

**REGULAR MEETING OF THE
WOOD VILLAGE CITY COUNCIL
May 24, 2016
AGENDA**

6:00 P.M. PLEDGE OF ALLEGIANCE

1. Citizen Comments (non-agenda items)
2. Consent Calendar
 - Three-City Recreation Committee Appointments
 - Mayor Patricia Smith
 - Councilor Scott Harden
 - Resolution 19-2016 IGA – Metro Campsite Cleanup Authorization
3. Ordinance 4-2016 Establishing a Marijuana Tax on Retail Sales
4. Resolution 17-2016 Referring to the Voters of Wood Village a 3% Tax on Retail Marijuana Sales
5. Resolution 18-2016 Referring to the Voters of Wood Village a Charter Amendment Defining a Tax under Section 32 B of the Wood Village City Charter

Public Works

- Director's Report

Finance

- Director's Report

City Manager:

- City Calendar
- Annual Performance Plan

City Attorney:

Mayor and Council Comments:

Committee Reports:

- EMCTC – Tim Clark, Alt. Patricia Smith
- MPACT – Tim Clark
- East Metro Economic Alliance (EMEA) – Patricia Smith
- Neighborhood Watch – Patricia Smith
- Parks & Recreation Commission – Patricia Smith

ADJOURN

The meeting location is wheelchair accessible. This information is available in large print upon request. To request large-print documents or for accommodations such as assistive listening device, sign language, and/or oral interpreter, please call 503-667-6211 at least two working days in advance of this meeting. (TDD 1-800-735-2900).



City Council Agenda Item Staff Report

Meeting Date: May 24, 2016

TO: Mayor and Councilors
FROM: Bill Peterson: City Manager
DATE: May 17, 2016
SUBJECT: Resolution Authorizing IGA with Metro for Camp Site Clean Up

Requested Council Action

Adopt the Resolution

Background

Metro offers a program to assist public agencies in the disposal of items cleaned up from illegal camp sites, cleaned up by inmate work crews. The program saves literally thousands of public dollars that would otherwise be required for payment for disposal fees.

The current IGA with Metro expires in June, and this would renew the agreement.

Fiscal Impact

None

City Goal

The program allows the City to help achieve City Council GOAL 1: A safe, clean, livable community with a sense of pride, quality housing, and strong identity.

Suggested Motions

I move to adopt Resolution Number 19-2016 to authorize the renewal of the Intergovernmental Agreement with Metro for the Clean Up of illegal camp sites.

RESOLUTION NUMBER 19-2016

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN INTERGOVERNMENTAL AGREEMENT WITH METRO FOR THE CLEAN UP AND DISPOSAL OF MATERIALS FROM ILLEGAL CAMP LOCATIONS

WHEREAS:

1. Metro and the City of Wood Village are municipal corporations within the State of Oregon capable of entering into mutually binding Intergovernmental Agreements, and
2. Metro offers a program to defray the costs of disposal of materials cleaned up from illegal camp sites by inmate crews provided by Multnomah County, and
3. The use of the program has saved the City of Wood Village thousands of dollars in disposal fees for materials that have been cleaned up from illegal camp sites, and
4. The program does carefully protect the ownership rights of tenants of illegal sites, assuring that their belongings are not improperly discarded if they wish to reclaim them.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wood Village that the City Manager is authorized to complete the authorized individuals in the Intergovernmental Agreement with Metro and to execute the document on behalf of the City of Wood Village.

Moved to approve by _____; seconded by _____ and adopted this 24th day of May, 2016.

YEAS____ NAYS

PATRICIA SMITH, MAYOR

ATTEST:

GREG DIRKS, CITY RECORDER

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made pursuant to the authority found in ORS 190.003-190.030 between **AGENCY NAME** (hereinafter the AGENCY) and METRO.

RECITALS

WHEREAS, the AGENCY is a political subdivision of the state of Oregon and is a unit of local government authorized to enter into intergovernmental agreements pursuant to ORS 190.010, et seq; and

WHEREAS, METRO is a municipal corporation formed and operating under ORS Chapter 268 and the Metro Charter, and is a unit of local government authorized to enter into intergovernmental agreements pursuant to ORS 190.003-190.030; and

WHEREAS, the AGENCY desires to contract with METRO to remove (clean up) solid waste at camping sites established by homeless individuals on public property (campsite), to be performed by inmate work crews supervised and provided under contract to METRO by the Multnomah County Sheriff's Office (MCSO) and the Oregon Department of Corrections (ODOC); and

WHEREAS, METRO, through the MCSO and ODOC inmate work crews, is able and prepared to provide the services required by the AGENCY under the terms and conditions set forth in this Agreement; therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth below, and pursuant to the provisions of ORS 190.003-190.030, the parties agree to be bound as follows:

CLEAN UP OF CAMPSITES

- 1. The following representatives of the AGENCY are authorized to submit written requests to METRO for METRO to clean up campsites:

Name: _____ Signature: _____
Name: _____ Signature: _____
Name: _____ Signature: _____

The following representative of the AGENCY is authorized to add to or change the names of persons authorized to submit written requests to METRO for METRO to clean up campsites:

Name: _____
Email: _____

- 2. The AGENCY must post notice of the impending cleanup and follow all other procedures set forth in ORS 203.077, 203.079, and 377.653 before METRO arrives to clean up a campsite. If the quantity of solid waste at a site is substantial, METRO may, at its own discretion,

require the AGENCY to provide one or more drop boxes at the site at the AGENCY'S expense in order for the cleanup to proceed. If a drop box is necessary, METRO will notify the AGENCY about the drop box requirement after the AGENCY submits the required form and schedules the cleanup date.

3. The AGENCY must submit all requests for METRO to clean up campsites in writing, using forms provided by METRO and substantially similar to Exhibit A to this Agreement. The AGENCY must submit the forms to METRO's Solid Waste Compliance and Cleanup Division no less than three days prior to the posting date to ensure METRO availability on the proposed cleanup date.
4. The AGENCY is responsible for assuring that campsites are vacated prior to the scheduled METRO cleanups. The AGENCY is responsible for determining and identifying what qualifies as "personal property" at the campsite as that term is defined in ORS 203.079.
5. METRO will clean up campsites as requested by the AGENCY provided that the AGENCY makes a written request under Paragraph 3 of this Agreement and provides all information METRO requires. A representative from the AGENCY must be present at the time of the cleanup unless other arrangements are agreed upon by both METRO and the AGENCY. If a representative is not present, METRO has no obligation to proceed with the clean up at the campsite. At the time of the cleanup, METRO will collect all items the AGENCY identifies as personal property and deliver them to the AGENCY for storage at the following location (see ORS 203.079(1)(d)).

6. METRO may determine that the conditions at a campsite are too unsafe to complete the cleanup.
 - (a) The cleanup of campsites containing known or suspected hazardous materials is beyond the scope, skill, training, and experience of the MCSO supervised inmate work crews that are contracted by METRO to clean up campsites. METRO-contracted inmate work crews will not clean up any campsite where known or suspected hazardous materials are present. In the event a METRO-contracted inmate work crew discovers known or suspected hazardous materials at a campsite, the work crew supervisor must immediately cease cleaning up until the appropriate hazardous materials authority inspects the site and declares or makes it safe.
 - (b) METRO will not clean up campsites in which METRO determines, in its sole discretion, that conditions are unsafe. If a METRO-contracted inmate work crew discovers unsafe conditions at a campsite (including without limitation, difficult terrain, traffic safety issues, or the presence of homeless individuals), the work crew will immediately cease cleaning up until the site is inspected and the work crew supervisor determines that the

site is safe to clean up.

- (c) METRO will promptly notify the AGENCY of any campsite that METRO determines is too unsafe to clean up.

CONTRACT COSTS

- 7. METRO is responsible for the costs it incurs in the performance of its responsibilities described in Paragraph 5 of this Agreement and for all other costs related to this Agreement that METRO directly incurs. The AGENCY is responsible for all costs it incurs in the performance of its responsibilities of this Agreement and for all other costs related to this Agreement that the AGENCY directly incurs.

INDEMNIFICATION AND LIABILITY

- 8. Up to the limits of the Oregon Tort Claims Act and subject to limitations in the Oregon Constitution, the AGENCY agrees to indemnify, defend, and hold harmless METRO and METRO's officers, employees, contractors, and agents from all claims, suits, actions, and expenses of any nature resulting from, arising out of, or regarding:
 - (a) the acts, errors, or omissions of the AGENCY and its officers, employees, inmate work crews and agents, and METRO and its officers, employees, contractors and agents, acting pursuant to the terms of this Agreement; and
 - (b) any actual, alleged, or implied failure of the AGENCY, METRO, and the AGENCY's and METRO's officers, employees, or agents, to comply with the provisions of ORS 203.077 and 203.079, specifically including, but not limited to, a failure to properly post a removal notice or to accurately identify personal property at a campsite.

DISPUTE RESOLUTION

- 9. If a claim, controversy, or dispute arises out of this Agreement, the complaining party must give written notification to the other party of the nature of the claim and the remedy requested within 10 days of the incident that forms the basis of the dispute.
- 10. The laws of the state of Oregon govern this Agreement. The parties agree to resolve all claims, controversies or disputes that arise out of this Agreement by arbitration in accordance with the arbitration rules of the Arbitration Service of Portland. The arbitration must take place in Portland, Oregon, unless the Parties mutually agree to another location. Any judgment upon the award rendered pursuant to the arbitration may be entered in any court having jurisdiction thereof.

CONTRACT ADMINISTRATION

- 11. METRO designates its Property and Environmental Services Department Director or designee to represent METRO in all matters pertaining to this Agreement.
- 12. Except as provided in paragraphs 3 and 6(c), any notice or notices provided for by this Agreement or by law to be given or served upon either party must be given or served by certified letter, deposited in the U.S. mail, postage prepaid, and addressed to:

For the AGENCY

For METRO

Roy W. Brower
 Solid Waste Compliance and
 Cleanup Director
 METRO
 600 NE Grand Avenue
 Portland, Oregon 97232

CONTRACT TERM, MODIFICATION, TERMINATION AND OTHER STANDARD PROVISIONS

- 13. This Agreement is effective beginning on the day it is fully executed by both parties and continues in effect through June 30, 2021, unless extended by written amendments signed by authorized representatives of both parties.
- 14. Either party to this Agreement may terminate the Agreement for any reason or no reason at all by giving the other party not less than 30 days written notice.
- 15. This Agreement constitutes the entire agreement between the parties. This Agreement may only be amended by written agreement of the parties. Any amendment to this Agreement becomes effective after it is signed by authorized representatives of both METRO and the AGENCY.
- 16. All terms and conditions necessary to be inserted into public contracts in the state of Oregon are hereby incorporated as if such provisions were a part of this Agreement. Specifically, it is a condition of this Agreement that the AGENCY and all employers working under this Agreement are subject employers that will comply with ORS 656.017.
- 17. The AGENCY may not assign, delegate, or subcontract any of its responsibilities under this Agreement without prior written consent from METRO.
- 18. If a court of competent jurisdiction determines that any provision of this Agreement is invalid or unenforceable, the remainder of the Agreement is valid and enforceable to the full extent of the law.
- 19. This Agreement does not vest in any third party any rights, nor is it enforceable by any third party in any legal, equitable, or administrative proceeding whatsoever.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date written below.

AGENCY: _____

METRO

By: _____

By: _____

Paul Slyman, Director
Property and Environmental Services

Date: _____

Date: _____

By: _____

Date: _____

APPROVED AS TO FORM:
AGENCY Attorney

APPROVED AS TO FORM:
Metro Attorney

By: _____

By: _____

Shane Abma
Senior Metro Attorney

Date: _____

Date: _____

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City Council Agenda Item Staff Report

Meeting Date: May 24, 2016

TO: Mayor and Councilors

FROM: Bill Peterson: City Manager

Authored by: Greg Dirks: HR/Records Manager

DATE: May 16, 2016

SUBJECT: Ordinance 4-2016 Establishing a 3% Retail Sales Tax on Marijuana and Resolution 17-2016 Referring Ordinance 4-2016 to the Voters of the City of Wood Village at the November 8, 2016 General Election

Requested Council Action

Adopt Resolution 4-2016 establishing a 3% retail sales tax on recreational marijuana sales in the City of Wood Village, and approve Resolution 16-2016 referring Ordinance 4-2016 to the voters of the City of Wood Village at the November 8, 2016 General Election.

Background

Under Measure 91, adopted by Oregon voters in November 2014 and amended by the Legislature in 2015 provides that a City Council may adopt an ordinance imposing up to a three percent tax on the sale of marijuana items (which include marijuana concentrates, extracts, edibles, and other products intended for human consumption and use) by retail licensees in the City. The legislation also requires that the Council must refer that ordinance to the voters at a statewide general election.

City staff working with the City Attorney crafted an ordinance that would establish a 3% retail sales tax on recreational marijuana products sold in the City. The companion resolution which was also drafted by City staff working with the City Attorney refers the matter to the voters of Wood Village at the November 8, 2016 General Election.

Next Steps

If adopted by the City Council, our City election official will forward the referral to Multnomah County to enable a City wide vote on the issue in the November election. All applicable notices will also be filed by the City's election official.

Alternatives

The City Council may take action to adopt the Ordinance and Resolution to refer this matter to the voters. Alternatives identified include the following:

1. Take no action, and not have a retail sales tax on marijuana products.
2. Seek additional time or further hearings or discussions on this issue.
3. Take action by adopting the Ordinance and Resolution.

Fiscal Impact

The 2015 legislation does not restrict how the city may use the revenues generated by this tax. Revenues from the tax may be therefore be used for any City purpose as determined by the City Council through the local budget process. We do not have an estimate of tax revenues at this time.

City Goal

GOAL 4: Long-term financial stability, economic vitality and growth.

Suggested Motions

“I move to adopt Ordinance 4-2016 Establishing a 3% retail sales tax on recreational marijuana sales in the City.”

If Adopted:

“I move to approved Resolution 17-2016 referring Ordinance 4-2016 which established a 3% retail sales tax on marijuana to the voters of Wood Village at the November 8, 2016 General Election.”

ORDINANCE 4-2016

AN ORDINANCE OF THE CITY OF WOOD VILLAGE IMPOSING A THREE PERCENT (3%) TAX ON THE SALE OF MARIJUANA ITEMS BY A MARIJUANA RETAILER AND REFERRING ORDINANCE

WHEREAS, ORS 475B.345 provides that a city council may adopt an ordinance to be referred to the voters that imposes up to a three percent tax or fee on the sale of marijuana items by a marijuana retailer in the area subject to the jurisdiction of the city;

WHEREAS, the city council wants to impose a tax on the sale of marijuana items by a marijuana retailer in the area subject to the jurisdiction of the city;

NOW THEREFORE, BASED ON THE FOREGOING, THE CITY OF WOOD VILLAGE ORDAINS AS FOLLOWS:

Section 1 (Code Amendment): If this ordinance is approved by the voters of the City of Wood Village, the City of Wood Village Municipal Code Title 3 (Revenue and Finance) is amended to add a new Chapter 3.22, as follows:

3.22.010 Definitions.

As used in this Chapter:

"Marijuana items" has the meaning given that term in ORS 475B.015.

"Marijuana retailer" means a person who sells marijuana items to a consumer in this state.

"Retail sale price" means the price paid for a marijuana item, excluding tax, to a marijuana retailer by or on behalf of a consumer of the marijuana item.

3.22.020 Tax Imposed.

Pursuant to ORS 475B.345, the City of Wood Village hereby imposes a tax of three percent (3%) on the retail sale price of marijuana items by a marijuana retailer in the area subject to the jurisdiction of the city.

3.22.030 Collection.

The tax shall be collected at the point of sale of a marijuana item by a marijuana retailer at the time at which the retail sale occurs and remitted by each marijuana retailer that engages in the retail sale of marijuana items.

Section 2 (Referral to the Voters): This ordinance shall be referred to the electors of Wood Village at the next statewide general election on Tuesday, November 8, 2016.

Section 3 (Effective Date): If approved by a majority of the voters, Section 1 of this Ordinance amending the Municipal Code and imposing the tax will become effective on the date that the

abstract of the vote is certified by the County Clerk and delivered to the City Elections Officer pursuant to ORS 254.545.

PASSED BY THE COMMON COUNCIL OF THE CITY OF WOOD VILLAGE, OREGON
THIS 14th DAY OF JANUARY, 2016.

Motion to approve by _____; seconded by _____ and adopted this
24th day of May, 2016.

YEAS _____ NAYS _____

Patricia Smith

Mayor

ATTEST

Greg Dirks, City Recorder

RESOLUTION 17-2016

A RESOLUTION APPROVING REFERRAL TO THE ELECTORS OF THE CITY OF WOOD VILLAGE THE QUESTION OF IMPOSING THREE PERCENT (3%) TAX ON THE SALE OF MARIJUANA ITEMS BY A MARIJUANA RETAILER WITHIN THE CITY

WHEREAS, ORS 475B.345 provides that a city council may adopt an ordinance to be referred to the voters that imposes up to a three percent (3%) tax or fee on the sale of marijuana items by a marijuana retailer in the area subject to the jurisdiction of the city;

WHEREAS, the city of Wood Village City Council adopted Ordinance 4-2016, which imposes a tax of three percent (3%) on the sale of marijuana items by a marijuana retailer in the area subject to the jurisdiction of the city;

NOW, THEREFORE, THE CITY OF WOOD VILLAGE RESOLVES AS FOLLOWS:

MEASURE. A measure election is hereby called for the purpose of submitting to the electors of the city of Wood Village a measure imposing a three percent (3%) tax on the sale of marijuana items by a marijuana retailer in the area subject to the jurisdiction of the city.

ELECTION CONDUCTED BY MAIL. The measure election shall be held in the city of Wood Village on November 8, 2016. As required by ORS 254.465, the measure election shall be conducted by mail by the County Clerk of Multnomah County, according to the procedures adopted by the Oregon Secretary of State.

DELEGATION. The city of Wood Village authorizes the City Manager, or the City Manager's designee, to act on behalf of the City and to take such further action as is necessary to carry out the intent and purposes set forth herein, in compliance with the applicable provisions of law.

PREPARATION OF BALLOT TITLE. The City Attorney is hereby directed to prepare the ballot title for the measure, and deposit the ballot title with the City Elections Officer within the times set forth by law.

NOTICE OF BALLOT TITLE AND RIGHT TO APPEAL. Upon receiving the ballot title for this measure, the City Elections Officer shall publish in the next available edition of a newspaper of general circulation in the city a notice of receipt of the ballot title, including notice that an elector may file a petition for review of the ballot title.

EXPLANATORY STATEMENT. The explanatory statement for the measure, which is attached hereto as "Exhibit A," and incorporated herein by reference, is hereby approved.

FILING WITH COUNTY ELECTIONS OFFICE. The City Elections Officer shall deliver the Notice of Measure Election to the county clerk for Multnomah County for inclusion on the ballot for the November 8, 2016 General Election.

Motion to approve by _____; seconded by _____ and adopted this 24th day of May, 2016

AYE _____ NAY _____

Patricia Smith, Mayor

ATTEST:

Greg Dirks, City Recorder

NOTICE OF RECEIPT OF BALLOT TITLE

The Wood Village City Recorder, acting as the Wood Village Elections Officer, has received the following ballot title. The City Attorney prepared the ballot title pursuant to a resolution of the City Council referring the measure to the voters at the November 8, 2016, General Election.

BALLOT TITLE

Imposes city tax on marijuana retailer's sale of marijuana items

QUESTION

Shall City of Wood Village impose a three percent tax on the sale of marijuana items by city marijuana retailers?

SUMMARY

Under state law, a city council may adopt an ordinance to be referred to the voters of the city imposing up to a three percent tax or fee on the sale of marijuana items in the city by a licensed marijuana retailer. Approval of this measure would impose a three percent tax on the sale of marijuana items in the City by a licensed marijuana retailer. The tax would be collected at the point of sale and remitted by the marijuana retailer.

Pursuant to ORS 250.296, an elector may file a petition for review of the ballot title not later than the seventh business day after the title has been filed with the City Elections Officer. The Ballot Title was filed with the Elections Officer on June 14, 2016.

EXPLANATORY STATEMENT

Approval of this measure would impose a three percent tax on the sale of marijuana items by a marijuana retailer within the city.

Under Measure 91, adopted by Oregon voters in November 2014 and amended by the Legislature in 2015, the Oregon Liquor Control Commission must license the retail sale of recreational marijuana. The 2015 legislation provides that a city council may adopt an ordinance imposing up to a three percent tax on the sale of marijuana items (which include marijuana concentrates, extracts, edibles, and other products intended for human consumption and use) by retail licensees in the city, but the council must refer that ordinance to the voters at a statewide general election. The City of Wood Village city council has adopted an ordinance imposing a three percent tax on the sale of marijuana items by a retail licensee in the city, and, as a result, has referred this measure to the voters.

The 2015 legislation does not restrict how the city may use the revenues generated by this tax. Revenues from the tax may be therefore be used for any City purpose as determined by the city council through the local budget process.

Memorandum

To: Wood Village City Council
From: Jeffrey G. Condit, P.C.
Client: City of Wood Village
Subject: Referral to the voters of an amendment to the "Vote on Taxes" Charter Amendment
Date: May 23, 2016

BACKGROUND

In May 2006, city voters amended the City of Wood Village Home Rule Charter to require the City Council to refer any ordinance adopting a new tax or increasing an existing tax to the voters for approval. Wood Village Charter Chapter VIII, Section 32(B). At the time, the City Council was considering adoption of a general sales tax to address declining general fund revenue. The chief opponent of the sales tax, Olinger Travel Homes, funded an initiative petition to place the measure on the ballot. The measure passed with 84.4 percent of the vote, 347 to 64.

ISSUE

Although the impetus for the initiative was the proposed sales tax, the text of the measure applies to any new or increased tax enacted by ordinance. A "tax" is any city charge designed primarily to raise revenue (such as property taxes or business income taxes). This is as opposed to a "fee," which is designed to pay for delivery of a service or to support the cost of a regulatory program (such as water/sewer/surface water/and street fees and planning and building permit fees).

The problem is that there are many license fees (such as the business license fees, rental housing fee, and amusement device fee) that the city has historically levied that qualify as "privilege taxes," because the fees are not directly related to the paying for the cost of the program. The cost of referring increases in these taxes to the voters is frequently not justified by revenue received. Many of these fees have not been increased in decades.

The cost and delay of referendum process has also hampered the Council's ability to act quickly, as in the case of enactment of a marijuana tax prior to the vote on Measure 91. Most other cities in the state, including Gresham, Fairview, and Troutdale,

moved quickly to enact a marijuana tax prior to passage of Measure 91 to give them a home rule argument that the state could not preempt preexisting municipal taxes. By the time it was clear Measure 91 was likely to pass and other cities were getting on the tax bandwagon, it was too late for the City Council to place a Wood Village measure on the ballot.¹

THE PROPOSALS

At the Council retreat following passage of Measure 91, the Council discussed referring an amendment to Section 32(B) to the voters to eliminate what might have been unintended consequences of the 2006 measure. At the 2016 Council retreat, Council asked staff to prepare amendments for the consideration. Staff has prepared three alternates for the City Council's consideration.

The first would amend the Charter provision so that it only applies to "excise taxes," defined as a tax on the manufacture, sale, or consumption of a commodity. Under this modification, if the council were to consider adoption or amendment of an ordinance imposing or increasing a general sales tax or a commodity tax such as a gas tax, the Council would still be required to refer it to the voters. But the Council could create or increase privilege taxes or other license fees without having to send them to the voters. This would preserve the focus of the 2006 measure on sales taxes, but give the council more flexibility when adopting or increase other types of taxes.

The Second option is to amend the Charter provision to eliminate a vote on ordinances increasing an existing tax. This would require the Council to refer an ordinance adopting a new type of tax to the voters, but allow to Council to increase existing taxes without having to go to the voters. Existing taxes include the business license fee, amusement device fee, rental license fees, electrical utility privilege taxes, and the transient occupancy tax.

The final alternative is to take no action and continue to live under the existing Charter provision.

If the Council elects to refer a measure to the voters, it would be referred on the November 8, 2016, general election.

cc: Bill Peterson, City Manager

¹ Measure 91 originally preempted municipal marijuana taxes. The legislature subsequently amended Measure 91 to allow up to a 3% municipal tax on the retail sale of marijuana products. The City Council will considering placing such a measure on the November 9, 2016, general election ballot.

EXHIBIT A

NOTICE OF RECEIPT OF BALLOT TITLE

The Wood Village City Recorder, acting as the Wood Village Elections Officer, has received the following ballot title. The City Attorney prepared the ballot title pursuant to a resolution of the City Council referring the measure to the voters at the November 8, 2016, general election.

BALLOT TITLE

CAPTION:

CHARTER AMENDMENT TO CLARIFY TAX VOTE PROVISION.

QUESTION:

Shall the Wood Village City Charter be amended to clarify when tax ordinances must be referred to the voters?

SUMMARY:

The Wood Village Charter was amended in 2006 to require any ordinance adopting a new tax or increasing an existing tax to be referred to the voters. This initiative arose from a proposed ordinance to enact a general sale tax. But passage of the initiative also limited the city council's authority to increase existing privilege taxes without going to the time and expense of sending such ordinances to the voters. Examples include the business license fee, the amusement device tax, and the rental license fee.

The proposed amendment would clarify that the council would be required to refer any ordinance adopting or increasing an excise tax to the voters. An "excise tax" is defined as a tax on the manufacture, sale, or consumption of a commodity. Under this clarification, the Council would have to refer any sales tax, gas tax, or similar tax ordinance to the voters, but could adopt an ordinance creating or increasing a privilege tax, such as the ones described above, without having to send it to a vote.

Pursuant to ORS 250.296, an elector may file a petition for review of the ballot title not later than the seventh business day after the title has been filed with the City Elections Officer. The Ballot Title was filed with the Elections Officer on May 25, 2016.

EXHIBIT B

Section 32. WHEN ORDINANCES TAKE EFFECT.

A. An ordinance enacted by the council shall take effect on the thirtieth day after its enactment. When the council deems it advisable, however, an ordinance may provide a later time for it to take effect, and in the case of an emergency, it may take effect immediately.

B. Notwithstanding subsection (A) of this section, no ordinance creating a new **excise** tax or increasing an already existing **excise** tax shall become effective unless the tax is approved by a majority of the voters of Wood Village at the next regularly scheduled election. **"Excise tax" is defined as a tax on the manufacture, sale, or consumption of a commodity.**

EXHIBIT C

EXPLANATORY STATEMENT

In May 2006, city voters amended the City of Wood Village Home Rule Charter to require the City Council to refer any ordinance adopting a new tax or increasing an existing tax to the voters for approval. Wood Village Charter Chapter VIII, Section 32(B). At the time, the City Council was considering adoption of a general sales tax to address declining general fund revenue. The chief opponent of the sales tax circulated an initiative petition to place the measure on the ballot, which passed.

The City Council has referred this measure to the voters to amend the Charter because the 2006 amendment affects more than just sales taxes. The proposed amendment would amend the Charter provision so that it only applies to "excise taxes," defined as a tax on the manufacture, sale, or consumption of a commodity. Under this modification, if the council were to adopt an ordinance imposing or increasing a general sales tax or a commodity tax such as a gas tax, the Council would still be required to refer it to the voters. But the Council could create or increase privilege taxes or other license fees without having to send them to the voters.

This would preserve the focus of the 2006 measure on sales taxes, but give the council more flexibility when adopting or increase other types of taxes.

EXHIBIT A

NOTICE OF RECEIPT OF BALLOT TITLE

The Wood Village City Recorder, acting as the Wood Village Elections Officer, has received the following ballot title. The City Attorney prepared the ballot title pursuant to a resolution of the City Council referring the measure to the voters at the November 8, 2016, general election.

BALLOT TITLE

CAPTION:

CHARTER AMENDMENT TO CLARIFY TAX VOTE PROVISION.

QUESTION:

Shall the Wood Village City Charter be amended to clarify when tax ordinances must be referred to the voters?

SUMMARY:

The Wood Village Charter was amended in 2006 to require any ordinance adopting a new tax or increasing an existing tax to be referred to the voters. This initiative arose from a proposed ordinance to enact a general sale tax. But passage of the initiative also limited the city council's authority to increase existing taxes without going to the time and expense of sending such ordinances to the voters. Examples include the business license fee, the amusement device tax, and the rental license fee.

The proposed amendment would clarify that the council would be required to refer any ordinance adopting any new tax to the voters. Under this clarification, the Council would have to refer any sales tax, gas tax, or similar new tax ordinance to the voters, but could adopt an ordinance creating or increasing an existing tax, such as the ones described above, without having to send it to a vote.

Pursuant to ORS 250.296, an elector may file a petition for review of the ballot title not later than the seventh business day after the title has been filed with the City Elections Officer. The Ballot Title was filed with the Elections Officer on May 25, 2016.

EXHIBIT B

Section 32. WHEN ORDINANCES TAKE EFFECT.

A. An ordinance enacted by the council shall take effect on the thirtieth day after its enactment. When the council deems it advisable, however, an ordinance may provide a later time for it to take effect, and in the case of an emergency, it may take effect immediately.

B. Notwithstanding subsection (A) of this section, no ordinance creating a new tax ~~or increasing an already existing tax~~ shall become effective unless the tax is approved by a majority of the voters of Wood Village at the next regularly scheduled election.

EXHIBIT C

EXPLANATORY STATEMENT

In May 2006, city voters amended the City of Wood Village Home Rule Charter to require the City Council to refer any ordinance adopting a new tax or increasing an existing tax to the voters for approval. Wood Village Charter Chapter VIII, Section 32(B). At the time, the City Council was considering adoption of a general sales tax to address declining general fund revenue. The chief opponent of the sales tax circulated an initiative petition to place the measure on the ballot, which passed.

The City Council has referred this measure to the voters to amend the Charter because the 2006 amendment affects more than just sales taxes. The proposed amendment would amend the Charter provision to eliminate the referendum requirement for ordinances that increase an existing tax. This would require the Council to refer any ordinance adopting a new city tax (including a sales tax, gas tax or income tax) to the voters, but allow to Council to increase existing taxes that are currently on the books without having to go to the voters. Existing taxes include the business license fee, amusement device fee, rental license fees, electrical utility privilege taxes, and the transient occupancy tax.

This would preserve the focus of the 2006 measure on sales taxes and other new taxes, but give the council more flexibility to increase existing taxes.

PUBLIC WORKS MONTHLY REPORT

COUNCIL DATE: MAY 24, 2016
TO: BILL PETERSON, CITY MANAGER
FROM: SCOTT SLOAN, DIRECTOR OF PUBLIC WORKS
SUBJECT: PUBLIC WORKS DIRECTOR'S REPORT

NE Halsey St. Sewer Capacity Upgrade Project

- This project has been completed and final payment made with the exception of retainage. Final cost of the project was increased with an addendum for work to renovate a single manhole to allow positive flow preventing future blockages, and for the type of backfill material dictated by Multnomah County. Final payment was made for \$381,753.82 and \$20,092.30 retained, for a total project cost of \$401,846.12.

Wood Village Interceptor Connector Trail

- 90% plans have been received from the engineer, Firwood Design. The engineer and I walked the site with the Public Works Director of Fairview, Allan Berry, to explore optional terminus treatments. That is, to extend through the wetlands with a boardwalk or attempt to keep the final few feet on solid ground. Reasons for these choices range from possible negative neighborhood resistance to final estimated cost. We are also looking into the revisions necessary to rewrite the sanitary sewer easement to a maintenance access easement.

238TH Dr. Islands Rehabilitation Project

- Valley West, the company working on installing the plants, irrigation, rocks and barkdust, is on schedule and on budget. Most of the work is complete with the rock facing of the raised portions yet to finish. The islands are stunning!

Arboretum Path

- With the unused funds remaining (\$4,664.13) from a 2008 Metro Nature in Neighborhoods grant, we have again contracted with Henderson LLC to complete the path through the arboretum site with viewing and reflective gravel turnouts. There will also be boulder seating giving new access to the arboretum landscape and the new wetland areas.
- With the assistance of students from Arata School and two very energetic staff members, we planted nine additional trees, (Kwanzan Cherry, Sugar Maple, Red Alder, Capital Pear, Dogwood, White Oak, Red Oak and Rugged Ridge Maple), two more huckleberry bushes and one more blueberry bush for good measure. They will be staked, tied and mulched in the coming days.

Wood Village Green Waterline Extension

- Staff has directed to engineering consultants to give us proposals and costs for the engineering and design of fire line through the Wood Village Green Mobile Home Park. This project will include a hot-tap to the 8" line in Arata Rd. with valve, extend south in the Park's roadway and tie into an extension of line to Stanley St. Once an engineer is selected and a cost estimate determined, we can scope how much waterline we can include in this project. The owner of the park will be responsible for constructing extended fire line and installation of additional hydrants per Gresham Fire Department requirements and standards.

Best Western Tree Removal and Sidewalk Renovation

- Staff has met with the owner of the hotel in order to resolve the persistent sidewalk heaving due to the roots of the street trees. We are currently facilitating the right-of-way permit process through Multnomah County in order that the trees can be removed and the sidewalk replaced. A bond will be required by the property owners and the trees will be replaced with a more appropriate variety when the Halsey St. Corridor Plan is adopted this Fall.

Meetings Attended by Director:

- EMCTC & EMCTC TAC
- Public Works Director's morning meeting
- Halsey Sewer Capacity Upgrade construction meetings
- Construction meetings for 238th Islands and DLR Trail Extension projects
- Intertwine – East Multnomah County Parks Summit
- Sandy Blvd. and Arata Rd. construction surveys/meetings

Development progress: *These activities require plan reviews and comments by the Building Department and other Public Works staff. We also spend time in consultation with the developers, their engineers and the contractor as the project moves from planning to completion.*

- **Fred Meyer Store** – Tenant improvements are in process and completion is estimated to take 3 more months.
- **GrovTec** – **A temporary occupancy permit was issued so some of the employees could begin work while tenant improvements continue. Work is progressing well. All 220 pieces of equipment and machinery have been moved in from their old location. They are now working towards getting all their finals.**
- **MGP** – The demolition contractors have begun work on the interior of the main building. Asbestos and lead removal will be the first step in the process. All the kennel structures and an office building has been demolished. Work has begun on the interior of the main structure.
- **23830 NE Halsey St** – **a land use application from Caffeinated Coffee Culture was received to replace the Beanarino's Coffee mobile unit. A tentative**

Planning Commission/Design Review Board hearing is scheduled for May 23rd.

- **23415 NE Glisan St – a new single-family ranch style home is being constructed on this vacant lot. This project is progressing quickly.**



City Council Agenda Staff Report

Meeting Date: May 24, 2016

Memorandum

TO: Mayor and City Council

FROM: Bill Peterson, City Administrator

AUTHOR: Peggy Minter, Finance Director

DATE: May 10, 2016

TOPIC: Council Finance Report on Revenue & Expenditures through April 30, 2016.

This report covers all revenue from **July 1, 2015 through April 30, 2016**, 83% of the fiscal year. All expenditures through April 2016 are within budgeted parameters, and most revenues are coming in above budgeted expectations. We anticipate the next two months to bring more of the same, however being near the end of the fiscal year, we may run into some close budget items on expenditures. We will know by next month if there are any budget adjustments needed before June 30th.

Please see the attached chart indicating specific April revenue and expense figures.

The interest rate at the LGIP is 0.75%. On April 30th our investment portfolio was at \$5,304,528.48.

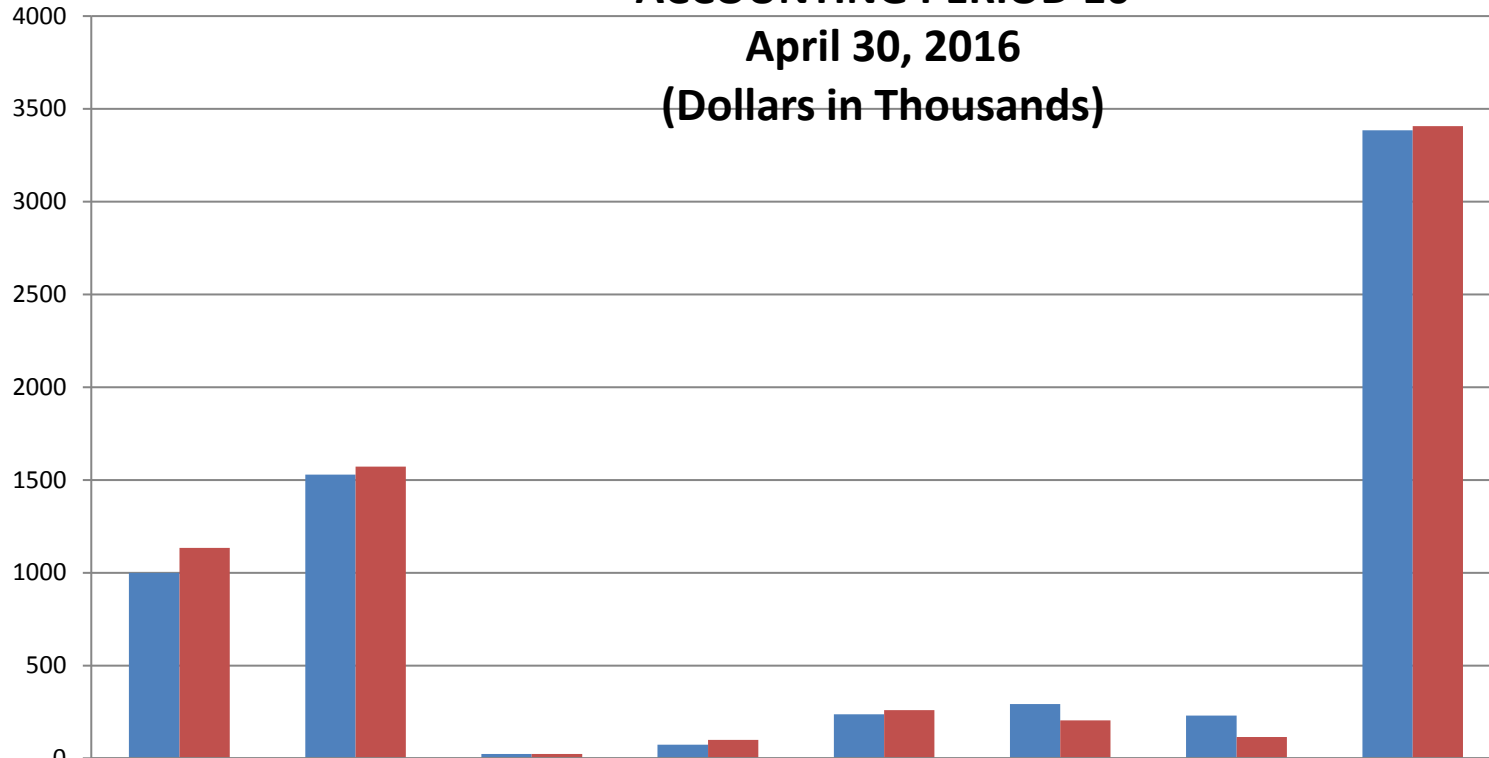
The Budget Process is almost complete, with just the final adoption by City Council at the June 14th meeting, and the Audit Process is underway with the auditors completing their interim field work May 9th through 14th.

SOURCE OF INCOME	YTD 2012-13			YTD 2013-14			YTD 2014-15			Trend	
	as of	30-Apr-14		30-Apr-15		30-Apr-16	2013-14 3885	2014-15 3890	2015-16 3905		
The percentages are for the change from the prior year to the next year.											
Property Tax *	\$765,024	↑	5%	\$800,959	↑	7%	\$857,533	\$196.92	\$205.90	\$219.60	
Business Income Tax	\$109,127	↑	18%	\$129,086	↑	16%	\$149,924	\$28.09	\$33.18	\$38.39	
Cigarette Tax	\$3,298	↑	31%	\$4,325	↓	-13%	\$3,766	\$0.85	\$1.11	\$0.96	
Liquor Tax	\$45,566	↑	3%	\$47,061	↓	-10%	\$42,384	\$11.73	\$12.10	\$10.85	
Gasoline Tax	\$185,983	→	0%	\$185,490	↑	4%	\$192,834	\$47.87	\$47.68	\$49.38	
State Shared Revenue	\$28,559	↑	7%	\$30,440	↓	-1%	\$30,185	\$7.35	\$7.83	\$7.73	
motel tax **	\$99,308	↑	11%	\$110,382	↑	15%	\$127,308	\$25.56	\$28.38	\$32.60	
interest revenue	\$17,759	↑	2%	\$18,153	↑	29%	\$23,418	\$4.57	\$4.67	\$6.00	
TOTALS	\$1,254,624	↑	6%	\$1,325,896	↑	8%	\$1,427,352	\$322.94	\$340.85	\$365.52	

* includes URA taxes

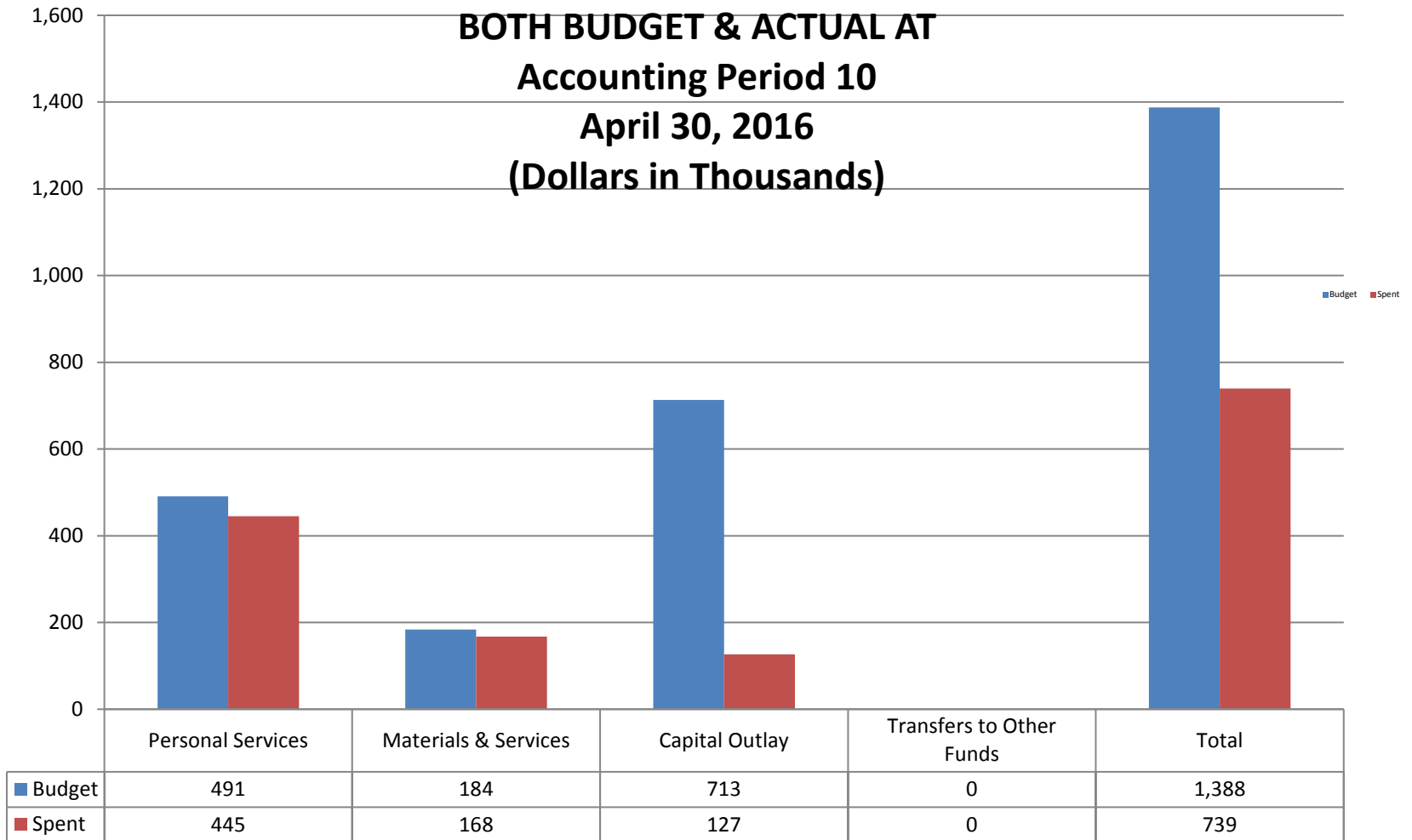
**includes \$11,372.88 of motel tax from Online sources (Hotwire, Priceline, etc) for the past three years.

**GENERAL FUND REVENUE
BUDGET VS. ACTUAL
BOTH BUDGET & ACTUAL AT
ACCOUNTING PERIOD 10
April 30, 2016
(Dollars in Thousands)**

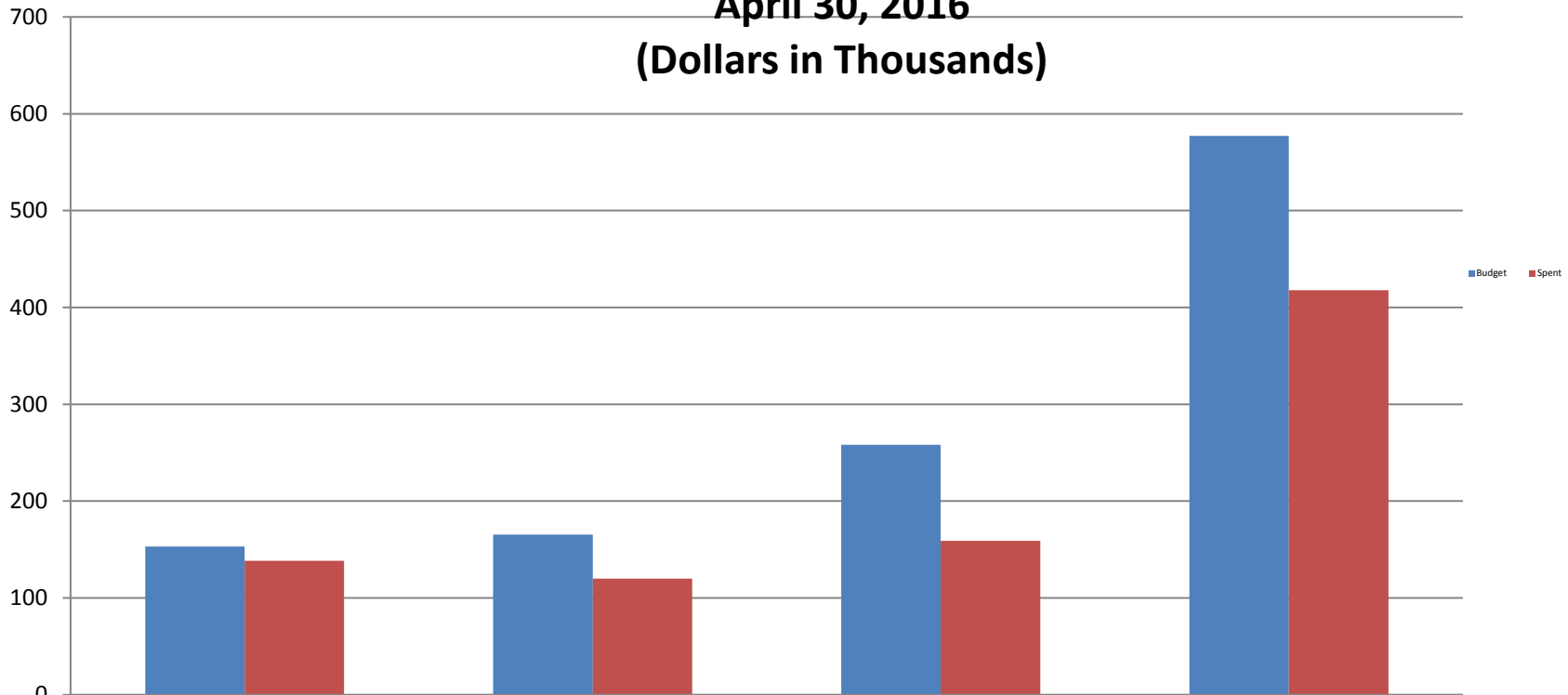


	Taxes	Water/Sewer User Fees	Interest	Permits/Licenses	Franchise	Intergovern.	Misc.	TOTAL
■ Budget	1000	1529	23	74	238	292	230	3385
■ Received	1134	1571	24	99	259	204	115	3407

**General Fund
Budget vs. Expense
BOTH BUDGET & ACTUAL AT
Accounting Period 10
April 30, 2016
(Dollars in Thousands)**

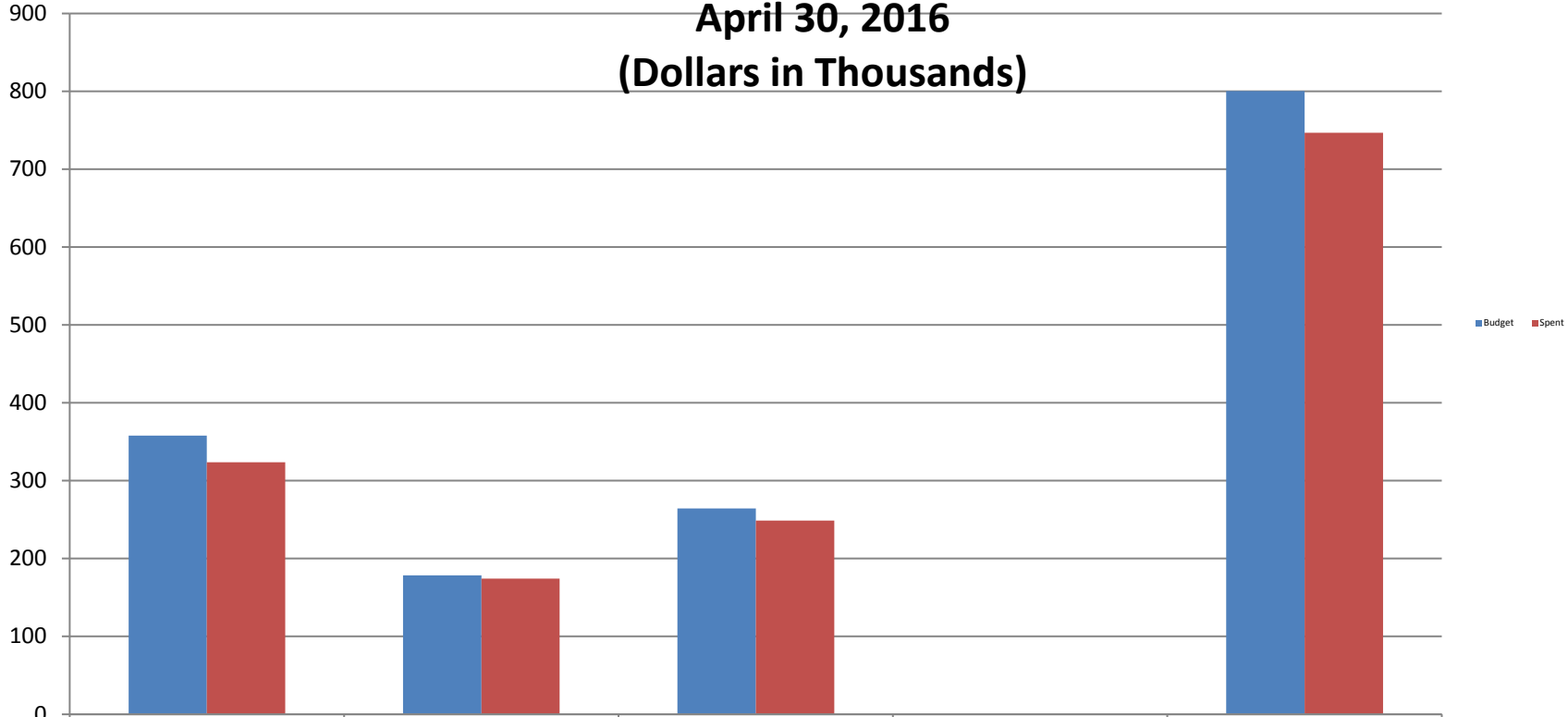


**Street Fund
Budget Vs. Expense
BOTH BUDGET & ACTUAL AT
Accounting Period 10
April 30, 2016
(Dollars in Thousands)**



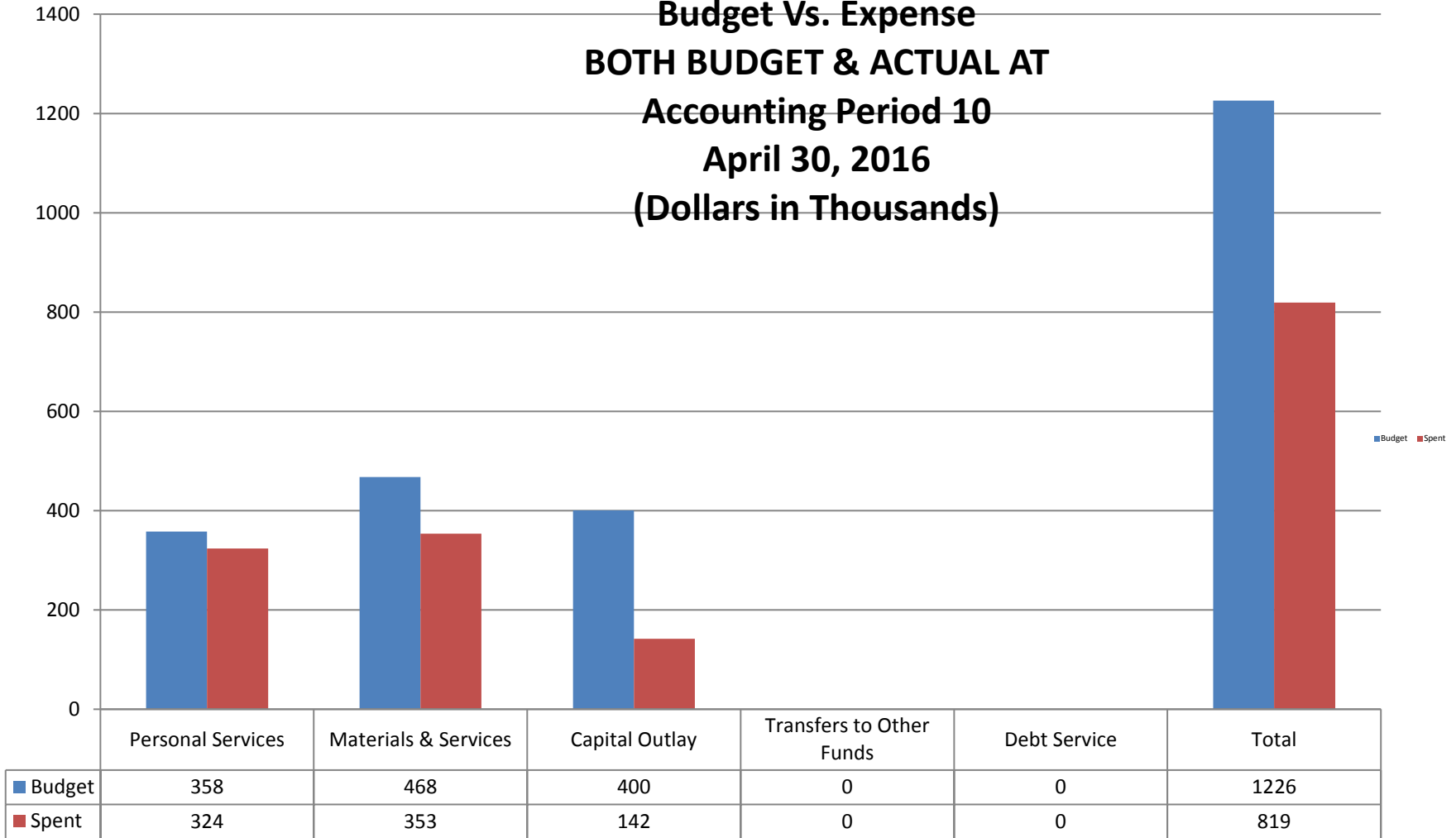
	Personal Services	Materials & Services	Capital Outlay	Total
Budget	153	166	258	577
Spent	139	120	159	418

**Water Fund
Budget vs. Expense
BOTH BUDGET & ACTUAL AT
Accounting Period 10
April 30, 2016
(Dollars in Thousands)**



	Personal Services	Materials & Services	Capital Outlay		Total
Budget	358	178	264	0	801
Spent	324	174	249	0	747

**Sewer Fund
Budget Vs. Expense
BOTH BUDGET & ACTUAL AT
Accounting Period 10
April 30, 2016
(Dollars in Thousands)**



MAJOR TRACKED TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2015											
FY 2013-14				FY 2014-15				FY 2015-16			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
BY MONTH		TO DATE		BY MONTH		TO DATE		BY MONTH		TO DATE	
JULY 2013	\$77,904.37	\$77,904	5.74%	JULY 2014	\$86,582.24	\$86,582	5.91%	JULY 2015	\$94,874.46	\$94,874	6.48%
AUG 2013	\$38,518.68	\$116,423	8.58%	AUG 2014	\$40,585.07	\$127,167	8.68%	AUG 2015	\$61,064.78	\$155,939	10.65%
SEPT 2013	\$39,597.09	\$156,020	11.50%	SEPT 2014	\$29,669.23	\$156,837	10.71%	SEPT 2015	\$50,709.46	\$206,649	14.11%
OCT 2013	\$84,632.99	\$240,653	17.73%	OCT 2014	\$52,310.06	\$209,147	14.28%	OCT 2015	\$58,648.09	\$265,297	18.11%
NOV 2013	\$637,005.64	\$877,659	64.67%	NOV 2014	\$636,789.80	\$845,936	57.76%	NOV 2015	\$629,340.93	\$894,638	61.09%
DEC 2013	\$147,639.79	\$1,025,299	75.55%	DEC 2014	\$235,791.21	\$1,081,728	73.86%	DEC 2015	\$257,445.67	\$1,152,083	78.67%
JAN 2014	\$73,325.41	\$1,098,624	80.95%	JAN 2015	\$89,913.57	\$1,171,641	80.00%	JAN 2016	\$97,204.17	\$1,249,288	85.30%
FEB 2014	\$53,366.26	\$1,151,990	84.88%	FEB 2015	\$47,071.75	\$1,218,713	83.22%	FEB 2016	\$71,939.81	\$1,321,227	90.22%
MAR 2014	\$46,104.86	\$1,198,095	88.28%	MAR 2015	\$49,523.28	\$1,268,236	86.60%	MAR 2016	\$54,266.55	\$1,375,494	93.92%
APRIL 2014	\$56,529.87	\$1,254,625	92.45%	APRIL 2015	\$58,623.68	\$1,326,860	90.60%	APRIL 2016	\$46,322.66	\$1,421,817	97.08%
MAY 2014	\$99,715.12	\$1,354,340	99.79%	MAY 2015	\$72,162.43	\$1,399,022	95.53%	MAY 2016	\$0.00	\$1,421,817	97.08%
JUNE 2014	\$58,789.77	\$1,413,130	104.12%	JUNE 2015	\$97,272.64	\$1,496,295	102.17%	JUNE 2016	\$0.00	\$1,421,817	97.08%
	YTD TOTAL	\$1,413,130			YTD TOTAL	\$1,496,295			YTD TOTAL	\$1,421,817	
	2013-14 budgeted rev	\$1,357,152			2014-15 budgeted rev	\$1,464,522			2015-16 budgeted rev	\$1,518,068	

PROPERTY TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14	AMOUNT	CUMULATIVE		FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE	
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			of PAYMENT	TO DATE	
7/15/2013	\$4,958.90	\$4,958.90	0.67%	July 2014	\$4,922.31	\$4,922.31	0.61%	7/10/2015	\$5,163.67	\$5,163.67	0.60%
8/15/2013	\$3,477.48	\$8,436.38	1.13%	August 2014	\$2,929.72	\$7,852.03	0.97%	8/10/2015	\$2,874.83	\$8,038.50	0.94%
9/12/2013	\$4,068.91	\$12,505.29	1.68%	Sept 2014	\$2,762.11	\$10,614.14	1.30%	9/11/2015	\$2,920.80	\$10,959.30	1.28%
10/10/2013	\$2,146.60	\$14,651.89	1.96%	10/10/2014	\$2,128.99	\$12,743.13	1.57%	OCT 2015	\$2,214.56	\$13,173.86	1.54%
11/13/2013	\$83,537.02	\$98,188.91	13.17%	11/13/2014	\$70,256.62	\$82,999.75	10.20%	11/12/2015	\$79,458.96	\$92,632.82	10.82%
11/14/2013	\$12,445.64	\$110,634.55	14.84%	11/20/2014	\$144,453.33	\$227,453.08	27.96%	11/19/2015	\$147,680.18	\$240,313.00	28.08%
11/21/2013	\$185,995.33	\$296,629.88	39.78%	11/26/2014	\$322,815.48	\$550,268.56	67.65%	11/25/2015	\$346,765.68	\$587,078.68	68.59%
11/27/2013	\$308,152.74	\$604,782.62	81.10%	12/4/2014	\$165,144.66	\$715,413.22	87.96%	12/3/2015	\$201,895.72	\$788,974.40	92.18%
12/5/2013	\$120,144.61	\$724,927.23	97.22%	12/10/2014	\$42,205.94	\$757,619.16	93.14%	12/10/2015	\$25,555.08	\$814,529.48	95.16%
1/13/2014	\$8,318.92	\$733,246.15	98.33%	1/15/2015	\$9,632.34	\$767,251.50	94.33%	1/13/2016	\$10,137.30	\$824,666.78	96.35%
2/12/2014	\$4,292.51	\$737,538.66	98.91%	2/11/2015	\$5,586.40	\$772,837.90	95.02%	2/2/2016	\$4,714.60	\$829,381.38	96.90%
3/12/2014	\$24,105.32	\$761,643.98	102.14%	3/15/2015	\$24,533.58	\$797,371.48	98.03%	3/10/2016	\$24,561.42	\$853,942.80	99.77%
4/10/2014	\$3,380.39	\$765,024.37	102.59%	4/10/2015	\$3,587.82	\$800,959.30	98.47%	4/12/2016	\$3,590.30	\$857,533.10	100.19%
APRIL	\$0.00	\$765,024.37	102.59%	APRIL	\$0.00	\$800,959.30	98.47%	APRIL 2016	\$0.00	\$857,533.10	100.19%
MAY 2014	\$3,700.78	\$768,725.15	103.09%	5/15/2015	\$4,299.46	\$805,258.76	99.00%	MAY 2016	\$0.00	\$857,533.10	100.19%
JUNE 2014	\$24,715.68	\$793,440.83	106.40%	6/15/2015	\$24,232.01	\$829,490.77	101.98%	JUNE 2016	\$0.00	\$857,533.10	100.19%
		\$793,440.83	106.40%		\$829,490.77	\$829,490.77	101.98%		\$857,533.10	\$857,533.10	100.19%
	2013-14 budgeted rev	\$745,685			2014-15 budgeted rev	\$813,379			2015-16 budgeted rev	\$855,932	

BUSINESS INCOME TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14	AMOUNT	CUMULATIVE		FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE	
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			of PAYMENT	TO DATE	
JULY 2013	\$20,593.00	\$20,593.00	12.78%	July 2014	\$27,193.00	\$27,193.00	14.79%	7/15/2015	\$13,865.00	\$13,865.00	6.98%
AUG 2013	\$2,970.00	\$23,563.00	14.62%	August 2014	\$4,003.00	\$31,196.00	16.97%	8/15/2015	\$24,671.00	\$38,536.00	19.41%
9/16/2013	\$9,318.00	\$32,881.00	20.40%	Sept 2014	\$5,480.00	\$36,676.00	19.95%	9/15/2015	\$1,347.00	\$39,883.00	20.09%
10/15/2013	\$16,109.00	\$48,990.00	30.40%	10/15/2014	\$22,826.00	\$59,502.00	32.37%	OCT 2015	\$19,398.00	\$59,281.00	29.86%
11/15/2013	\$12,565.00	\$61,555.00	38.19%	11/14/2014	\$16,847.00	\$76,349.00	41.54%	11/16/2015	\$23,673.00	\$82,954.00	41.79%
DEC 2013	\$0.00	\$61,555.00	38.19%	12/15/2014	\$1,316.00	\$77,665.00	42.26%	DEC 2015	\$0.00	\$82,954.00	41.79%
1/15/2014	\$23,996.00	\$85,551.00	53.08%	1/13/2015	\$24,539.00	\$102,204.00	55.61%	JAN 2016	\$25,338.00	\$108,292.00	54.55%
2/14/2014	\$6,154.00	\$91,705.00	56.90%	2/10/2015	\$13,865.00	\$116,069.00	63.15%	2/15/2016	\$17,270.00	\$125,562.00	63.25%
MAR 2014	\$0.00	\$91,705.00	56.90%	3/15/2015	\$3,191.00	\$119,260.00	64.89%	3/15/2016	\$3,641.00	\$129,203.00	65.09%
4/15/2014	\$17,422.00	\$109,127.00	67.71%	4/15/2015	\$9,826.00	\$129,086.00	70.23%	4/15/2016	\$20,721.00	\$149,924.00	75.53%
5/15/2014	\$61,381.00	\$170,508.00	105.80%	5/15/2015	\$29,732.00	\$158,818.00	86.41%	MAY 2016	\$0.00	\$149,924.00	75.53%
6/16/2014	\$3,378.00	\$173,886.00	107.90%	6/15/2015	\$49,204.00	\$208,022.00	113.18%	JUNE 2016	\$0.00	\$149,924.00	75.53%
		\$173,886.00	107.90%			\$208,022.00	113.18%			\$149,924.00	75.53%
	YTD TOTAL	\$173,886.00	107.90%		YTD TOTAL	\$208,022.00	113.18%		YTD TOTAL	\$149,924.00	75.53%
	2013-14 budgeted rev	\$161,160			2014-15 budgeted rev	\$183,800			2015-16 budgeted rev	\$198,504	

CIGARETTE TAX REVENUES COMPARISON BY DATE												
JULY 2013 THROUGH JUNE 2016												
FY 2013-14				FY 2014-15				FY 2015-16				
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		
of PAYMENT		TO DATE		of PAYMENT		TO DATE		of PAYMENT		TO DATE		
JULY 2013	\$503.12	\$503.12	9.87%	July 2014	\$442.91	\$442.91	7.37%	7/16/2015	\$422.28	\$422.28	7.90%	
AUG 2013	\$481.70	\$984.82	19.31%	August 2014	\$449.27	\$892.18	14.84%	8/23/2015	\$467.85	\$890.13	16.64%	
9/13/2013	\$454.36	\$1,439.18	28.22%	10/1/2014	\$491.20	\$1,383.38	23.02%	9/23/2015	\$497.07	\$1,387.20	25.94%	
10/10/2013	\$510.93	\$1,950.11	38.24%	10/15/2014	\$455.26	\$1,838.64	30.59%	OCT 2015	\$446.60	\$1,833.80	34.29%	
11/20/2013	\$475.06	\$2,425.17	47.55%	12/4/2014	\$471.26	\$2,309.90	38.43%	NOV 2015	\$478.35	\$2,312.15	43.23%	
DEC 2013	\$0.00	\$2,425.17	47.55%	12/4/2014	\$444.52	\$2,754.42	45.83%	DEC 2015	\$442.21	\$2,754.36	51.50%	
JAN 2014	\$426.74	\$2,851.91	55.92%	1/26/2015	\$374.72	\$3,129.14	52.07%	JAN 2016	\$430.29	\$3,184.65	59.55%	
2/19/2014	\$445.75	\$3,297.66	64.66%	4/27/2015	\$543.35	\$3,672.49	61.11%	FEB 2016	\$581.52	\$3,766.17	70.42%	
MAR 2014	\$0.00	\$3,297.66	64.66%	4/28/2015	\$315.79	\$3,988.28	66.36%	MAR 2016	\$0.00	\$3,766.17	70.42%	
APRIL 2014	\$0.00	\$3,297.66	64.66%	4/29/2015	\$336.91	\$4,325.19	71.97%	APRIL 2016	\$0.00	\$3,766.17	70.42%	
5/7,8,9/2014	\$1,169.01	\$4,466.67	87.58%	5/27/2015	\$453.74	\$4,778.93	79.52%	APRIL 2016	\$0.00	\$3,766.17	70.42%	
6/20/2014	\$366.86	\$4,833.53	94.78%	June 2015	\$0.00	\$4,778.93	79.52%	MAY 2016	\$0.00	\$3,766.17	70.42%	
6/23/2014	\$464.68	\$5,298.21	103.89%	6/18/2015	\$447.74	\$5,226.67	86.97%	JUNE 2016	\$0.00	\$3,766.17	70.42%	
						\$5,226.67	86.97%			\$3,766.17	70.42%	
	YTD TOTAL	\$5,298.21	103.89%		YTD TOTAL	\$5,226.67	86.97%		YTD TOTAL	\$3,766.17	70.42%	
	2013-14 budgeted rev		\$5,100		2014-15 budgeted rev		\$6,010		2015-16 budgeted rev		\$5,348	

LIQUOR TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14				FY 2014-15				FY 2015-16			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		of PAYMENT		TO DATE	
7/31/2013	\$4,278.60	\$4,278.60	7.72%	July 2014	\$4,477.01	\$4,477.01	8.82%	7/30/2015	\$4,493.67	\$4,493.67	8.66%
8/31/2013	\$4,947.56	\$9,226.16	16.64%	August 2014	\$5,113.51	\$9,590.52	18.88%	AUGUST	\$0.00	\$4,493.67	8.66%
9/30/2013	\$4,848.73	\$14,074.89	25.38%	Sept 2014	\$0.00	\$9,590.52	18.88%	9/2/2015	\$5,228.51	\$9,722.18	18.74%
10/30/2013	\$4,028.91	\$18,103.80	32.64%	10/2/2014	\$5,303.27	\$14,893.79	29.33%	OCT 2015	\$9,251.25	\$18,973.43	36.58%
10/30/2013	\$0.00	\$18,103.80	32.64%	11/4/2014	\$3,994.09	\$18,887.88	37.19%	NOV 2015	\$0.00	\$18,973.43	36.58%
11/25/2013	\$3,744.36	\$21,848.16	39.40%	11/20/2014	\$4,415.56	\$23,303.44	45.89%	DEC 2015	\$4,994.58	\$23,968.01	46.20%
DEC 2013	\$4,979.71	\$26,827.87	48.38%	12/30/2014	\$4,852.88	\$28,156.32	55.44%	12/31/2015	\$4,429.14	\$28,397.15	54.74%
JAN 2014	\$6,075.88	\$32,903.75	59.33%	1/28/2015	\$6,504.64	\$34,660.96	68.25%	JAN 2016	\$0.00	\$28,397.15	54.74%
2/28/2014	\$3,708.51	\$36,612.26	66.02%	3/5/2015	\$4,150.01	\$38,810.97	76.42%	2/1/2016	\$6,272.19	\$34,669.34	66.83%
3/25/2014	\$4,084.48	\$40,696.74	73.38%	4/1/2015	\$3,798.12	\$42,609.09	83.90%	3/30/2016	\$7,714.71	\$42,384.05	81.71%
4/29/2014	\$4,869.64	\$45,566.38	82.17%	4/30/2015	\$4,451.59	\$47,060.68	92.67%	MAY 2016	\$0.00	\$42,384.05	81.71%
6/3/2014	\$4,185.09	\$49,751.47	89.71%	5/28/2015	\$4,053.30	\$51,113.98	100.65%	JUNE 2016	\$0.00	\$42,384.05	81.71%
6/27/2014	\$4,575.23	\$54,326.70	97.96%	6/16/2015	\$5,074.39	\$56,188.37	110.64%	JUNE 2016	\$0.00	\$42,384.05	81.71%
		\$54,326.70				\$56,188.37	110.64%			\$42,384.05	81.71%
	YTD TOTAL	\$54,326.70			YTD TOTAL	\$56,188.37	110.64%		YTD TOTAL	\$42,384.05	81.71%
	2013-14 budgeted rev	\$55,457			2014-15 budgeted rev	\$50,785			2015-16 budgeted rev	\$51,874	

ODOT - GAS TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14				FY 2014-15				FY 2015-16			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		of PAYMENT		TO DATE	
JULY 2013	\$18,676.85	\$18,676.85	8.41%	JULY 2014	\$17,499.68	\$17,499.68	7.74%	7/16/2015	\$20,986.00	\$20,986.00	9.31%
AUG 2013	\$16,451.43	\$35,128.28	15.82%	AUG 2014	\$16,923.37	\$34,423.05	15.22%	8/15/2015	\$16,935.14	\$37,921.14	16.82%
9/15/2013	\$19,307.03	\$54,435.31	24.52%	9/15/2014	\$19,138.49	\$53,561.54	23.68%	9/15/2015	\$21,664.98	\$59,586.12	26.43%
10/16/2013	\$21,161.59	\$75,596.90	34.05%	10/16/2014	\$19,758.55	\$73,320.09	32.41%	OCT 2015	\$20,775.93	\$80,362.05	35.64%
11/18/2013	\$18,756.15	\$94,353.05	42.50%	11/17/2014	\$19,461.23	\$92,781.32	41.02%	11/16/2015	\$19,294.06	\$99,656.11	44.20%
12/19/2013	\$20,554.67	\$114,907.72	51.76%	12/16/2014	\$19,473.92	\$112,255.24	49.62%	12/16/2015	\$17,739.48	\$117,395.59	52.06%
1/15/2014	\$19,784.67	\$134,692.39	60.67%	1/15/2015	\$17,484.45	\$129,739.69	57.35%	JAN 2016	\$19,416.38	\$136,811.97	60.67%
2/18/2014	\$19,944.69	\$154,637.08	69.66%	2/18/2015	\$21,281.66	\$151,021.35	66.76%	FEB 2016	\$21,443.97	\$158,255.94	70.18%
3/17/2014	\$15,947.84	\$170,584.92	76.84%	3/17/2015	\$15,522.72	\$166,544.07	73.62%	MAR 2016	\$15,400.91	\$173,656.85	77.02%
4/16/2014	\$15,398.04	\$185,982.96	83.78%	4/16/2015	\$18,946.36	\$185,490.43	82.00%	APRIL 2016	\$19,177.11	\$192,833.96	85.52%
5/16/2014	\$18,448.77	\$204,431.73	92.09%	5/16/2015	\$19,908.58	\$205,399.01	90.80%	MAY 2016	\$0.00	\$192,833.96	85.52%
6/16/2014	\$19,181.42	\$223,613.15	100.73%	6/16/2015	\$16,397.30	\$221,796.31	98.05%	JUNE 2016	\$0.00	\$192,833.96	85.52%
		\$223,613.15				\$221,796.31				\$192,833.96	
	YTD TOTAL	\$223,613.15			YTD TOTAL	\$221,796.31			YTD TOTAL	\$192,833.96	
	2013-14 budgeted rev	\$222,000			2014-15 budgeted rev	\$226,208			2015-16 budgeted rev	\$225,484	

STATE SHARED TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14				FY 2014-15				FY 2015-16			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		of PAYMENT		TO DATE	
		\$0.00	0.00%			\$0.00	0.00%			\$0.00	0.00%
08/10/13	\$8,552.67	\$8,552.67	23.43%	08/10/14	\$9,261.92	\$9,261.92	26.58%	August 2015	\$9,563.89	\$9,563.89	26.88%
		\$8,552.67	23.43%			\$9,261.92	26.58%			\$9,563.89	26.88%
		\$8,552.67	23.43%			\$9,261.92	26.58%			\$9,563.89	26.88%
11/19/13	\$9,650.78	\$18,203.45	49.87%	11/13/14	\$10,081.70	\$19,343.62	55.52%	November 2015	\$9,685.13	\$19,249.02	54.09%
		\$18,203.45	49.87%			\$19,343.62	55.52%			\$19,249.02	54.09%
		\$18,203.45	49.87%			\$19,343.62	55.52%			\$19,249.02	54.09%
02/20/14	\$10,355.62	\$28,559.07	78.24%	01/29/15	\$11,096.08	\$30,439.70	87.37%	02/05/16	\$10,936.26	\$30,185.28	84.82%
		\$28,559.07	78.24%			\$30,439.70	87.37%			\$30,185.28	84.82%
		\$28,559.07	78.24%			\$30,439.70	87.37%			\$30,185.28	84.82%
05/14/14	\$8,857.89	\$37,416.96	102.51%	05/01/15	\$8,701.68	\$39,141.38	112.35%	May 2016	\$0.00	\$30,185.28	84.82%
		\$37,416.96	102.51%			\$39,141.38	112.35%			\$30,185.28	84.82%
	YTD TOTAL	\$37,416.96			YTD TOTAL	\$39,141.38			YTD TOTAL	\$30,185.28	
	2013-14 budgeted rev	\$36,500			2014-15 budgeted rev	\$34,840			2015-16 budgeted rev	\$35,586	

MOTEL REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
DATE 2013-14	AMOUNT	CUMULATIVE		FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE	
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			of PAYMENT	TO DATE	
JULY 2013	\$27,284.54	\$27,284.54	24.99%	JULY 2014	\$30,098.98	\$30,098.98	26.52%	JULY 2015	\$38,404.21	\$38,404.21	32.53%
AUG 2013		\$27,284.54	24.99%	AUG 2014	\$0.00	\$30,098.98	26.52%	9/25/2015	\$4,662.87	\$43,067.08	36.49%
10/31/2013	\$28,722.20	\$56,006.74	51.29%	10/31/2014	\$30,789.81	\$60,888.79	53.65%	10/19/2015	\$17,203.86	\$60,270.94	51.06%
11/1/2013	\$10,279.58	\$66,286.32	60.70%	11/1/2014	\$11,926.27	\$72,815.06	64.15%	11/2/2015	\$39,310.52	\$99,581.46	84.36%
NOV 2013		\$66,286.32	60.70%	NOV 2014	\$0.00	\$72,815.06	64.15%	NOV 2015	\$0.00	\$99,581.46	84.36%
DEC 2013		\$66,286.32	60.70%	DEC 2014	\$0.00	\$72,815.06	64.15%	DEC 2015	\$0.00	\$99,581.46	84.36%
1/29/2014	\$12,774.08	\$79,060.40	72.40%	1/29/2015	\$14,686.87	\$87,501.93	77.09%	JAN 2016	\$19,561.88	\$119,143.34	100.93%
2/11/2014	\$6,710.50	\$85,770.90	78.54%	2/11/2015	\$7,809.50	\$95,311.43	83.97%	FEB 2016	\$8,164.96	\$127,308.30	107.85%
MAR 2014	\$0.00	\$85,770.90	78.54%	MAR 2015	\$0.00	\$95,311.43	83.97%	MAR 2016	\$0.00	\$127,308.30	107.85%
4/30/2014	\$13,537.58	\$99,308.48	90.94%	4/30/2015	\$15,070.48	\$110,381.91	97.25%	APRIL 2016	\$0.00	\$127,308.30	107.85%
MAY 2014		\$99,308.48	90.94%	5/7/2015	\$7,482.81	\$117,864.72	103.85%	MAY 2016	\$0.00	\$127,308.30	107.85%
JUNE 2014		\$99,308.48	90.94%	JUNE 2015	\$0.00	\$117,864.72	103.85%	JUNE 2016	\$0.00	\$127,308.30	107.85%
YTD TOTAL	\$99,308.48			YTD TOTAL	\$117,864.72			YTD TOTAL	\$127,308.30		
	2013-14 budgeted rev	\$109,200			2014-15 budgeted rev	\$113,500			2015-16 budgeted rev	\$118,040	

INTEREST REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14	AMOUNT	CUMULATIVE		FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE	
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			of PAYMENT	TO DATE	
7/31/2013	\$1,609.36	\$1,609.36	7.30%	July 2014	\$1,948.35	\$1,948.35	5.41%	JULY 2015	\$1,975.74	\$1,975.74	7.24%
8/31/2013	\$1,637.84	\$3,247.20	14.73%	August 2014	\$1,904.28	\$3,852.63	10.70%	AUG 2015	\$1,889.20	\$3,864.94	14.16%
9/30/2013	\$1,600.06	\$4,847.26	21.98%	Sept 2014	\$1,797.43	\$5,650.06	15.69%	SEPT 2015	\$1,847.24	\$5,712.18	20.92%
10/31/2013	\$1,674.18	\$6,521.44	29.58%	Oct 2014	\$1,837.99	\$7,488.05	20.80%	OCT 2015	\$1,898.88	\$7,611.06	27.88%
11/30/2013	\$1,683.56	\$8,205.00	37.21%	Nov 2014	\$1,748.71	\$9,236.76	25.66%	NOV 2015	\$1,858.97	\$9,470.03	34.69%
12/31/2013	\$1,960.80	\$10,165.80	46.10%	12/31/2014	\$1,882.03	\$11,118.79	30.89%	DEC 2015	\$2,389.46	\$11,859.49	43.44%
1/31/2014	\$1,949.12	\$12,114.92	54.94%	1/31/2015	\$1,831.91	\$12,950.70	35.97%	JAN 2016	\$3,219.10	\$15,078.59	55.23%
2/28/2014	\$1,754.68	\$13,869.60	62.90%	2/28/2015	\$1,645.33	\$14,596.03	40.54%	FEB 2016	\$2,556.31	\$17,634.90	64.60%
3/31/2014	\$1,967.22	\$15,836.82	71.82%	3/31/2015	\$1,810.18	\$16,406.21	45.57%	MAR 2016	\$2,948.51	\$20,583.41	75.40%
4/30/2014	\$1,922.22	\$17,759.04	80.54%	4/30/2015	\$1,747.26	\$18,153.47	50.43%	APRIL 2016	\$2,834.25	\$23,417.66	85.78%
5/31/2014	\$1,972.58	\$19,731.62	89.49%	5/31/2015	\$1,830.32	\$19,983.79	55.51%	MAY 2016	\$0.00	\$23,417.66	85.78%
6/30/2014	\$1,922.81	\$21,654.43	98.21%	6/30/2015	\$1,917.20	\$21,900.99	60.84%	JUNE 2016	\$0.00	\$23,417.66	85.78%
						\$21,900.99	43.12%			\$23,417.66	85.78%
	ACTUAL RECEIPTS	BUDGETED			YTD TOTAL	\$21,900.99	43.12%		YTD TOTAL	\$23,417.66	85.78%
	\$21,654.43										
		\$22,050.00			2014-15 budgeted rev		\$36,000		2015-16 budgeted rev		\$27,300



City Council Calendar of Events and Items

May 2016

Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016
<p>Jan. 14, 2016: City Council Meeting</p> <p>January 23, 2016: • Council Retreat</p> <p>Jan. 26, 2016: City Council Meeting</p> <p>APP Deadlines: • Halsey I&I Project</p>	<p>Feb. 9, 2016: City Council Meeting</p> <p>Feb 25, 2016: City Council Meeting - APP Priorities</p> <p>APP Deadlines: • Educational Programs at City Hall • All-Staff Team Building</p>	<p>March. 8, 2016: City Council Meeting</p> <p>March 22, 2016: City Council Meeting</p> <p>March 26, 2016: Easer Egg Hunt</p> <p>APP Deadlines: • Redesign of City Entrance Signs • Restore City Entrance Features • LOC Committee</p>	<p>April 12, 2016: City Council Meeting - FY 2016-17 APP</p> <p>April 13, 2016 Youth Academy</p> <p>April 28, 2016: City Council Meeting</p> <p>April 21, 2016: Budget Hearing</p> <p>APP Deadlines: • Safety Training</p>	<p>May 10, 2016: City Council Meeting</p> <p>May 24, 2016: City Council Meeting</p> <p>May 25, 2016: Youth Academy Graduation</p> <p>May 27-29: Citywide Garage Sale</p> <p>APP Deadlines: • Access Path to Bridge Street • Park Trail Expansion Grant • Tree Planting • Benchmark Best Practices</p>	<p>June 4, 2016: City Cleanup Day</p> <p>June 14, 2016: City Council Meeting - Budget Adoption</p> <p>June 30, 2016: City Council Meeting - FY 2015-16 APP Review</p> <p>APP Deadlines: • Community Banners • Treehill to Upper Pressure Zone • Summer Lunch Program • Halsey Corridor Project • Legislative Updates</p>



Annual Performance Plan Update
City Council Agenda Item Staff Report

Meeting Date: May 24, 2016

TO: Mayor and Councilors
FROM: Bill Peterson: City Manager
DATE: May 17, 2016
SUBJECT: Annual Performance Plan Update

Requested Council Action

None.

Background

The Annual Performance Plan is a work plan adopted by the City Council with specific achievements noted that will be expected from the City Manager and City Employees during the fiscal period beginning July 1, 2015 and ending June 30, 2016. The plan is a portion of the "System Integration Plan", a strategic management system developed for the City of Wood Village by consultant Caryn Tilton.

The City Council authorized the APP for fiscal 2015-2016 on April 28, 2015, with Resolution Number 14-2015. The plan was revised to recognize a series of circumstances that changed work load and emphasis with a resolution adopted February 9, 2016 (Resolution 3-2016).

These monthly reports review each individual item in the Annual Performance Plan, and will provide brief narrative statements to accompany the visual plan production for the Council.

As the Council is aware, the work on the Town Center and the Transportation System Plan will continue into next year. The APP contemplated the work could be done by December. Several other projects have had serious adjustments in their planned completion schedules. Arata Road will not bid until July, and work will continue into the fall of 2017. The SCADA work has been delayed. The Halsey I&I work will be completed by the end of April. The multi-city economic developer concept has simply been met by our partners as not a project they wish to pursue. Resolution 3-2016 modified these items and they will appear in this report with ~~strike through~~.

Goal 1 A safe, clean, livable community with a sense of pride, quality housing, and strong identity.

~~1.1 Arata Road Rebuild Support and Urban Renewal Project: On track for a February bid letting, the fencing project will be delayed until next fall. The project will be reporting as delinquent, but there is nothing we can do to change the accomplishment schedule.~~

1.2 Community Banners: Greg reviewed banner locations with the Council and a budgetary request will be developed. Seasonal banner designs were also discussed. Banners will be acquired and placed in May.

1.3 Promote Graffiti Kits: Promotion in July, September, November, January, and March City newsletters.

1.4 Redesign City Entry Signs (lollipop sign): Designs taken to council for approval. The existing round signs will be maintained until they are not able to be repaired, then replaced with the Council selected signage.

1.5 Televisе City Council Meetings: Complete.

Goal 2 Excellent police, fire and building services.

2.1 Emphasize/Promote Emergency Management: Article in July, September, November, January, and March newsletters.

2.2 Fire Service Contract Monitoring and Alternatives: The decision by Troutdale about whether or not to proceed with an independent evaluation on the fire service has been made. No further evaluations will occur this year, while we monitor the Gresham Quick Response Vehicle package.

Goal 3 High quality, cost-effective public utilities, parks and events.

3.1 Scheduled City Events: Greg has done great work on each of the events scheduled to date and the Easter Egg hunt was wonderful. Pending events include the Garage Sale for Memorial Day weekend and the pending clean up event.

3.2 Treehill Move to Upper Pressure Zone: Homeowners' Associations for TreeHill determined to oppose the project. City Council action eliminated the project construction for this fiscal period. Actions are underway by members of the Council to propose maintaining the appropriation into FY16-17.

3.3 Complete SCADA upgrades: No work to date.

3.4 Gravel Access Path, City Hall to Bridge Street: Survey complete and design underway. We received grant funding, and the project will be included in the fiscal 16-17 budget, as it has grown from a simple access route to a much improved pathway.

3.5 Implement a Pavement Management System: Complete

3.6 Renovate and Restore Entry Feature: Significant progress has been made on the work. Irrigation systems are complete, planting in much of the area is done. Rock facing of the raised area is underway, with annual planting pending.

- 3.7 Park Trail Expansion Grant: The base work is complete. We have dedicated funding from the Metro Nature in Neighborhoods program that has allowed a minor expansion of the work into the Arboretum area.
- 3.8 Complete Park Master Plan: Adopted.
- 3.10 Sewer SDC's: Complete
- 3.11 Halsey I & I Project and Line Replacement: Work has been completed. The total project is significantly below the engineers estimate, and final payment is approximately \$50K higher than the initial bid, with most of that cost involved with the County decision to require concrete slurry backfill in the trench areas..
- 3.12 Educational Programs at City Hall: Three programs have been completed.

Goal 4 Long-term financial stability and Economic Vitality

- 4.1 Meet or Beat Promotions The listing of the City property at 238th and Halsey has also created some interest, allowing us to have discussions with several separate parties interested in potentially developing the site.
- ~~4.2 Transportation System Plan Update: Functioning as a part of the Town Center update. Contracts are complete, initial stakeholder interviews are complete, and initial reports and first meetings of TAG and CAC are done.~~
- ~~4.3 Town Center Master Plan and Zone Redefinition: TGM grant funding successful. First CAC meeting complete and the community meeting is scheduled for February.~~
- 4.4 List City Hall Property for Sale: Contract complete with NAI Norris, Beggs, Simpson (now Colliers) as the Broker for the land. We have met with a potential purchaser to evaluate potentials for the site.
- ~~4.5 Multi-City Economic Developer: No activity to date.~~

Goal 5 A work environment that develops and encourages employees and rewards their creativity and innovation.

- 5.1 Targeted Safety Training Twice Annually: First meeting on emergency preparedness and the second on site security.
- 5.2 Staff Team Building Once Annually: Training for the 14-15 APP was completed in June.
- 5.3 Benchmark Services/Best Practices: Project selected and evaluations beginning for best practices.

Goal 6 Effective local, state and regional partnerships.

- 6.1 Four Cities Manager's Meetings: Discussions among managers are continuing, with initiatives for shared services in recreation programs pending.
- 6.2 Staff Support for METRO and Regional Meetings: Several meetings attended including MTAC and EMCTC.

6.3 Halsey Corridor Project: Grant has been awarded. Initial meeting with business owners along Halsey coordinated in Fairview, IGA has been approved and adopted by each of the Cities.

6.4 League of Oregon Cities Legislative Committees: Councilor Clark and City Manager Peterson have been named to a variety of committees for 2016, and two of the three planned meetings have been completed for most of the committees.

Goal 7 Environmental Responsibility.

7.1 Redesign and Plant Mayor's Corner: Complete

7.2 Tree Planting: Significant planting work completed.

Fiscal Impact

As identified in the budget document.

City Goal

This action will further the implementation of all seven council goals.

Suggested Motions

None

