

**MEETING OF THE
WOOD VILLAGE CITY COUNCIL
February 16, 2017
MINUTES**

PRESENT: Mayor Tim Clark, Council President Scott Harden, Councilors Patricia Smith, Bruce Nissen, and Mark Clark. City Attorney Jeff Condit, City Manager Bill Peterson, Finance Director Peggy Minter, Public Works Director Scott Sloan, and interested parties.

ABSENT: None.

**MAYOR TIM CLARK CALLED THE MEETING TO ORDER AT 6:00 PM.
CITIZEN COMMENTS (NON-AGENDA ITEMS)**

There were none.

PUBLIC SAFETY REPORT

Lieutenant James Eriksen of the Multnomah County Sheriff's Office presented the report. Eriksen stated that for the month of January there were 337 total incidents with 147 hours of dedicated service. There were 76 traffic stops, 13 subject stops, and 13 traffic collisions. Eriksen stated that January was a busy month with the weather related events, and the demonstrations in downtown Portland. Eriksen stated that the MCSO promoted several members, and hired new deputies to the team as well.

Eriksen stated that a new shift schedule began in January, and there will be new faces in the community. Eriksen asked if there were any questions. Tim Clark stated that the overall crime trend line is going down, and asked if anything was being done differently that is causing the decline. Eriksen stated that he does not have enough information to answer that question, but generally bad weather keeps crime down. Nissen stated that a new homeless camp seems to be starting up the hill by Safeway again. Eriksen stated that they are aware of that situation, and will be deploying a team to conduct outreach to those people. Eriksen stated that there will also be additional supportive measures this spring when the weather warms up again.

The Council thanked Eriksen for the report, and congratulated him on his promotion.

PRESENTATION: METRO COUNCILOR SHIRLEY CRADDICK

Metro Councilor Shirley Craddick presented the presentation. Craddick thanked the Council for adding her to the agenda to discuss activities at Metro. Craddick thanked Mayor Clark for all his efforts at the Metro and regional level. Craddick stated that the natural areas levy bond measure passed with over 70% approval in the metro area. Craddick stated that gives Metro about five years to distribute to restore streams and wetlands in the region. Craddick stated that the City was awarded a grant worth about \$72,000 to help complete a new trail connecting to Bridge Street in Fairview. Craddick stated that Fairview was the recipient of a \$100,000 grant as the sponsor to help develop the Halsey Streetscape Corridor project with the City and Troutdale. Craddick stated that this project has been exciting, and there are a lot of great plans for Halsey in the future.

Craddick stated that there are several needs for transportation funding, and the region is working to get support from the state legislature to complete strategic projects. Craddick stated that Metro has a role in improving access to transit, and making it easier for people to get around. Craddick stated that there are a lot of demands on the legislature, and the hope is to make some progress on these priorities.

Craddick stated that Metro is also working on congestion mitigation air quality funding. Craddick presented a photo from the 1970's which shows a lot of air pollution. Craddick stated that the region has made a lot of

improvements since then, and Metro is looking at ways to continue to add transit capacity. Craddick presented a handout on the congestion mitigation air quality funding. Craddick explained that both Salem and Corvallis are now eligible for this funding, but the state funding for the program did not increase. Craddick stated that Metro is working with the state and ODOT to ensure that Metro's funding is not reduced.

Craddick stated that Metro is working on the bus rapid transit project, and the committee has been working for about three years to determine the final route. Craddick explained that as the committee worked through the process, they discovered roadblocks in the preferred route. The proposed route now goes down Division, but there is not enough funding to have the line get to the community college. Craddick stated that a lot of the transit users at the college come from the Rockwood Transit Center, so they are looking at ways to improve that service to the college.

Craddick stated that Metro is also working on the solid waste roadmap. The current landfill contract expires in 2019, and Metro is looking at alternative locations and options for solid waste management. Craddick stated that options include closer landfill locations, and removing food waste from the waste stream. Craddick explained that organics can be converted into energy, which now makes up about 50% of the waste and contributes to a large amount of methane gas at landfills.

Craddick stated that Metro is working on equitable housing options, and removing barriers to housing. Craddick explained that Metro has awarded \$575,000 in grants to help support these efforts. Craddick stated that Metro is also responsible for the zoo, and Nora the newest polar bear was introduced this past September. Craddick stated that Packy, one of the oldest elephants recently passed away. That was a sad event for a lot of people. Craddick explained that Packy had developed tuberculosis, and was not responding to the treatments.

Craddick stated that there is an open house in Troutdale on February 22nd to discuss trail connections plans and options. Craddick explained that the open house will focus on potential routes to Gresham, so several regional trail networks can be combined. This trail system is over 100 years old, and includes more than 140 miles of trails. This connection would link the 40 Mile Loop to the Springwater Trail. Craddick stated that when this conversation first started last summer, there were issues going on in Portland regarding homeless camping along the Springwater trail. Craddick explained that they are not building the trail connections right now, but planning for the route.

Tim Clark stated that this issue was discussed at EMECT, and there were people there who were very vocal in their opposition to this project. Tim Clark asked if it would be beneficial to table these discussions until concerns and fears about the homeless can dissipate. Craddick stated that Gresham has put the project on hold, but is not dead. Peterson stated that the City has ran into a similar issue with our Bridge Street trail connection project. A property owner looked at that Springwater experience, and did not want to grant any easements. Peterson stated that up until a few years ago, trail improvements had reduced transients and illegal camping, but that is not the case now.

Tim Clark stated that food waste options have been discussed for some time, and it looks like a chicken and egg problem. The question is do you build these expensive facilities first, or do you wait for food waste programs to build up and then construct the facilities. Craddick stated that there is a new food waste facility in Wilsonville, and another facility in Junction City that is accepting food waste from Portland. Craddick stated that Metro staff is working with food waste processors, and is currently working with the nation's second largest food waste processor.

The Council thanked Craddick for the update and presentation.

CONSENT CALENDAR:

- Review of bills paid in January, 2017

- Contracts \$2,500 - \$50,000

There were none.

- Committee Appointments
- Parks Commission
 - Patricia Smith: Term Expires 12/31/2018
 - Jim Mott: Term Expires 12/31/2018
 - David Evans: Term Expires 12/31/2018
 - Charles Crowder: Term Expires 12/31/2018
 - Dana Brumbaugh: Term Expires 12/31/2018
- Budget Committee
 - Byron Barnett: Term Expires 12/31/2019
 - Stanley Dirks: Term Expires 12/31/2019
- Urban Renewal Agency:
 - Patricia Smith: Term Expires 12/31/20
 - Scott Harden: Term Expires 12/31/20
 - Steven Morasch: Term Expires 12/31/20

d. Council Minutes:

- January 9, 2017
- January 26, 2017

Harden stated that that the January 9th meeting had an incorrect Councilor being sworn-in.

Upon motion by Mark Clark, seconded by Harden, and passing 5-0, with the revisions to the January 9, 2017 minutes, the Consent Calendar was approved.

DEBRIEF: ANNUAL CITY COUNCIL RETREAT

Peterson presented the debrief and asked if holding the retreat at City Hall worked. The Council indicated that it worked out well, and would be willing to hold it here again. Peterson asked about the effectiveness of the facilitator. Harden stated that he thought the leadership assessment worked better than he thought it would. The Council stated that John Morgan could be the facilitator again.

Peterson asked what was good or bad about the retreat this year. Peterson asked if the Council liked having a training component to the retreat. Mark Clark stated that it is good to have training at different points, and thought the training was good. Nissen stated that he enjoyed the training, but was not sure how much further the information could be taken as a group. Peterson stated that he will work to find a model that the Council can utilize better.

Peterson asked about the five-year financial projection. The Council stated that is a must have part of the retreat. Peterson asked about the department head presentation on upcoming projects and priorities. Harden stated that he

was okay with that approach. Peterson presented a listing of items for staff to follow-up on from the retreat and asked if anything was missing from the list. Harden stated that he had sent out some information on manufactured home co-ops, but that did not get discussed at the retreat. Harden stated that he would like to at least look into providing information to the residents of some manufactured home parks. Harden stated that some of the items will be on next year's APP, and others will be presented at a Council meeting. Harden asked if a schedule could be developed on when the Council items will be brought forward. Peterson stated that staff is drafting the schedule now, and many of the items are being pushed forward quickly.

DISCUSSION: PAPERLESS CITY COUNCIL PACKETS

HR/Records Manager Greg Dirks presented the discussion. Dirks stated that the Council has been using tablets for their City Council packets and other City business for a little over two years. The switch to paperless packets was done in an effort to save staff time compiling a paper document, and to help facilitate Council business. Dirks stated that the current tablet is a Dell Venue 11 Pro, which was a high-end device two years ago. Dirks stated that there have been many issues with the tablet including the operating system, and other non-user friendly programs.

Tim Clark stated that he developed Agenda Keeper as a way to help deliver the Council packets, but that program has not been able to transcend some of the hardware issues. The program was also unable to write notes directly on the packet. Tim Clark stated that he has reviewed some new laptops, and they may be able to offer the functionality that the Council is looking for. Dirks stated that it also may be possible to update the current tablet, and see if that will help with some of the issues. Tim Clark stated that the City spent a lot of money on these devices, and it would be good to get use out of them. Peterson stated that we can upgrade one or two tablets, and see if they will work better for the Council. Peterson stated that if that effort is not successful, the field personnel can still utilize the tablets for some field operations.

The Council directed that one or two tablets be upgraded, including a PDF annotation program for the City Council packets.

DISCUSSION: COMMUNITY BANNERS

Dirks presented the discussion and stated that the City has been involved with installing banners around the community since 2012. Dirks explained that the design was created by students at Reynolds High School, and the initial sets were also printed at the school. Dirks stated that the first sets of banners did not last through the winter, so staff switched to a banner manufacturer for the current sets. Dirks presented a map of current banner locations, and stated that there are about 28 banner installations. Most of the banners are along Halsey Street, a section of Wood Village Blvd., and a small portion of Glisan.

Dirks stated that the budget for the current year was to fund banners along Arata Road, but that project has been delayed. Alternative locations include the rest of Wood Village Blvd., sections of Glisan, or areas near the freeway. Dirks stated that there is also the question of seasonal or other banner designs, and how the Council would like to incorporate that element. Dirks explained that the Council selected a potential winter design, but staff was unclear on when and how the Council wanted that added to the banner program.

The Council stated that it would be good to have banners on Wood Village Blvd. and Glisan, but not every pole needs to have a banner. The Council asked how the banners are installed. Dirks stated that the City works with Comcast to install the banners, so while the labor is free, we cannot control when they are actually installed. Dirks explained that could make it difficult if all the banners were changed to seasonal designs. The Council stated that some of the banners could be seasonal designs, especially near key intersections. The Council directed that this set of banners be located on Wood Village Blvd. and Glisan, next year's banners will go on Arata Road after it is rebuilt, and then future allocations will be for banner replacement and seasonal design.

DISCUSSION: WOOD VILLAGE – FAIRVIEW INTERCEPTOR TRAIL UPDATE

Sloan stated that the City has ran into some substantial issues on the Interceptor Trail project. Sloan explained that one of the property owners does not want to amend the easement to permit a public access. Sloan stated that the owner offered some alternatives, but they would be very costly. Sloan presented an aerial image of the proposed location, and the property in question.

Sloan stated that the alternatives include renegotiating the easements, and installing the improvements requested by the property owner. These improvements include retaining walls, new fencing, and other items that would be in excess of \$250,000. Sloan stated that if we eliminate public access to the pathway, then we would have to return Metro's \$72,000 grant. Sloan explained that the City could still enhance the pathway for maintenance, but it would have to be marked and gated.

Peterson stated that we have the ability under the current easement to construct access to maintain this sewer line.

Sloan stated that the current easement may not be wide enough to build a maintenance pathway that could handle the equipment. Peterson stated that while there are some grade issues, portions of the area could be improved in order to get access to the line.

Harden asked how wide the maintenance pathway needs to be. Sloan stated that it would need to be a minimum of ten feet wide. Peterson stated that this line was constructed in the 1970s, and enables maintenance access. The issue is that there are some cross grades which could make it difficult to build a pathway wide enough for the equipment in the current easement. Peterson explained that we can still improve the access to several points along the sewer line to ensure that we can maintain the facility.

Harden asked if the area is fenced now. Sloan stated that it is. Harden stated that he would prefer the maintenance access be built, but not include a gate at either end. If people use it as a trail, then so be it. Peterson explained that the property owners have a fear that a trail will increase illegal camping in that area, which has been occurring. Harden stated that if people are going to camp illegally, then a trail will not matter.

Tim Clark asked how often this facility needs to be cleaned or inspected. Sloan stated that soon or later there will need to be substantial work. Peterson stated that the standard is to have the pipe cleaned and inspected every five-years, but it could go as long as seven to ten years.

Nissen asked if we installed the access roads now, could that save on reconstruction and maintenance costs later on. Tim Clark stated that we would at least have access right away if something happened. Sloan stated that the timing does not seem to be critical at this point. While there is evidence of some I&I, the system is working.

Smith asked if the Morasch family is okay with the proposal. Peterson stated that they really liked the idea, and they saw the pathway as enhancing a potential future project on their property. Sloan stated that staff is seeking direction on how to proceed. Condit stated that building a full maintenance roadway with open access could lead to an inverse condemnation claim. Peterson stated that this is not about negativity regarding the property owner. They have strong beliefs on what could occur if there was open access. Peterson stated that staff recommends creating as much maintenance access as possible, while preventing open public access.

Upon motion by Mark Clark, seconded by Nissen and passing 5-0, the Council directed that maintenance access be improved to the extent possible given the current easements along the Wood Village Sewer Interceptor line.

EXECUTIVE SESSION PER ORS 192.660(2) (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Council entered executive session at 7:57pm.

EXECUTIVE SESSION PER ORS 192.660(2) (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The Council entered executive session at 8:13pm.

The Council convinced back into Regular Session at 8:16pm.

ADJOURN

With no further business coming before the Council, and upon motion by Harden, seconded by Mark Clark and passing 5-0, the Council adjourned at 8:19pm.

Timothy Clark
Mayor

Date

ATTEST:

Greg Dirks: City Recorder