

**MEETING OF THE  
WOOD VILLAGE CITY COUNCIL  
June 14, 2016  
MINUTES**

**PRESENT:** Mayor Patricia Smith, Council President Tim Clark, Councilors Scott Harden, Bruce Nissen, and Jimmy Frank via phone, City Attorney Jeff Condit, City Manager Bill Peterson, Finance Director Peggy Minter, Public Works Director Scott Sloan, and interested parties.

**ABSENT:** None.

**MAYOR SMITH CALLED THE MEETING TO ORDER AT 6:00 PM.**

**CITIZEN COMMENTS**

There were none.

**PUBLIC SAFETY REPORT**

Commander Reiser of the Multnomah County Sheriff's Office presented the report. Reiser stated that calls for service were down last month from 191 to 177. Reiser explained that the average response time was three minutes and 50 seconds, with lower priority calls at seven minutes and 17 seconds. Reiser stated that the total time in Wood Village was 107 hours.

Reiser provided a snapshot of traffic accidents in the City, and explained that 10% occurred at Halsey and 238<sup>th</sup>, and 9% occurred at Arata Road and 238<sup>th</sup>. Smith asked about accidents at Wood Village Blvd. and Arata, and how we have received notifications from residents that there have been a lot of accidents at that location. Reiser stated that they could have been non-reported accidents. Peterson asked how likely that occurs. Reiser explained that it does happen, but most people know to call the police, or at least file the report with DMV. Reiser stated that there were only two reported accidents for the time period. Peterson asked if there could have been dozens at that location. Reiser stated that it is possible. Peterson asked if there could have been dozens of wrecks from January through May. Reiser stated that traffic collisions are up this year overall.

Clark asked if the traffic report could be generated monthly. Reiser stated that those reports are not automatically generated, so it does take more time to put the report together. The goal is to have a quarterly report. Clark stated that quarterly would be great.

The Council thanked Reiser and the MCSO for the report and service.

**CONSENT CALENDAR:**

- Review of bills paid in May, 2016
- Contracts \$2,500 - \$50,000
  
- Correct Equipment – Parshall Flume Replacement: \$4,938.40
  
  
- Council Minutes:
  - May 10, 2016
  - May 24, 2016

Upon motion by Clark, seconded by Nissen and passing 5-0, the Consent Calendar was approved.

### **MT HOOD CABLE REGULATORY COMMISSION BUDGET**

Mary Beth Henry Director of the MHCRC stated that the MHCRC is an intergovernmental group that appoints citizens to serve on the board. Henry explained that the City has Comcast and Frontier as service providers. The MHCRC has provided many things over the past year including tech smart agreements with schools, 12 new grants were issued, affordable broadband, and long term network planning to bring high speed internet to schools. Henry explained that MHCRC created over 2500 hours of original programing, and trained over 469 residents in technical skills.

Henry stated that the MHCRC worked with cable companies on billing, service line extensions, and dealing with complaints regarding service and service fees. Henry explained that the MHCRC received a clean auit for 2014-15, and that full report is available on their website. Henry stated that while cable subscriptions grew from 2006-2012, those numbers are now declining. Franchise fees have continued to grow due to fee increases and additional program packages. Henry explained that the reduced users may impact those fees in the future.

Peterson asked if the commission had reviewed fee structures in other jurisdictions, or cable modem access. Henry stated that the commission is interested in talking with jurisdictions on the authority level, and how they charge their fees. Henry explained that things may change with the new technology being used. Henry stated that currently the MHCRC does not have the authority to regulate telecommunications with broadband service. Peterson stated that TV is moving to telecommunications, and we should get involved now to change the fiscal structure.

Henry stated that the MHCRC is engaged in future focused planning, and the upcoming budget has funds to meet with cities to see what changes should be made to the MHCRC. Henry explained that about half of the revenue in the budget comes from cities annual allocations. About 10% of the City's franchise fees from cable providers goes to the MHCRC. Henry stated that amount is about \$3,300 this year. Henry stated that the budget also has a six million dollar carry over from grants and project encumbrances this year. Henry stated that the request is to approve the budget.

Clark stated that he is concerned about adding additional programs to schools when there is a finite amount of funds, and how that can work out over time. Henry stated that there is a finance model in place for the Tech Smart Initiative. There is an annual allocation to each school district, and any carryover is set aside. Henry explained that each school district gets the grant each year, but they only get granted the funds that are in the bank. This program is not structured like the competitive grant programs, and is more partner based.

Upon motion by Clark, seconded by Nissen and passing 5-0, the MHCRC Budget was approved as presented.

Rob Brady of Metro East Community Media thanked the Council and the MHCRC for their support of Metro East. Brady stated that he is retiring after 24 years with the organization, and introduced his replacement Marty Jones.

Smith stated that she appreciated all of Brady's hard work and dedication. Clark stated that Brady put his heart and soul into his work, and that has been greatly appreciated.

Jones stated that he is working on getting some consistent airtimes for the City Council meetings. Jones explained that some of the times appear to be random. Peterson stated that it would be nice to have the airtimes on our website. Jones stated that he plans to work on an electronic program guide, which will help make it easier to find programing. They are also working on doing some on demand services as well.

Clark asked if Metro East could bring their truck to the City's Nite Out event in July. Jones stated that they would look into it.

The Council thanked Brady for all his work, and welcomed Jones.

### **PUBLIC HEARING: RESOLUTION 22-2016 FOR RECEIPT OF STATE SHARED REVENUE**

Smith opened the hearing for public comment.

There was none.

Smith Closed the Public Hearing.

### **PUBLIC HEARING: FY 2016-2017 BUDGET, AND PROPERTY TAX LEVY**

Smith opened the Public Hearing.

Peterson stated that there were some revisions from what was approved by the Budget Committee to what is being proposed for adoption. Peterson explained that the City Council referred a marijuana tax for the November election, and that potential revenue has been added into the budget. There was the addition of an intern from Portland State University, and the items are outlined in the alternative resolution. Harden stated that he wanted to include the Treehill water pressure project in the upcoming budget as well. Peterson stated that will increase the capital outlay budget by \$162,000, and reduce the operating contingency by that amount as well. Peterson stated that we added additional \$40,000 to the Wood Village Green CDBG project because we did not factor in engineering costs to the original estimate. Peterson explained that the other revision was adding in a \$4,000 grant we received to update the park sign to reflect the Gorge Hub designation.

Peterson stated that revenues are up by about \$150,000 compared to the current year, and we will use about \$400,000 on the unappropriated ending fund balance. Peterson stated that Water Fund includes a 2% increase effective January 1<sup>st</sup>. With the capital outlay, there will still be \$600,000 in the fund. Clark asked why the Treehill appropriation was left in. Peterson explained that Harden indicated that he will be looking for grant or low cost options for residents to replace old pipes so that we may be able to do this project at some point in the future. Peterson explained that the Sewer Fund has a tighter operating position though. There were no changes to the Internal Services Fund, and the Street Fund remains in great shape.

Upon motion by Nissen, seconded by Clark and passing 5-0, Resolution 20-2016 adopting Fiscal Year 2016-17 Wood Village Budget and Making Appropriations was approved as amended.

Upon motion by Nissen, seconded by Clark and passing 5-0, Resolution 21-2016 Levying and Categorizing Ad Valorem Taxes for Fiscal Year 2016-17 was approved.

Upon motion by Clark, seconded by Nissen and passing 5-0, Resolution 22-2016 for Receipt of State Shared Revenue was approved.

### **RESOLUTION 23-2016 IGA WITH PSU FOR SUMMER INTERN**

Peterson stated that a Council Memorandum was distributed regarding this item. The intern will be working on updating the City's nuisance and sign codes. Smith stated that there will be a lot of enforcement action needed. Peterson explained that we are structured with a half-time position just to handle code compliance. Peterson stated that the sign code update will include and review signs that are currently not mentioned in the code such as banners, mannequins, and other temporary sign options. Peterson explained that the work will also include visual preferences to come up with a set of recommendations.

Upon motion by Clark, seconded by Nissen and passing 5-0, Resolution 23-2016 authorizing the Intergovernmental Agreement with Portland State University for an Oregon Summer Fellow was approved.

### **RESOLUTION 24-2016 DECLARING CERTAIN ITEMS AS SURPLUS AND AUTHORIZING**

**DISPOSAL**

Peterson stated that this is a resolution authorizing the surplus and disposal of equipment and items that are no longer needed. Smith asked if any of it has any value. Peterson stated that we will try to sell what we can, and dispose of the rest.

Upon motion by Nissen, seconded by Clark and passing 5-0, Resolution 24-2016 declaring certain items as surplus and authorizing disposal was approved.

**ADDITIONAL ITEMS**

Peterson stated that Smith, Clark, Stanley Dirks, and Steve Morasch have indicated that they would like to serve on the Halsey Corridor Committee. There were no issues.

Peterson stated that staff has found a large tree to replace the one that was poisoned at Mayor’s Corner, but we need authorization for the expenditure.

Upon motion by Nissen, seconded by Clark and passing 5-0, the Council approved the expenditure for a large tree from Big Tree Today.

Nissen asked if it would be possible to make Mayor’s Corner an actual park. Petersons stated that the land is actually right-of-way, and not owned by the City.

**ADJOURN**

With no further business coming before the Council, and upon motion by Clark, seconded by Nissen and passing 5-0 the Council adjourned at 7:30pm.

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Patricia Smith  
Mayor

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Date

ATTEST:

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Greg Dirks  
Recorder