year, but the union agreed to use 2.3% this year which was the CPI-W.

Peterson stated that summarizes the main revisions to the contract, and the recommendation is to adopt the resolution. Peterson explained that the final language is still subject to change with the union, and would like the authority to make minor revisions and sign the contract. Peterson stated that union members have yet vote on the contract.

Upon motion by Nissen, seconded by Harden and passing 5-0, Resolution 15-2015 authorizing the City Administrator to make minor revisions, and to sign a labor contract with Oregon & Southern Idaho District Council of Laborers, Laborers International Union of North America, and local 320 Laborers was approved.

RESOLUTION 16-2015 RDPO IGA AGREEMENT

Gunter presented the resolution and stated that this is an intergovernmental agreement with the Regional Disaster Preparedness Organization. Gunter explained that the purpose of joining is to strengthen the region's ability to respond during times of an emergency or disaster.

Upon motion by Harden, seconded by Nissen and passing 5-0, Resolution 16-2015 authorizing the City Administrator to sign the intergovernmental agreement with the Regional Disaster Preparedness Organization (RDPO) was approved.

DISCUSSION: ANNUAL CLEANUP DAY RECAP

Peterson presented the report and stated that this was the third year for a drop off event. Peterson stated that the event was held on May 2nd, and we had the same sponsors and volunteers from the past few years. Peterson explained that we accepted a lot of items at the event including barbecues, furniture, hot tubes, and even a fountain. Peterson stated that the event included yard debris disposal at a different site, but more information on that option needs to be included in future event advertisements.

Peterson stated that a lot of furniture, bikes, and other miscellaneous items were taken from the reuse area. Peterson explained that there were two pickup truck loads of items left in the reuse area, and those items ended up in the dumpster. Peterson stated that one person utilized the elderly assistance option, which is the same number as last year.

Peterson stated that 122 pounds of food and \$10 was collected for the SnowCap food drive. Peterson explained that in total, there was 10 tons of solid waste, 1.5 tons of scrap metal, and 54 tires collected at the event. Peterson stated that the event cost \$372, and the City has filed for a \$136 reimbursement from Metro.

Clark stated that he thought the t-shirts were not well liked because there were a lot left over. Peterson stated that all the volunteers from the Eagles and Frontier took a shirt. There was a minimum short order which was why there were some left over. Clark stated that maybe a different item could be purchased, or a generic City shirt for volunteers could be made in the future. That way the left over shirts could be used at a different event.

Peterson stated that next year the plan is to hold this event around a community garage sale event. Peterson explained that staff will be starting to get other organizations and groups involved to help to turn it into a big event. Smith asked if this could be a three-city event. Clark stated that he would like the focus to be on the City. Clark stated that he envisions the garage sale the weekend before the cleanup day. Leftovers from the sale could be disposed of at the cleanup event.

Nissen stated that Troutdale has a coupon voucher for the yard debris program, and maybe we could do that next year. Clark stated that there were long lines at the yard debris location because the events were held on the same

day. Peterson stated that Waste Management would be looking into adding personnel so the facility is not as overloaded.

Peterson stated that he wanted to discuss a Council memo regarding the basketball hoops at the Wood Village Baptist Church. Peterson explained that the two hoops on their campus are broken, and the church staff stated that it occurred sometime during open use. Smith stated that a lot of people use those facilities. Peterson stated that he would like to have the City replace both hoops since the church allows the City to use their facilities for events at no cost. The cost for both hoops is about \$900.

Condit stated that public funds could be used for this purpose as long as it is not for religious purposes, and can be used by the public. Condit explained that it can be viewed as any other private-public project. Harden stated that all kinds of people play with the basketball hoops. Nissen stated that they are a great partner, and that this is a great idea. Clark asked where the money would come from. Peterson stated that the Council funds could pay for it. The Council approved of the project.

FINANCE DIRECTOR'S REPORT

Minter stated that she was not at the last Council meeting, and wanted to present the March finance report. Minter explained that all revenues are increasing except for the cigarette tax revenue. The investments are around \$5 million. Minter stated that the City's budget will be presented for adoption in June, and the Urban Renewal Budget will be presented on May 20th for adoption.

Minter stated that all expenses are on track and within budget. Clark asked what would occur if the expenses exceeded revenues. Peterson stated that the budget would have to be corrected. Minter explained that there would be budget adjustments made. Condit stated that the City cannot spend more than what is budgeted for in the year.

The Council reviewed the financial statements, and had no further questions.

CITY ADMINISTRATOR'S REPORT

Peterson presented a memo regarding the Urban Renewal Agency. Peterson stated that there have been complications to the Arata Road fencing project, and the County is no longer able to take the lead on the project. Peterson stated that staff will need to take over the project, and the first step will be to show property owners a sample of the fence. A sample costs \$350.

Smith stated that we should move forward on the project. Clark asked if we should move forward without going to the agency first. Peterson stated that there was only one member on the board who was unsure about the project, and he wanted to get this project moving forward again. Smith asked if the fence piece had to be special ordered. Peterson stated that it does. Clark asked if there is a section that the company could loan the City. Gunter stated that is not an option. Harden stated that waiting one week until the Urban Renewal Meeting will not delay the project that much.

ADJOURN

With no further business coming before the Council, and upon motion by Clark, seconded by Nissen and passing 5-0, the Council adjourned at 7:22pm.

Patricia Smith
Mayor

Date

ATTEST:

Greg Dirks