

**MEETING OF THE
WOOD VILLAGE CITY COUNCIL
May 11, 2017
MINUTES**

PRESENT: Mayor Timothy Clark, Council President Scott Harden, Councilors Patricia Smith, and Bruce Nissen. City Attorney Jeff Condit, City Manager Bill Peterson, Finance Director Peggy Minter, Public Works Director Scott Sloan, and interested parties.

ABSENT: Councilor Mark Clark.

**MAYOR CLARK CALLED THE MEETING TO ORDER AT 6:00 PM.
CITIZEN COMMENTS (NON-AGENDA ITEMS)**

There were none.

PUBLIC SAFETY REPORT

Chief Deputy Jason Gates with the Multnomah County Sheriff's Office presented the report for April. Gates stated that there has been an increase in welfare checks, as well as calls related to suspicious vehicles. Gates explained that there were fewer self-initiated calls this month, but the overall trend is still on track for the year. Gates stated that there were fewer priority one and two calls, and the average response time was below average at three minutes and 45 seconds. Gates stated that there were two injury crashes, but they were not serious.

Gates stated that the homeless camps south of the park have been removed and cleaned up. Gates presented photos of before and after the cleanup. Gates explained that the newly formed HOPE Team has been very successful so far, and thanked the Council for their support during the County's budget process.

Peterson asked what the end result was for the budget session. Gates stated that the discussion for the Sheriff's Office is still continuing, but he is not sure when it will be brought back again for consideration. Clark stated that there seemed to be several Commissioners concerned about the Warrant Strike Team, and if that would be funded. Gates stated that there was a request to cut all departments by 2%, but the Sheriff does not want to make any cuts. The Warrant Strike Team cut was proposed to meet the 2% budget reduction request.

Smith asked what would be more important, the Warrant Team or the HOPE Team. Gates stated that the Warrant Team is a special unit that can do things that the regular deputies cannot do, such as go after the worst of the worst offenders. Gates explained that the HOPE Team will be used to help establish the root causes of homelessness in the area, and help improve the livability. Smith asked who Council members should talk to help obtain funding for these programs. Clark stated that he has advocated for the programs on behalf of the City. Gates stated that individuals can also communicate with Commissioner Stegmann. Gates stated that this is a difficult budget process with limited funds.

Peterson asked about the land acquisition in Troutdale and what the next steps are in that process. Gates stated that the project is in limbo, and they will not be breaking ground any time soon. Gates stated that the project is not dead, but they are not working on it at the moment. Clark asked if there is a way to entice the deputies to use the office here more often. Gates stated that he does not know if there is a way, but the deputies who use the office really appreciate it.

The Council thanked Gates for the report and service.

CONSENT CALENDAR

- Review of bills paid in April, 2017
- Contracts \$2,500 - \$50,000
- FEI Portland Waterworks – Meter Stock: \$2,520.73

c. Council Minutes:

- April 11, 2017
- April 25, 2017

Harden asked about the number of checks for PGE. Minter explained that each bill has to be paid separately.

Upon motion by Harden, seconded by Smith and passing 4-0, the Consent Calendar was approved.

RESOLUTION 14-2017: STANLEY STREET RECONSTRUCTION BID AWARD

Sloan presented the resolution and stated that it is for the complete reconstruction of Stanley Street and Holt Ct. Sloan stated that in addition to the roadway improvements, the underground utilities will also be improved. There will be a new eight-inch waterline, an additional catch basin, and repairs to the sewer system. There were four bidders for the project, and Tapani Inc. had the lowest bid of \$205,000. Sloan stated that all the bids were close, and the full project cost including engineering will be about \$250,000. That is well below the engineer’s estimate of \$325,000.

Sloan stated that the staff recommendation is to approve the bid, and award the contract to Tapani Inc. Smith asked if the contract would have a do not exceed amount. Sloan stated that they will be held to their unit pricing. Smith asked about the timeframe for completion. Sloan stated that we will push to have the project substantially completed by June 30th. Smith asked if we have worked with them before. Sloan stated that he has in the past, but not with the City. Condit stated that they are a very large firm.

Upon motion by Nissen, seconded by Harden and passing 4-0, Resolution 14-2017 awarding the Stanley Street reconstruction project to Tapni Inc. was approved.

PROCLAMATION: PUBLIC WORKS WEEK

Clark read and signed the proclamation declaring May 21-27 as Public Works Week. Sloan stated that there will be an appreciation BBQ at the park for the area cities public works personnel on May 25th from 12-2pm.

DISCUSSION: AERIAL PHOTOGRAPHY

Peterson presented the discussion and stated that this is about the acquisition of a drone for aerial photography. Peterson stated that aerial photography would be useful for events, planning efforts, and park features. Peterson explained that we currently have to purchase high-quality aerial photos, or use outdated online versions. Peterson stated that staff reviewed different levels of drones, and lower-end models that cost around \$100 have a limited capacity and poor camera resolution. Peterson stated that units around \$300 are better, but still do not offer an array of features and options that would be most beneficial for the City. Peterson stated that the recommendation is a unit that costs about \$500, and was used by the consultant for the Halsey Street Corridor project. The unit offers a high-quality camera, and is relatively easy to use.

Harden stated that the Phantom drone was highly recommended, and has features such as auto-landing. Peterson stated that you can also pair the camera with a smart phone or tablet for a real-time view. Smith asked if there has to be training on how to fly it, and if there were ongoing costs. Peterson stated that there will be some training, and there may need to be some costs if the drone gets damaged. Clark stated that he would propose that certain people get training, and not just have anyone fly it.

Smith asked if this will save or cost the City more money. Peterson stated that it will enable staff to capture high-quality aerial photos for little cost. Peterson explained that the use of a drone for the Halsey Street project really helped shape some of the community conversations. Peterson stated that the staff recommendation is to purchase a drone at the \$500 level.

Upon motion by Nissen, seconded by Harden and passing 4-0, the Council approved the purchase of a drone in the \$500 range.

CITY ATTORNEY COMMENTS

Condit stated that the Federal Court denied the remand back to the local court, so the MHCRC case will be back on track. Condit stated that motions to dismiss the case have been filed, and we should hear something back within 60 days.

ADJOURN

With no further business coming before the Council, the Council adjourned at 6:40pm.

Timothy Clark
Mayor

Date

ATTEST:

Greg Dirks: City Recorder