

**REGULAR MEETING OF THE
WOOD VILLAGE CITY COUNCIL
May 23, 2017
AGENDA**

6:00 P.M. PLEDGE OF ALLEGIANCE

1. Citizen Comments (non-agenda items)
2. [Resolution 15-2017: Wood Village Trunk Line Maintenance Access Road Bid Award](#)

Public Works

- Director's Report

Finance

- Director's Report

City Manager:

- City Calendar
- Annual Performance Plan

City Attorney

Mayor and Council Comments and Reports

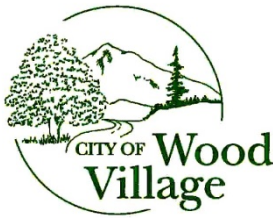
EXECUTIVE SESSION PER ORS 192.660(2) (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

EXECUTIVE SESSION PER ORS 192.660(2) (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations

ADJOURN

The meeting location is wheelchair accessible. This information is available in large print upon request. To request large-print documents or for accommodations such as assistive listening device, sign language, and/or oral interpreter, please call 503-667-6211 at least two working days in advance of this meeting. (TDD 1-800-735-2900).

NEXT MEETING: Tuesday, June 13, 2017



City of Wood Village –Trunk Line Maintenance Access Road

City Council Agenda Item Staff Report

Meeting Date: May 23, 2017

TO: Mayor Clark and Members of the Wood Village City Council

FROM: Bill Peterson, City Manager

Authored by: Scott Sloan, Public Works Director

DATE: May 15, 2017

SUBJECT: Resolution 15-2017 Trunk Line Maintenance Access Road Construction Contract Award

Requested Council Action

We request adoption of Resolution 15-2017 authorizing a contract with BRX for the construction of the Trunk Line Maintenance Access Road Construction project.

Background

2016-17 as Goal 3 of the APP list of projects. This access road, conceived as a complimentary maintenance access and pedestrian path, was selected for construction to primarily provide a means for maintenance vehicles to reach critical infrastructure, but to also provide a pedestrian and bicycle route between the City of Wood Village and the City of Fairview via Bridge St.

Our city council has been dedicated to making the connectivity between the two cities a reality. This project was a unique opportunity to collaborate with the City of Fairview and the adjacent property owners for a beneficial connection between the two cities. The trail was recently adopted, with several others, into the City of Wood Village's 2015 Parks Master Plan and staff proceeded to garner the funding necessary to construct the path.

With the support of our partners (Home Forward, City of Fairview, and what we originally perceived as support from adjacent neighbors) and verbal acknowledgement and approval of the conceptual plans, staff applied to Metro's Nature in Neighborhoods and received \$67,390 representing their 50% match for the project. Based on the good faith understanding between staff and the property owners, staff then engaged the consulting services of a civil design company called Firwood Design Group to survey the three lots and prepare construction drawings for the pathway.

Upon receiving the easement descriptions and accompanying sketches staff engaged the property owners in a discussion of the scope and merits of the project. The owners of Pressure Safe were enthusiastic and in fact have had plans of their own to enhance the north end of their property with the hope of providing low-cost housing for their employees. The owners of Grovtec were

much less enthusiastic. They mentioned their own improvements to the property which would have been in conflict with our plans. “The only way we would even consider this option is with a revised agreement, gates on the road entering our property line, an upgraded fence and possibly a retaining wall to protect against slides, and lighting.” The cost of their requests were prohibitive, so the City eliminated the potential for a pathway construction on the sewer line easement.

With legal counsel’s advice and review, we are assured the City has “the authority to enter onto the twenty-foot-wide easement area and do what [we] need to do in terms of vegetation removal and improvements to access the easement area for construction and maintenance.” Staff redesigned the project to provide a 10’ gravel road within the existing 20’ easement.

Financing and Total Project Contracts

The project cost has been to this point for topo survey and design is \$15,234. We have also signed a not-to-exceed contract for an additional \$11,216.25 for specifications, contract documents and project administration.

Because this access would no longer be public we were required to forfeit the Metro Nature in Neighborhoods grant in the amount of \$67,390.

Trunk Line Maintenance Access Road Construction		
Appropriation Sources		
	Sewer Fund	\$146,930.00
	Grant Funding	-\$67,390.00
Total Available Resource		\$79,540.00
Project Costs		
	Engineering & Survey (plus a	\$26,629.65
	Contract Award (BRX)	\$62,770.00
	Subtotal	\$89,399.65
	Contingency 10%	\$8,939.97
Total Project Cost		\$98,339.62

Fiscal Impact

To proceed with new design and bid, the project will remain within the actual appropriation of \$146,930 in the Sewer Fund. While we know we will not be receiving the grant funding and that the Sewer Fund cash proceeds available are actually \$79,540, we are also aware that the projection for ending fund balance is sufficiently lower than the actual cash demand of this project, that the fund status will not be impacted.

Alternatives

The actions available to the Council include:

1. Adopt the Resolution, authorizing the project to proceed as designed and bid, utilizing existing appropriations.
2. Move to reject the resolution, delaying the project for this budget year and increase the budget for FY 2017-2018 to accommodate construction costs for this access road.
3. Reject the Resolution.

Recommendation for Staff to Proceed

It is the recommendation of your staff that the project be authorized to proceed to the signing of the contract with BRX, and a total project budget of \$ 98,339.62 be authorized.

Suggested Motion

“I move to approve Resolution 15-2017 awarding the Trunk Line Maintenance Access Road Construction Contract Award to BRX in the amount of \$ 62,770.00 and authorizing the City Manager to prepare and execute all required documents.”

RESOLUTION 15-2017

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BRX FOR THE CONSTRUCTION OF THE TRUNK LINE MAINTENANCE ACCESS ROAD

WHEREAS:

1. The City of Wood Village provided complete documents for a public bid in accord with the statutory requirements provided in Oregon Public Contract law, and
2. Bids were advertised for and accepted on May 16, 2017, at which time they were publically opened and read aloud, and
3. Bid tabulations were evaluated by the City staff and the contracted design engineer (Firwood Design), and
4. Total appropriations for the project are \$146,930.00, with appropriations in the Sewer Fund for the project, and
5. The City Council is desirous of completing all of the work planned that is within the available appropriations.

NOW THEREFORE, BE IT RESOLVED BY THE WOOD VILLAGE CITY COUNCIL;

Section 1: The project bid for the construction sanitary sewer maintenance road construction submitted by BRX is the low bid submitted on the project. The City Manager is directed to execute all documents necessary to enter into a contract with BRX in the bid value of \$62,770.00.

Section 2: The Total project budget authorization for this project is \$98,339.62, including design, inspection, construction cost and contingency.

Moved to approve by _____; seconded by _____ and adopted this 23rd day of April 2017.

YEAS _____ NAYS _____

Tim Clark, Mayor

ATTEST:

GREG DIRKS; Human Resources/Records

PUBLIC WORKS MONTHLY REPORT

COUNCIL DATE **MAY 23, 2017**
TO: **BILL PETERSON, CITY MANAGER**
FROM: **SCOTT SLOAN, DIRECTOR OF PUBLIC WORKS**
SUBJECT: **PUBLIC WORKS DIRECTOR'S REPORT**

Sewer Maintenance Access Road

This project was advertised in the Daily Journal of Commerce (DJC) April 26th and 28th for a bid opening of May 16th. The Public Works Director and consultant held a pre-bid meeting on site May 3rd when six contractors arrived to walk the site. It appears based on their conversations that nothing is untoward about this project although weather could ultimately play a big role insofar as weather preventing access to the more saturated areas on the west end. Our schedule at this point, optimistically is with a provision for weather delays:

Sanitary Sewer Maintenance Access Road				
Task		May	June	July
Bid Opening	5/16	●		
Protest Period	ending 5/23	▬		
Council Approval - Award Bid	5/23	●		
Contract Admin, Bonds, Insurance	5/24 - 6/2	▬		
Notice to Proceed (NOI)	6/9		●	
Submittal Review	6/12-6/16		▬	
Mobilization	6/12-6/16		▬	
Construction	6/19 - 6/30		▬ ●	
Potential Weather Delay	7/18			▬ ●

As mentioned above, bids were opened at the offices of the engineer in Troutdale. Four bids were received and all appeared responsible as of this writing.

BRX	\$ 62,770.00
Nutter Corporation	\$ 73,310.22
Moore Excavation	\$ 128,230.00
Banzer Construction	\$ 147,450.00

We have selected and have presented an intent to award to BRX whose bid was \$62,770.00, or \$18,230.00 less than the engineer's estimate of \$81,000.00.

The large range of bid prices is interesting and as wide for a small project as anything I have ever seen. My sense is that for the highest of the bid amounts, that belonging to Moore Excavation, appears out of touch with the reality of the project. Moore has also been historically high with bidding requested for past projects in the city. I have never worked with Banzer Construction. Their lump sum price for the gravel access road construction *per se* was the highest of all bids and nearly four times the low bid for the same bid item. The two low bids differed by \$23,750 for road construction. All four bids were nearly identical or very close with bid items of mobilization, stump grinding and chain link fence and gates.

All four bids were deemed responsive.

Village Green Waterline Extension (CDBG)

A time extension is necessary for this project. The waterline is complete though paving of the project is weather dependent. When the weather and asphalt availability coincide the paving process will only require one day of favorable weather. A final walk-through and punch list items (if any) are all that remains. That walk-through will be conducted with staff, the engineer and representatives of Emery & Sons, Monday, May 22nd.

The total project cost was \$252,427, over the budget amount of \$234,685 which did not include the excavation, additional pipe and fittings and hot tap to complete the project. It was however within 5% of the initial engineer's estimate which also did not include the excavation, additional pipe and fittings and hot tap. A very successful project.

Stanley St. Reconstruction Project

On May 4th the City received four bids from contractors, Emery & Sons, BRX, Pacific Rim Construction and Tapani Construction. The four bids were found to be responsible with Tier 1 contractors being received prior to the two hour time limit. The four bids were opened and read publicly that date. The bids also included not only the itemized base bid but an alternate bid for the installation of a new catch basin and the accompanying pipe necessary to connect to the existing storm line.

The four bids were:	Base Bid	Combined Bid
Emery & Sons	\$192,578.25	\$206,228.25
BRX	\$229,008.00	\$238,433.00
Pacific Rim Construction	\$210,243.10	\$220,610.60
Tapani Construction	\$195,106.50	\$205,331.50

The bids indicate a very competitive construction environment and extremely close to the Engineer's Estimate of \$193,645.00 and \$200,695 respectively, or less than 3% differential.

On May 11th, council adopted Resolution 14-2017 requesting staff to proceed with contract award to Tapani Construction. Signing, bonding and insurance will proceed the week of May 15th. Notice to proceed will be granted when documents are in order with construction to begin soon thereafter.

Mayor's Corner and Island Landscape

Staff met with a local landscape company to explore options available to make the most impact for these two sites. It was decided that the Mayor's Corner could use a little work; not only a lot more color but some cleaning up of the existing beds, addition of another boulder or two, improving the grass area and adding some river rock and bark dust for contrast. The islands will be planted with annuals and some additional varieties of grasses and the top of the islands near the entry sign will get a selection of bulbs that will bloom from early March through May next year.

F(ats), O(ils) and G(rease) Program

Staff spoke with a representative of the City of Gresham who leads their FOG and other environmentally sensitive issues involving commercial activities in their city but the Gresham Treatment Plant as well. DeAnn and Scott met with the City of Gresham's head of the environmental wastewater group to see what our city can do to begin proactively reducing fats, oils and grease accumulations in our mainlines, manholes and lift stations. We have taken the first steps, appropriately, by visiting our customers, apprising them of their responsibilities and sending letters to those who have historically contributed to FOG problems.

Reservoir 1 Booster Station Abandonment

Public Works staff took great strides in completing this APP-directed project last week while meeting with our consultant. It was determined that the water level of Reservoir 1 could be determined with the _____ rather than the installation of a power source from an existing pole, direct bury to the reservoir and the installation of transducers to effect the reading. The same data, water level,

Testing so far indicates we should be able to lose power at Reservoir and use the Pressure transducer at Well #4. I reprogrammed it the signal to translate to feet of head and I am actively tracking it while the actual reservoir level transducer is still in play. In a day or two, I will switch over to the Well 4 transducer for control and we can see if we can run in a stable manner.

Arata Rd. Flo-dar Installation

Public Works staff met with a representative of the City of Gresham's Flodar maintenance and application team to site two instruments near the sanitary sewer connection points at the Wood Village Green Mobile Home Park and the city's sanitary sewer mainline.

Our belief is that there is either a possible cross connection of diverted spring water into the private sanitary sewer system of the park, or that the system in question has aged and deteriorated to a point that inflow and infiltration has reached a level that it must be repaired to an acceptable level of performance.

Flodars are instruments that mount inside a manhole and measure flows through a known area of pipe with a velocity/volume radar flow meter sensor. When properly calibrated and set up they are extremely accurate. Our procedure, in order to determine the validity of our argument, will be to set up the Flowdars in the two sanitary sewer manholes in Arata to which the park flows and capture the data for several days. At that time, we will notice the park that work is to be performed on the water system and shut service down for a period of time. With no domestic water available for discharge into the sewer system, the readings at the Flodar locations should be dramatically reduced. Our belief is that the volume of water will not be reduced significantly. If this is the case, the City will be moved to address the issue with the park owner.

City Hall Trim Painted

Refined Painting Services has completed the painting of trim at City Hall.

Meetings Attended by Director:

- EMCTC & EMCTC TAC;
- Public Works Director's morning meeting;
- Waterline, street and utility design and construction meetings; construction and inspection meetings, pre-bid meeting
- Planning Commission meetings
- Main Streets on Halsey Charette
- Town Center Update/Zoning meeting

Development progress: *These activities require plan reviews and comments by the Building Department and other Public Works staff. We also spend time in consultation with the developers, their engineers and the contractor as the project moves from planning to completion.*

- **819 NE 242nd Ave - Babushka Café** – This business, owned by the son of the Babushka Bakery. They have finished improvements and received their Certificate of Occupancy on January 12, 2017.
- **23500 NE Sandy Blvd – Walmart** – A building permit application has been received to construct a covered merchandise pick up area on the west side of the building. The Building Department is waiting for new plans with revisions.
- **2060 NE 238th Drive – Village Manor** – the east elevation of the building in the area around the front porch and entrance experienced partial collapse. The gas line

in the ground underneath was crushed at each end and emergency shoring was installed to secure the structure until repairs can be made this coming spring.

- **22479 NE Park Lane – Sleep Train** – They have submitted plans for new signs. They are changing the name to Mattress Firm. The ownership has not changed.
- **2195 NE 244th Ave – Verizon Tower** – Plans originally submitted in May, Verizon has decided to move forward with construction of a cell tower. The contractor will be selected in the next few weeks.
- **23500 NE Sandy Blvd. – Walmart** – A sign permit has been issued. The new sign will be on the West side of the building for grocery pickup.



City Council Agenda Staff Report

Meeting Date: May 23, 2017

Memorandum

TO: Mayor and City Council

FROM: Bill Peterson, City Manager

AUTHOR: Peggy Minter, Finance Director

DATE: May 5, 2017

TOPIC: Council Finance Report on Revenue & Expenditures through April 30, 2017.

This report covers all revenue from **July 1, 2016 through April 30, 2017**, 83% of the fiscal year. All expenditures and revenues through April 30, 2017 are within budgeted parameters.

Please see the attached chart indicating specific April revenue and expense figures. The tracked revenues are up an average of 5% over last year (2016) at this time, and up over about 13% over two years ago (2015) at this time.

The interest rate at the LGIP is currently at 1.3%. On April 30th our investment portfolio was at \$5,598,194.40.

As you know, the Department Proposed Budget was presented and accepted at the Budget Meeting on Thursday, April 20th. The changes as proposed to capital outlay projects has been added to the department proposal and will be presented as the Budget Committee recommended budget to the Council at the June 13th meeting.

The Finance Department is already looking ahead to the year-end audit preparation and is planning ahead to make our work timely and smooth.

SOURCE OF INCOME	YTD 2014-15			YTD 2015-16			YTD 2016-17		
	as of	30-Apr-15		30-Apr-16		30-Apr-17	2014-15 3890	2015-16 3895	2016-17 3910
The percentages are for the change from the prior year to the next year.									
Property Tax **	\$800,959	↑	7%	\$857,533	↑	5%	\$205.90	\$220.16	\$230.67
Business Income Tax	\$129,086	↑	16%	\$149,924	↑	6%	\$33.18	\$38.49	\$40.60
Cigarette Tax	\$4,325	↓	-13%	\$3,766	↓	-18%	\$1.11	\$0.97	\$0.79
Liquor Tax	\$47,061	↓	-1%	\$46,528	↓	-5%	\$12.10	\$11.95	\$11.29
Gasoline Tax	\$185,490	↑	4%	\$192,834	↑	2%	\$47.68	\$49.51	\$50.26
State Shared Revenue	\$30,440	↓	-1%	\$30,185	↑	3%	\$7.83	\$7.75	\$7.97
motel tax	\$110,382	↑	15%	\$127,308	↑	1%	\$28.38	\$32.69	\$32.80
interest revenue	\$18,153	↑	29%	\$23,418	↑	77%	\$4.67	\$6.01	\$10.59
TOTALS	\$1,325,896	↑	8%	\$1,431,496	↑	5%	\$340.85	\$367.52	\$384.97

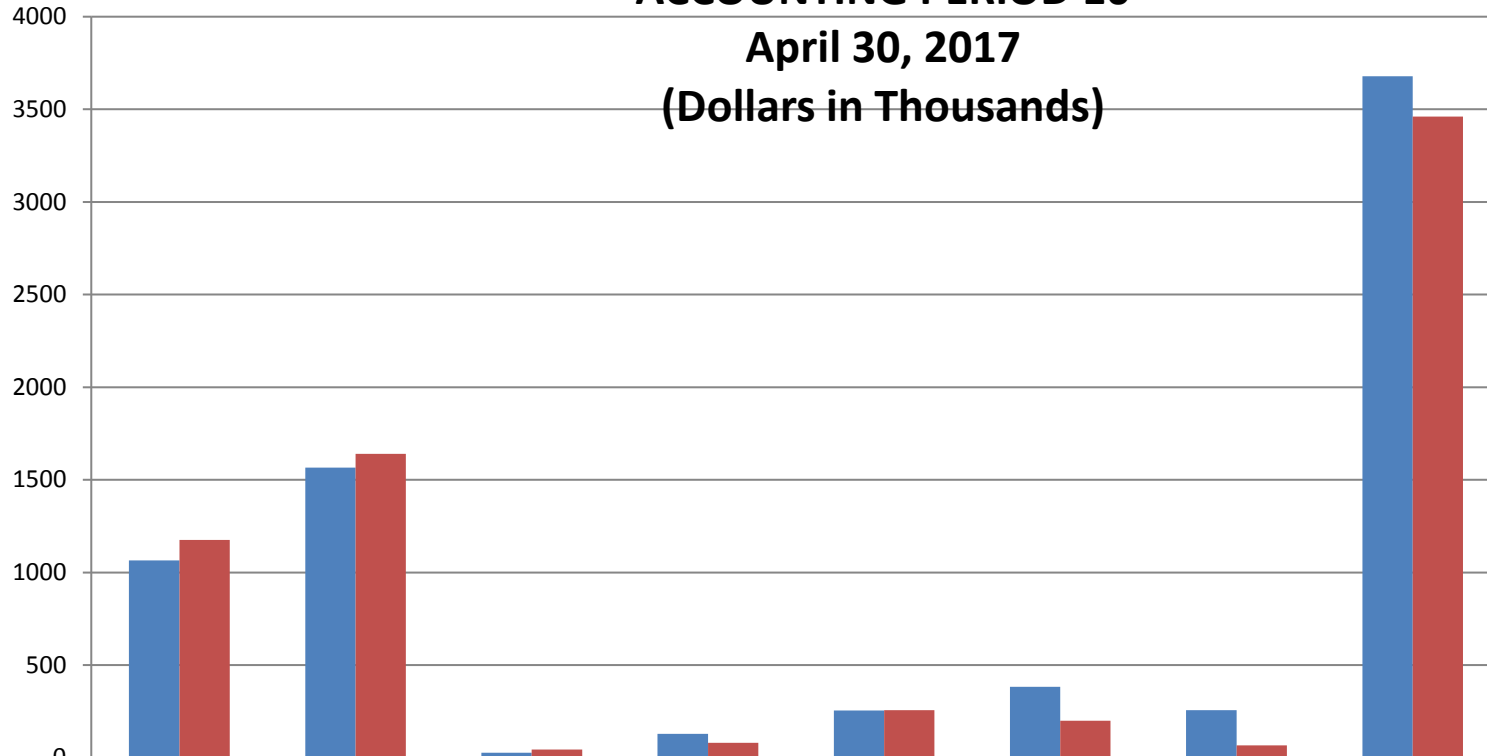
** includes URA taxes

*no rev rec'd Feb, Mar, or Apr

^revenue appears to be one month beyond in a continuing capacity

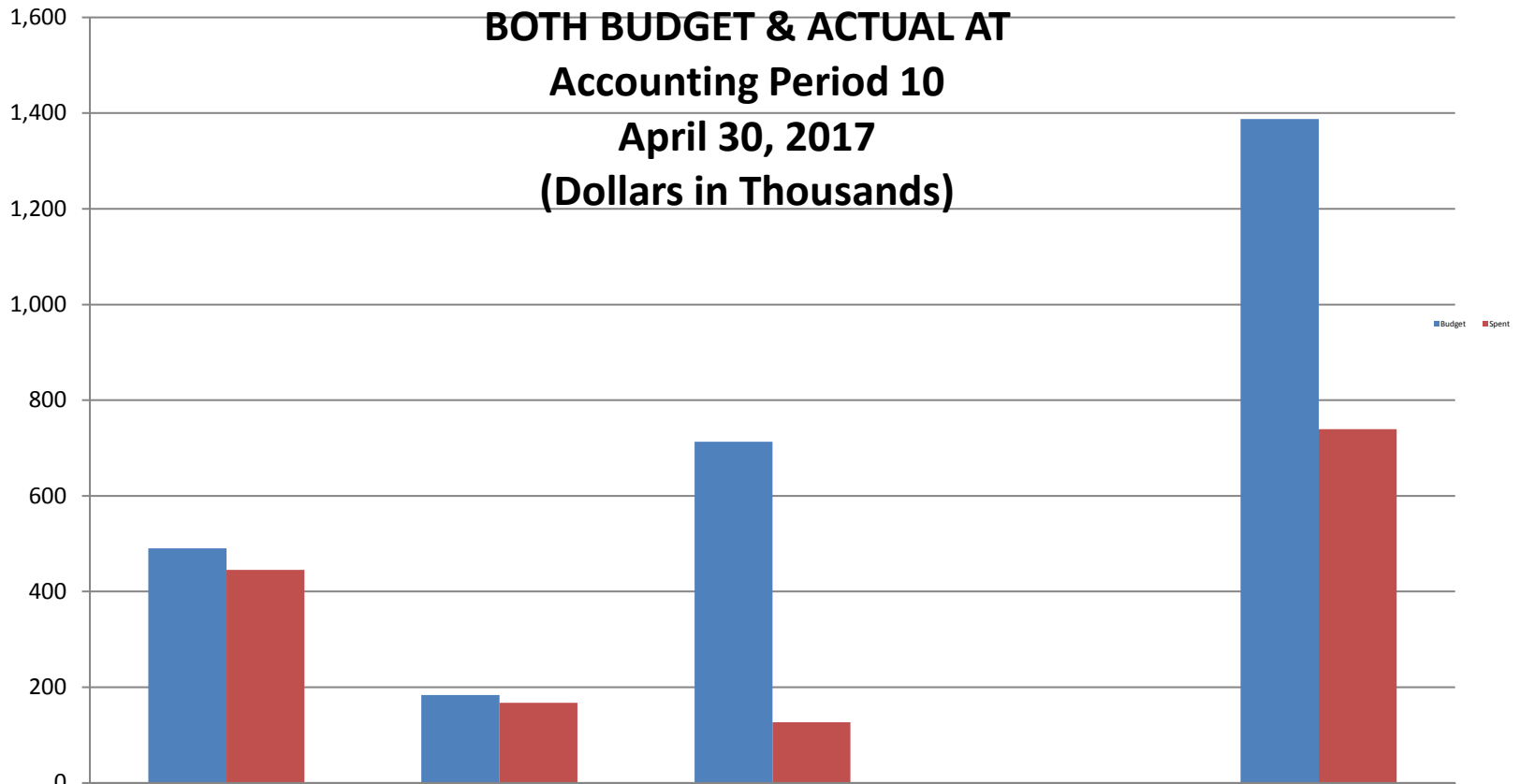
**REVENUE
BUDGET VS. ACTUAL
BOTH BUDGET & ACTUAL AT
ACCOUNTING PERIOD 10**

**April 30, 2017
(Dollars in Thousands)**



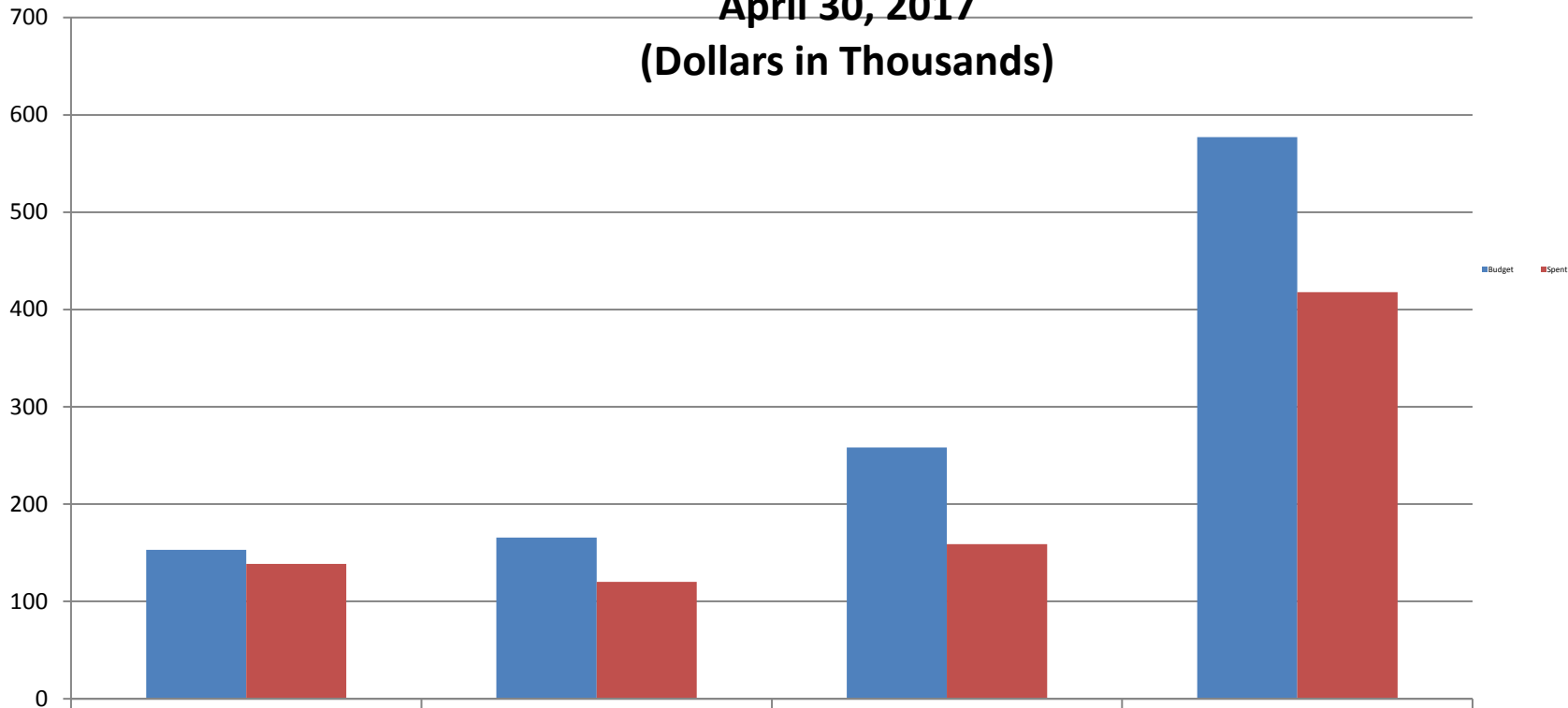
	Taxes	Water/Sewer User Fees	Interest	Permits/Licenses	Franchise	Intergovern.	Misc.	TOTAL
■ Budget	1066	1565	26	128	254	383	256	3679
■ Received	1175	1640	44	80	256	199	66	3461

**General Fund
Budget vs. Expense
BOTH BUDGET & ACTUAL AT
Accounting Period 10
April 30, 2017
(Dollars in Thousands)**



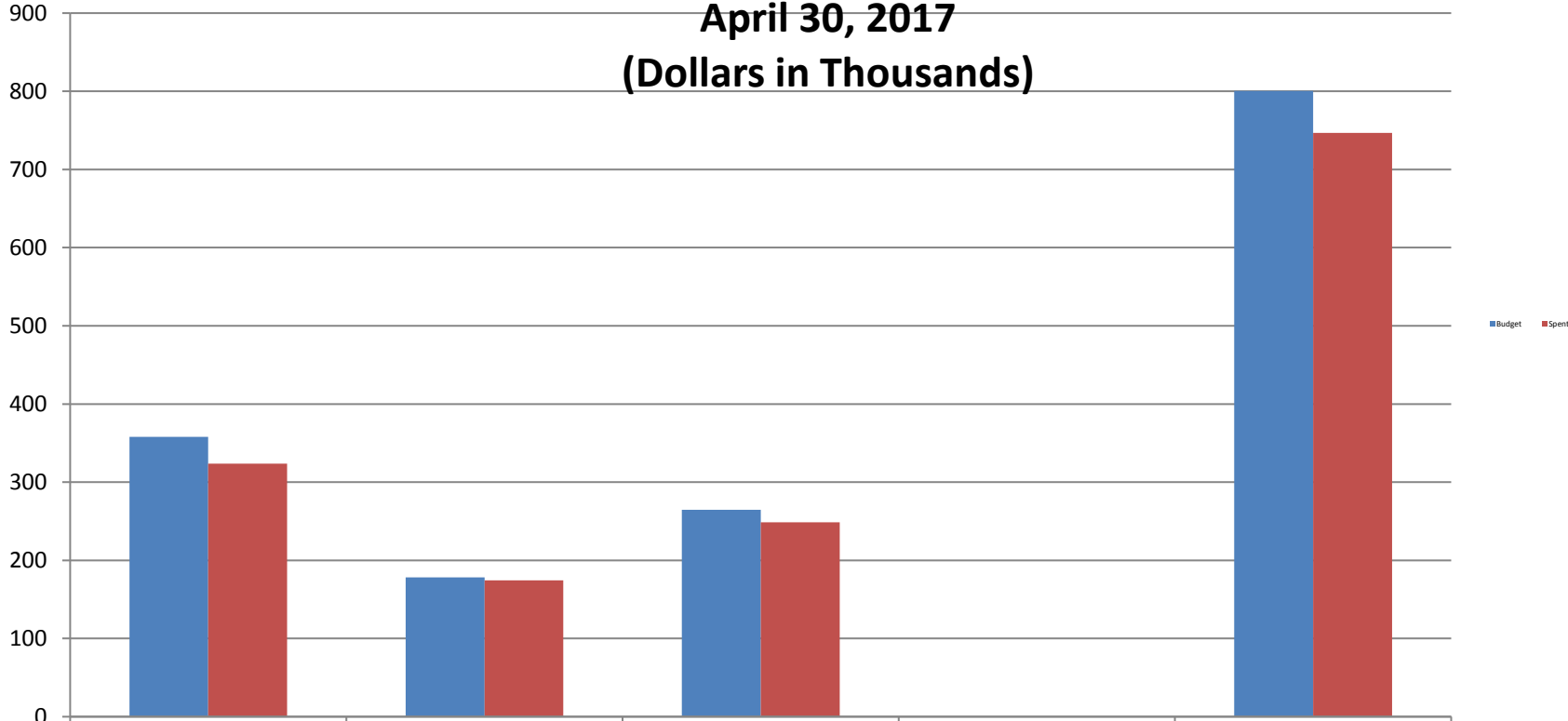
	Personal Services	Materials & Services	Capital Outlay	Transfers to Other Funds	Total
Budget	491	184	713	0	1,388
Spent	445	168	127	0	739

**Street Fund
Budget Vs. Expense
BOTH BUDGET & ACTUAL AT
Accounting Period 10
April 30, 2017
(Dollars in Thousands)**



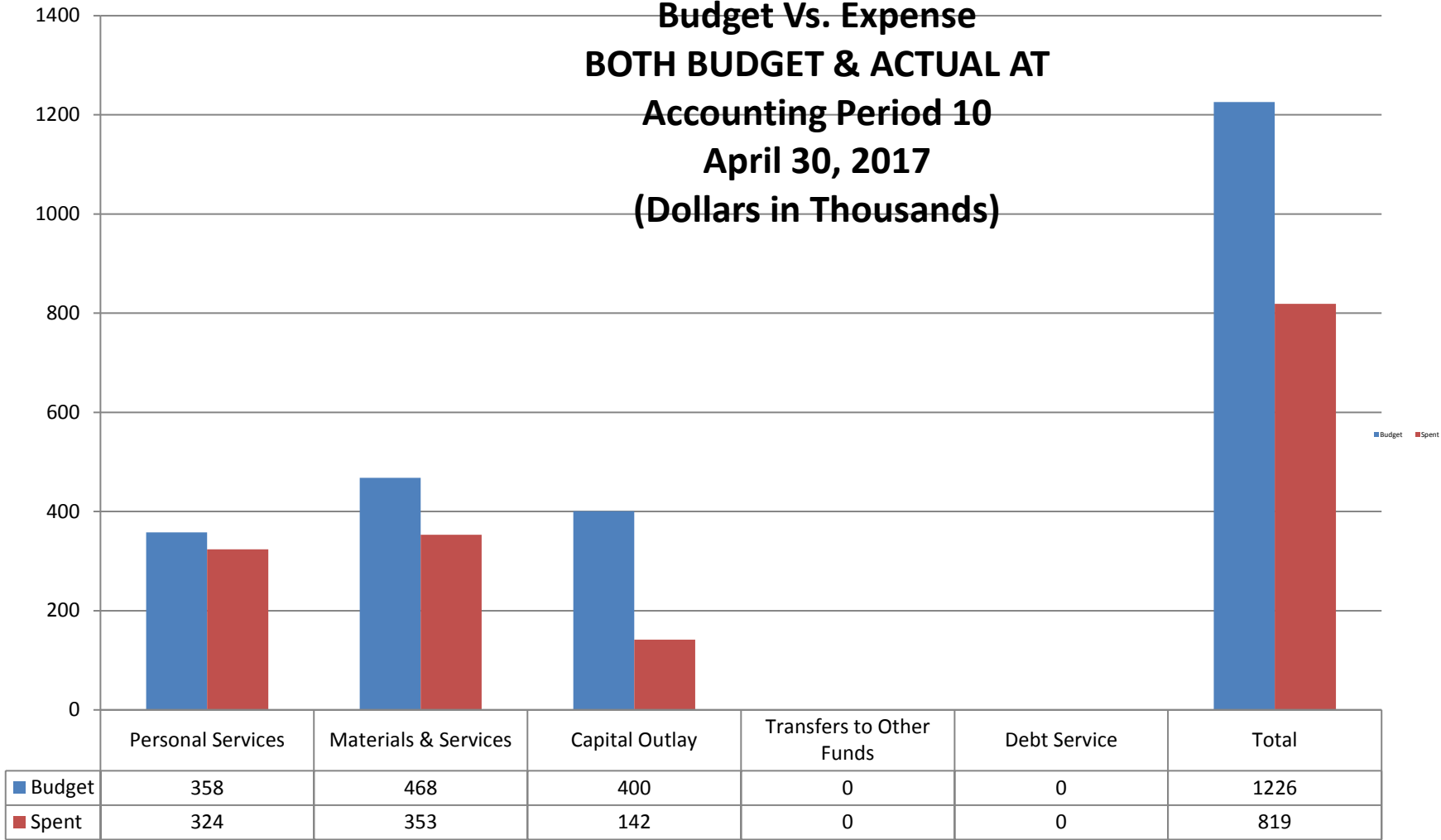
	Personal Services	Materials & Services	Capital Outlay	Total
Budget	153	166	258	577
Spent	139	120	159	418

**Water Fund
Budget vs. Expense
BOTH BUDGET & ACTUAL AT
Accounting Period 10
April 30, 2017
(Dollars in Thousands)**



	Personal Services	Materials & Services	Capital Outlay		Total
Budget	358	178	264	0	801
Spent	324	174	249	0	747

**Sewer Fund
Budget Vs. Expense
BOTH BUDGET & ACTUAL AT
Accounting Period 10
April 30, 2017
(Dollars in Thousands)**



PROPERTY TAX REVENUES COMPARISON BY DATE												
JULY 2014 THROUGH JUNE 2017												
FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE		FY 2016-17	AMOUNT	CUMULATIVE		
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			BY MONTH	TO DATE		
July 2014	\$4,922.31	\$4,922.31	0.61%	7/10/2015	\$5,163.67	\$5,163.67	0.60%	JULY 2016	\$4,693.22	\$4,693.22	0.51%	
August 2014	\$2,929.72	\$7,852.03	0.97%	8/10/2015	\$2,874.83	\$8,038.50	0.94%	AUG 2016	\$2,500.53	\$7,193.75	0.78%	
Sept 2014	\$2,762.11	\$10,614.14	1.30%	9/11/2015	\$2,920.80	\$10,959.30	1.28%	SEPT 2016	\$2,354.43	\$9,548.18	1.03%	
10/10/2014	\$2,128.99	\$12,743.13	1.57%	OCT 2015	\$2,214.56	\$13,173.86	1.54%	OCT 2016	\$1,879.21	\$11,427.39	1.23%	
11/13/2014	\$70,256.62	\$82,999.75	10.20%	11/12/2015	\$79,458.96	\$92,632.82	10.82%	11/10/2016	\$80,411.04	\$91,838.43	9.91%	
11/20/2014	\$144,453.33	\$227,453.08	27.96%	11/19/2015	\$147,680.18	\$240,313.00	28.08%	11/17/2016	\$83,529.21	\$175,367.64	18.92%	
11/26/2014	\$322,815.48	\$550,268.56	67.65%	11/25/2015	\$346,765.68	\$587,078.68	68.59%	11/23/2016	\$202,240.39	\$377,608.03	40.73%	
12/4/2014	\$165,144.66	\$715,413.22	87.96%	12/3/2015	\$201,895.72	\$788,974.40	92.18%	12/1/2016	\$383,254.18	\$760,862.21	82.08%	
12/10/2014	\$42,205.94	\$757,619.16	93.14%	12/10/2015	\$25,555.08	\$814,529.48	95.16%	12/7+12/2016	\$96,723.30	\$857,585.51	92.51%	
1/15/2015	\$9,632.34	\$767,251.50	94.33%	1/13/2016	\$10,137.30	\$824,666.78	96.35%	1/12/2017	\$10,556.03	\$868,141.54	93.65%	
2/11/2015	\$5,586.40	\$772,837.90	95.02%	2/2/2016	\$4,714.60	\$829,381.38	96.90%	2/10/2017	\$5,481.62	\$873,623.16	94.24%	
3/15/2015	\$24,533.58	\$797,371.48	98.03%	3/10/2016	\$24,561.42	\$853,942.80	99.77%	MAR 2017	\$24,650.14	\$898,273.30	96.90%	
4/10/2015	\$3,587.82	\$800,959.30	98.47%	4/12/2016	\$3,590.30	\$857,533.10	100.19%	APRIL 2017	\$3,646.62	\$901,919.92	97.29%	
APRIL	\$0.00	\$800,959.30	98.47%	May 2016	\$0.00	\$857,533.10	100.19%	APRIL 2017	\$0.00	\$901,919.92	97.29%	
5/15/2015	\$4,299.46	\$805,258.76	99.00%	5/11/2016	\$3,114.35	\$860,647.45	100.55%	MAY 2017	\$0.00	\$901,919.92	97.29%	
6/15/2015	\$24,232.01	\$829,490.77	101.98%	6/10/2016	\$23,927.32	\$884,574.77	103.35%	JUNE 2017	\$0.00	\$901,919.92	97.29%	
	\$829,490.77	\$829,490.77	101.98%		\$884,574.77	\$884,574.77	103.35%		YTD TOTAL	\$901,919.92		
	2014-15 budgeted rev	\$813,379			2015-16 budgeted rev	\$855,932			2016-17 budgeted rev	\$927,000		

CIGARETTE TAX REVENUES COMPARISON BY DATE												
JULY 2014 THROUGH JUNE 2017												
FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE		FY 2016-17	AMOUNT	CUMULATIVE		
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			BY MONTH	TO DATE		
July 2014	\$442.91	\$442.91	7.37%	7/16/2015	\$422.28	\$422.28	7.90%	JULY 2016	\$403.86	\$403.86	8.24%	
August 2014	\$449.27	\$892.18	14.84%	8/23/2015	\$467.85	\$890.13	16.64%	AUG 2016	\$487.69	\$891.55	18.19%	
10/1/2014	\$491.20	\$1,383.38	23.02%	9/23/2015	\$497.07	\$1,387.20	25.94%	SEPT 2016	\$426.73	\$1,318.28	26.90%	
10/15/2014	\$455.26	\$1,838.64	30.59%	OCT 2015	\$446.60	\$1,833.80	34.29%	OCT 2016	\$487.57	\$1,805.85	36.85%	
12/4/2014	\$471.26	\$2,309.90	38.43%	NOV 2015	\$478.35	\$2,312.15	43.23%	NOV 2016	\$440.20	\$2,246.05	45.84%	
12/4/2014	\$444.52	\$2,754.42	45.83%	DEC 2015	\$442.21	\$2,754.36	51.50%	DEC 2016	\$355.59	\$2,601.64	53.09%	
1/26/2015	\$374.72	\$3,129.14	52.07%	JAN 2016	\$430.29	\$3,184.65	59.55%	1/25/2017	\$471.08	\$3,072.72	62.71%	
4/27/2015	\$543.35	\$3,672.49	61.11%	FEB 2016	\$581.52	\$3,766.17	70.42%	FEB 2017	\$0.00	\$3,072.72	62.71%	
4/28/2015	\$315.79	\$3,988.28	66.36%	MAR 2016	\$0.00	\$3,766.17	70.42%	MAR 2017	\$0.00	\$3,072.72	62.71%	
4/29/2015	\$336.91	\$4,325.19	71.97%	APRIL 2016	\$0.00	\$3,766.17	70.42%	APRIL 2017	\$0.00	\$3,072.72	62.71%	
5/27/2015	\$453.74	\$4,778.93	79.52%	APRIL 2016	\$0.00	\$3,766.17	70.42%	MAY 2017	\$0.00	\$3,072.72	62.71%	
June 2015	\$0.00	\$4,778.93	79.52%	MAY 2016	\$0.00	\$3,766.17	70.42%	MAY 2017	\$0.00	\$3,072.72	62.71%	
6/18/2015	\$447.74	\$5,226.67	86.97%	JUNE 2016	\$2,057.35	\$5,823.52	108.89%	JUNE 2017	\$0.00	\$3,072.72	62.71%	
		\$5,226.67	86.97%			\$5,823.52	108.89%		YTD TOTAL	\$3,072.72		
	YTD TOTAL	\$5,226.67	86.97%		YTD TOTAL	\$5,823.52	108.89%					
	2014-15 budgeted rev	\$6,010			2015-16 budgeted rev	\$5,348				2016-17 budgeted rev	\$4,900	

LIQUOR TAX REVENUES COMPARISON BY DATE												
JULY 2014 THROUGH JUNE 2017												
FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE		FY 2016-17	AMOUNT	CUMULATIVE		
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			BY MONTH	TO DATE		
July 2014	\$4,477.01	\$4,477.01	8.82%	7/30/2015	\$4,493.67	\$4,493.67	8.66%	JULY 2016	\$4,460.13	\$4,460.13	7.69%	
August 2014	\$5,113.51	\$9,590.52	18.88%	AUGUST	\$0.00	\$4,493.67	8.66%	AUG 2016	\$0.00	\$4,460.13	7.69%	
Sept 2014	\$0.00	\$9,590.52	18.88%	9/2/2015	\$5,228.51	\$9,722.18	18.74%	SEPT 2016	\$9,015.59	\$13,475.72	23.23%	
10/2/2014	\$5,303.27	\$14,893.79	29.33%	OCT 2015	\$9,251.25	\$18,973.43	36.58%	OCT 2016	\$0.00	\$13,475.72	23.23%	
11/4/2014	\$3,994.09	\$18,887.88	37.19%	NOV 2015	\$0.00	\$18,973.43	36.58%	NOV 2016	\$5,691.96	\$19,167.68	33.05%	
11/20/2014	\$4,415.56	\$23,303.44	45.89%	DEC 2015	\$4,994.58	\$23,968.01	46.20%	DEC 2016	\$0.00	\$19,167.68	33.05%	
12/30/2014	\$4,852.88	\$28,156.32	55.44%	12/31/2015	\$4,429.14	\$28,397.15	54.74%	12/1/2016	\$8,498.12	\$27,665.80	47.70%	
1/28/2015	\$6,504.64	\$34,660.96	68.25%	JAN 2016	\$0.00	\$28,397.15	54.74%	1/31/2017	\$8,385.12	\$36,050.92	62.16%	
3/5/2015	\$4,150.01	\$38,810.97	76.42%	2/1/2016	\$6,272.19	\$34,669.34	66.83%	2/28/2017	\$3,627.25	\$39,678.17	68.41%	
4/1/2015	\$3,798.12	\$42,609.09	83.90%	3/30/2016	\$7,714.71	\$42,384.05	81.71%	APRIL 2017	\$4,450.12	\$44,128.29	76.08%	
4/30/2015	\$4,451.59	\$47,060.68	92.67%	5/3/2016	\$4,143.92	\$46,527.97	89.69%	MAY 2017	\$0.00	\$44,128.29	76.08%	
5/28/2015	\$4,053.30	\$51,113.98	100.65%	6/3/2016	\$4,910.82	\$51,438.79	99.16%	MAY 2017	\$0.00	\$44,128.29	76.08%	
6/16/2015	\$5,074.39	\$56,188.37	110.64%	6/3 & 6/30	\$9,643.36	\$61,082.15	117.75%	JUNE 2017	\$0.00	\$44,128.29	76.08%	
		\$56,188.37	110.64%			\$61,082.15	117.75%		YTD TOTAL	\$44,128.29		
	YTD TOTAL	\$56,188.37	110.64%		YTD TOTAL	\$61,082.15	117.75%					
	2014-15 budgeted rev	\$50,785			2015-16 budgeted rev	\$51,874			2016-17 budgeted rev	\$58,000		

ODOT - GAS TAX REVENUES COMPARISON BY DATE											
JULY 2014 THROUGH JUNE 2017											
FY 2014-15				FY 2015-16				FY 2016-17			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		BY MONTH		TO DATE	
JULY 2014	\$17,499.68	\$17,499.68	7.74%	7/16/2015	\$20,986.00	\$20,986.00	9.31%	JULY 2016	\$20,499.30	\$20,499.30	9.12%
AUG 2014	\$16,923.37	\$34,423.05	15.22%	8/15/2015	\$16,935.14	\$37,921.14	16.82%	AUG 2016	\$18,274.13	\$38,773.43	17.25%
9/15/2014	\$19,138.49	\$53,561.54	23.68%	9/15/2015	\$21,664.98	\$59,586.12	26.43%	SEPT 2016	\$19,086.03	\$57,859.46	25.74%
10/16/2014	\$19,758.55	\$73,320.09	32.41%	OCT 2015	\$20,775.93	\$80,362.05	35.64%	OCT 2016	\$23,112.83	\$80,972.29	36.03%
11/17/2014	\$19,461.23	\$92,781.32	41.02%	11/16/2015	\$19,294.06	\$99,656.11	44.20%	11/16/2016	\$20,765.79	\$101,738.08	45.27%
12/16/2014	\$19,473.92	\$112,255.24	49.62%	12/16/2015	\$17,739.48	\$117,395.59	52.06%	12/15/2016	\$19,986.02	\$121,724.10	54.16%
1/15/2015	\$17,484.45	\$129,739.69	57.35%	JAN 2016	\$19,416.38	\$136,811.97	60.67%	1/17/2017	\$18,807.35	\$140,531.45	62.53%
2/18/2015	\$21,281.66	\$151,021.35	66.76%	FEB 2016	\$21,443.97	\$158,255.94	70.18%	2/16/2017	\$22,176.81	\$162,708.26	72.40%
3/17/2015	\$15,522.72	\$166,544.07	73.62%	MAR 2016	\$15,400.91	\$173,656.85	77.02%	MAR 2017	\$17,291.32	\$179,999.58	80.09%
4/16/2015	\$18,946.36	\$185,490.43	82.00%	APRIL 2016	\$19,177.11	\$192,833.96	85.52%	APRIL 2017	\$16,526.18	\$196,525.76	87.44%
5/16/2015	\$19,908.58	\$205,399.01	90.80%	5/15/2016	\$20,625.64	\$213,459.60	94.67%	MAY 2017	\$0.00	\$196,525.76	87.44%
6/16/2015	\$16,397.30	\$221,796.31	98.05%	6/16/2016	\$18,204.54	\$231,664.14	102.74%	JUNE 2017	\$0.00	\$196,525.76	87.44%
		\$221,796.31				\$231,664.14			YTD TOTAL	\$196,525.76	
	YTD TOTAL	\$221,796.31			YTD TOTAL	\$231,664.14					
	2014-15 budgeted rev	\$226,208			2015-16 budgeted rev	\$225,484			2016-17 budgeted rev	\$224,750	

STATE SHARED TAX REVENUES COMPARISON BY DATE											
JULY 2014 THROUGH JUNE 2017											
FY 2014-15				FY 2015-16				FY 2016-17			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		BY MONTH		TO DATE	
		\$0.00	0.00%			\$0.00	0.00%	JULY 2016	\$18,030.98	\$18,030.98	44.97%
08/10/14	\$9,261.92	\$9,261.92	26.58%	August 2015	\$9,563.89	\$9,563.89	26.88%	AUG 2016	\$0.00	\$18,030.98	44.97%
		\$9,261.92	26.58%			\$9,563.89	26.88%	SEPT 2016	\$0.00	\$18,030.98	44.97%
		\$9,261.92	26.58%			\$9,563.89	26.88%	OCT 2016	\$0.00	\$18,030.98	44.97%
11/13/14	\$10,081.70	\$19,343.62	55.52%	November 2015	\$9,685.13	\$19,249.02	54.09%	NOV 2016	\$10,254.75	\$28,285.73	70.54%
		\$19,343.62	55.52%			\$19,249.02	54.09%	DEC 2016	\$0.00	\$28,285.73	70.54%
		\$19,343.62	55.52%			\$19,249.02	54.09%	JAN 2017	\$11,910.02	\$40,195.75	100.24%
01/29/15	\$11,096.08	\$30,439.70	87.37%	02/05/16	\$10,936.26	\$30,185.28	84.82%	FEB 2017	\$0.00	\$40,195.75	100.24%
		\$30,439.70	87.37%			\$30,185.28	84.82%	MAR 2017	\$0.00	\$40,195.75	100.24%
		\$30,439.70	87.37%			\$30,185.28	84.82%	APRIL 2017	\$0.00	\$40,195.75	100.24%
05/01/15	\$8,701.68	\$39,141.38	112.35%	May 2016	\$0.00	\$30,185.28	84.82%	MAY 2017	\$0.00	\$40,195.75	100.24%
		\$39,141.38	112.35%			\$30,185.28	84.82%	JUNE 2017	\$0.00	\$40,195.75	100.24%
									YTD TOTAL	\$40,195.75	
	YTD TOTAL	\$39,141.38			YTD TOTAL	\$30,185.28					
	2014-15 budgeted rev	\$34,840			2015-16 budgeted rev	\$35,586			2016-17 budgeted rev	\$40,100	

MOTEL REVENUES COMPARISON BY DATE											
JULY 2014 THROUGH JUNE 2017											
FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE		FY 2016-17	AMOUNT	CUMULATIVE	
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			BY MONTH	TO DATE	
JULY 2014	\$30,098.98	\$30,098.98	26.52%	JULY 2015	\$38,404.21	\$38,404.21	32.53%	JULY 2016	\$30,969.89	\$30,969.89	24.40%
AUG 2014	\$0.00	\$30,098.98	26.52%	AUG 2015	\$0.00	\$38,404.21	32.53%	AUG 2016	\$0.00	\$30,969.89	24.40%
SEP 2014	\$0.00	\$30,098.98	26.52%	SEP 2015	\$4,662.87	\$43,067.08	36.49%	SEPT 2016	\$0.00	\$30,969.89	24.40%
10/31/2014	\$30,789.81	\$60,888.79	53.65%	10/19/2015	\$17,203.86	\$60,270.94	51.06%	OCT 2016	\$6,022.20	\$36,992.09	29.15%
11/1/2014	\$11,926.27	\$72,815.06	64.15%	11/2/2015	\$39,310.52	\$99,581.46	84.36%	NOV 2016	\$49,138.30	\$86,130.39	67.87%
DEC 2014	\$0.00	\$72,815.06	64.15%	DEC 2015	\$0.00	\$99,581.46	84.36%	DEC 2016	\$0.00	\$86,130.39	67.87%
1/29/2015	\$14,686.87	\$87,501.93	77.09%	JAN 2016	\$19,561.88	\$119,143.34	100.93%	JAN 2017	\$25,754.56	\$111,884.95	88.17%
2/11/2015	\$7,809.50	\$95,311.43	83.97%	FEB 2016	\$8,164.96	\$127,308.30	107.85%	FEB 2017	\$4,988.42	\$116,873.37	92.10%
MAR 2015	\$0.00	\$95,311.43	83.97%	MAR 2016	\$0.00	\$127,308.30	107.85%	MAR 2017	\$0.00	\$116,873.37	92.10%
4/30/2015	\$15,070.48	\$110,381.91	97.25%	APRIL 2016	\$0.00	\$127,308.30	107.85%	APRIL 2017	\$11,376.20	\$128,249.57	101.06%
5/7/2015	\$7,482.81	\$117,864.72	103.85%	MAY 2016	\$32,273.92	\$159,582.22	135.19%	MAY 2017	\$0.00	\$128,249.57	101.06%
JUNE 2015	\$0.00	\$117,864.72	103.85%	JUNE 2016	\$0.00	\$159,582.22	135.19%	JUNE 2017	\$0.00	\$128,249.57	101.06%
									YTD TOTAL	\$128,249.57	
YTD TOTAL	\$117,864.72			YTD TOTAL	\$159,582.22						
									2016-17 budgeted rev	\$126,900	
	2014-15 budgeted rev	\$113,500			2015-16 budgeted rev	\$118,040					

INTEREST REVENUES COMPARISON BY DATE											
JULY 2014 THROUGH JUNE 2017											
FY 2014-15				FY 2015-16				FY 2016-17			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		BY MONTH		TO DATE	
July 2014	\$1,948.35	\$1,948.35	5.41%	JULY 2015	\$1,975.74	\$1,975.74	7.24%	JULY 2016	\$3,193.56	\$3,193.56	10.34%
August 2014	\$1,904.28	\$3,852.63	10.70%	AUG 2015	\$1,889.20	\$3,864.94	14.16%	AUG 2016	\$3,307.02	\$6,500.58	21.05%
Sept 2014	\$1,797.43	\$5,650.06	15.69%	SEPT 2015	\$1,847.24	\$5,712.18	20.92%	SEPT 2016	\$3,285.33	\$9,785.91	31.69%
Oct 2014	\$1,837.99	\$7,488.05	20.80%	OCT 2015	\$1,898.88	\$7,611.06	27.88%	OCT 2016	\$3,735.25	\$13,521.16	43.79%
Nov 2014	\$1,748.71	\$9,236.76	25.66%	NOV 2015	\$1,858.97	\$9,470.03	34.69%	NOV 2016	\$3,647.36	\$17,168.52	55.60%
12/31/2014	\$1,882.03	\$11,118.79	30.89%	DEC 2015	\$2,389.46	\$11,859.49	43.44%	DEC 2016	\$4,097.07	\$21,265.59	68.87%
1/31/2015	\$1,831.91	\$12,950.70	35.97%	JAN 2016	\$3,219.10	\$15,078.59	55.23%	JAN 2017	\$4,409.29	\$25,674.88	83.14%
2/28/2015	\$1,645.33	\$14,596.03	40.54%	FEB 2016	\$2,556.31	\$17,634.90	64.60%	FEB 2017	\$4,490.08	\$30,164.96	97.68%
3/31/2015	\$1,810.18	\$16,406.21	45.57%	MAR 2016	\$2,948.51	\$20,583.41	75.40%	MAR 2017	\$5,496.78	\$35,661.74	115.48%
4/30/2015	\$1,747.26	\$18,153.47	50.43%	APRIL 2016	\$2,834.25	\$23,417.66	85.78%	APRIL 2017	\$5,753.43	\$41,415.17	134.12%
5/31/2015	\$1,830.32	\$19,983.79	55.51%	5/31/2016	\$2,919.04	\$26,336.70	96.47%	MAY 2017	\$0.00	\$41,415.17	134.12%
6/30/2015	\$1,917.20	\$21,900.99	60.84%	6/30/2016	\$3,139.62	\$29,476.32	107.97%	JUNE 2017	\$0.00	\$41,415.17	134.12%
		\$21,900.99	43.12%			\$29,476.32	107.97%		YTD TOTAL	\$41,415.17	
	YTD TOTAL	\$21,900.99	43.12%		YTD TOTAL	\$29,476.32	107.97%				
	2014-15 budgeted rev	\$36,000			2015-16 budgeted rev	\$27,300			2016-17 budgeted rev	\$30,880	

INVESTMENT HISTORY	Amt invested at month-end	Interest rate	Actual Interest		Amt invested at month-end	Amt invested at month-end	Interest rate	Actual Interest	Amt invested at month-end	Interest rate	Amt invested at month-end
						*previously Sterling Bank					
		avg/mo	received					received			
	LGIP				US BANK	RIVERVIEW BANK			WELLS FARGO CHECKING		TOTAL CMBND
APR 2017	\$5,026,542.20	1.300%	\$5,753		\$99,500.00	\$472,152.20	0.50%	\$0.00	\$0.00	0.00%	\$5,598,194.40
MAR 2017	\$5,321,376.41	1.300%	\$5,497		\$99,500.00	\$370,764.18	0.50%	\$0.00	\$0.00	0.00%	\$5,791,640.59
FEB 2017	\$5,317,749.16	1.150%	\$4,490		\$99,589.10	\$290,242.02	0.50%	\$0.00	\$0.00	0.00%	\$5,707,580.28
JAN 2017	\$4,545,433.46	1.150%	\$4,409		\$99,589.10	\$1,017,269.54	0.50%	\$625.00	\$0.00	0.00%	\$5,662,292.10
DEC 2016	\$4,487,859.56	1.030%	\$4,097		\$100,818.10	\$629,754.35	0.50%	\$0.00	\$559,375.17	0.21%	\$5,777,807.18
NOV 2016	\$4,523,225.08	1.030%	\$3,647		\$100,818.10	\$0.00	0.50%	\$0.00	\$616,574.78	0.21%	\$5,240,617.96
OCT 2016	\$4,128,447.18	1.030%	\$3,735		\$100,818.10	\$0.00	0.50%	\$0.00	\$620,880.27	0.21%	\$4,850,145.55
SEPT 2016	\$4,290,620.22	1.030%	\$3,285		\$100,818.10	\$0.00	0%	\$0.00	\$685,353.60	0.21%	\$5,076,791.92
AUG 2016	\$4,253,160.06	0.920%	\$3,307		\$101,065.31	\$0.00	0%	\$0.00	\$724,172.74	0.21%	\$5,078,398.11
JULY 2016	\$4,323,141.59	0.920%	\$3,194		\$101,065.31	\$0.00	0%	\$0.00	\$586,725.38	0.71%	\$5,010,932.28
JUNE 2016	\$4,415,949.15	0.875%	\$3,140		\$101,065.31	\$0.00	0%	\$0.00	\$562,257.51	0.71%	\$5,079,271.97
MAY 2016	\$4,341,731.06	0.875%	\$2,919		\$101,065.31	\$0.00	0%	\$0.00	\$664,325.22	0.71%	\$5,107,121.59
APR 2016	\$4,548,380.06	0.75%	\$2,834		\$101,065.31	\$0.00	0%	\$0.00	\$655,083.11	0.71%	\$5,304,528.48
MAR 2016	\$4,701,221.56	0.75%	\$2,949		\$101,065.31	\$0.00	0%	\$0.00	\$894,923.95	0.71%	\$5,697,210.82
FEB 2016	\$4,697,812.65	0.74%	\$2,556		\$101,325.72	\$0.00	0%	\$0.00	\$681,955.64	0.71%	\$5,481,094.01
JAN 2016	\$4,734,048.80	0.67%	\$2,594		\$101,347.72	\$0.00	0%	\$625.00	\$594,112.34	0.71%	\$5,429,508.86
DEC 2015	\$4,816,143.63	0.54%	\$2,389		\$100,722.72	\$0.00	0%	\$0.00	\$534,712.67	0.71%	\$5,451,579.02
NOV 2015	\$4,558,708.91	0.54%	\$1,859		\$100,039.00	\$0.00	0%	\$0.00	\$640,271.85	0.71%	\$5,299,019.76
OCT 2015	\$4,029,379.78	0.54%	\$1,899		\$100,039.00	\$0.00	0%	\$0.00	\$519,997.98	0.71%	\$4,649,416.76
SEPT 2015	\$4,176,917.47	0.54%	\$1,847		0	\$0.00	0%	\$0.00	\$607,753.19	0.71%	\$4,784,670.66
AUG 2015	\$4,143,423.17	0.54%	\$1,889		0	\$0.00	0%	\$0.00	\$679,771.25	0.71%	\$4,823,194.42
JULY 2015	\$4,087,032.16	0.54%	\$1,976		0	\$0.00	0%	\$0.00	\$589,578.17	0.71%	\$4,676,610.33
JUNE 2015	\$4,440,146.72	0.50%	\$1,917		0	\$0.00	0%	\$1.49	\$489,594.49	0.79%	\$4,929,741.21
MAY 2015	\$4,342,884.96		\$1,831		0	\$89,919.65	0.0025%	\$2.23	\$404,587.92	1.06%	\$4,837,392.53
APR 2015	\$4,273,916.33	0.50%	\$1,747		0	\$89,917.36	0.0025%	\$2.22	\$382,739.86	1.06%	\$4,746,573.55
MAR 2015	\$4,230,374.18	0.50%	\$1,810		0	\$89,915.14	0.0025%	\$2.29	\$625,321.38	1.06%	\$4,945,610.70
FEB 2015	\$4,281,177.59	0.50%	\$1,645		0	\$89,912.85	0.0025%	\$2.07	\$379,281.23	1.06%	\$4,750,371.67
JAN 2015	\$4,338,810.05	0.50%	\$1,832		0	\$89,910.78	0.0025%	\$2.29	\$314,388.30	1.06%	\$4,743,109.13
DEC 2014	\$4,367,357.91	0.50%	\$1,882		0	\$89,908.49	0.60%	\$44.40	\$347,397.10	1.06%	\$4,804,663.50
NOV 2014	\$4,431,578.20	0.50%	\$1,749		0	\$89,864.09	0.60%	\$44.30	\$335,117.50	1.06%	\$4,856,559.79
OCT 2014	\$3,937,516.28	0.54%	\$1,838		0	\$89,819.79	0.60%	\$45.76	\$400,859.61	1.06%	\$4,428,195.68
SEPT 2014	\$4,059,726.07	0.54%	\$1,797		0	\$89,774.03	0.60%	\$44.26	\$421,256.07	1.06%	\$4,570,756.17
AUGUST 2014	\$4,080,559.29	0.54%	\$1,904		0	\$89,684.05	0.60%	\$45.72	\$342,821.63	1.06%	\$4,513,064.97
JULY 2014	\$4,139,985.22	0.54%	\$1,948		0	\$89,666.83	0.60%	\$57.22	\$408,309.19	1.06%	\$4,637,961.24
JUNE 2014	\$4,358,512.96	0.54%	\$1,923		0	\$191,524.07	0.60%	\$65.57	\$283,230.62	1.06%	\$4,833,267.65
MAY 2013	\$4,299,734.19	0.54%	\$1,975		\$0.00	\$89,601.26	0.60%	\$45.65	\$414,168.49	1.06%	\$4,803,503.94
APR 2013	\$4,354,215.26	0.54%	\$1,922		\$0.00	\$89,555.61	0.60%	\$65.76	\$243,107.77	1.06%	\$4,686,878.64
MAR 2013	\$4,311,233.82	0.54%	\$1,967		\$0.00	\$4,462.91	0.60%	\$0.08	\$586,063.29	1.06%	\$4,901,760.02
FEB 2013	\$4,265,139.51	0.54%	\$1,755		\$0.00	\$79,462.91	0.60%	\$36.57	\$370,179.39	1.06%	\$4,714,781.81
JAN 2013	\$4,218,494.70	0.54%	\$1,949		\$0.00	\$79,426.34	0.60%	\$51.97	\$382,918.69	1.06%	\$4,680,839.73
DEC 2013	\$4,307,954.32	0.54%	\$1,961		\$0.00	\$179,374.37	0.60%	\$38.96	\$326,511.69	1.06%	\$4,813,840.38
NOV 2013	\$4,160,325.08	0.54%	\$1,684		\$0.00	\$69,335.41	0.60%	\$73.62	\$471,061.04	1.08%	\$4,700,721.53
OCT 2013	\$3,673,331.64	0.54%	\$1,674		\$0.00	\$169,261.79	0.60%	\$127.33	\$315,190.28	1.08%	\$4,157,783.71
SEP 2013	\$3,622,862.65	0.54%	\$1,600		\$0.00	\$369,134.46	0.60%	\$145.83	\$276,065.10	1.08%	\$4,268,062.21
AUG 2013	\$3,588,125.54	0.54%	\$1,638		\$0.00	\$268,988.63	0.60%	\$142.79	\$392,180.93	1.08%	\$4,249,295.10
JUL 2013	\$3,542,187.94	0.54%	\$1,609		\$0.00	\$318,845.84	0.60%	\$134.50	\$317,549.79	1.08%	\$4,178,583.57
JUN 2013	\$3,483,026.39	0.54%	\$1,682		\$0.00	\$318,601.87	0.60%	\$109.47	\$515,640.98	1.08%	\$4,317,269.24
MAY 2013	\$3,828,140.49	0.54%	\$1,829		\$0.00	\$18,586.87	0.60%	\$9.48	\$495,871.33	1.08%	\$4,342,598.69
APR 2013	\$3,968,205.27	0.54%	\$1,750		\$0.00	\$218,592.39	0.60%	\$96.26	\$108,725.56	1.08%	\$4,295,523.22
MAR 2013	\$3,924,685.41	0.60%	\$1,789		\$0.00	\$118,496.13	0.60%	\$60.00	\$576,710.31	1.08%	\$4,619,891.85

INVESTMENT HISTORY	Amt invested at month-end	Interest rate	Actual Interest	Amt invested at month-end	Amt invested at month-end	Interest rate	Actual Interest	Amt invested at month-end	Interest rate	Amt invested at month-end
		avg/mo	received				received			
	LGIP			US BANK	RIVERVIEW BANK				WELLS FARGO CHECKING	TOTAL CMBND
FEB 2013	\$3,875,001.00	0.60%	\$1,613	\$0.00	\$218,414.39	0.60%	\$68.65	\$321,305.39	1.08%	\$4,414,720.78
JAN 2013	\$3,951,430.67	0.60%	\$2,019	\$0.00	\$108,293.50	0.60%	\$56.84	\$403,359.94	1.08%	\$4,463,084.11
DEC2012	\$3,992,301.82	0.60%	\$2,032	\$0.00	\$108,288.90	0.60%	\$53.53	\$263,068.77	1.08%	\$4,363,659.49
NOV 2012	\$3,935,478.78	0.60%	\$1,792	\$0.00	\$108,235.37	0.60%	\$53.37	\$294,403.54	1.08%	\$4,338,117.69
OCT 2012	\$3,347,765.90	0.60%	\$1,769	\$0.00	\$108,182.00	0.60%	\$55.11	\$341,697.26	1.08%	\$3,797,645.16
SEPT 2012	\$3,490,631.28	0.60%	\$1,706	\$0.00	\$108,126.89	0.60%	\$67.28	\$317,604.79	1.08%	\$3,916,362.96
AUGUST 2012	\$3,451,163.20	0.60%	\$1,745	\$0.00	\$158,059.61	0.60%	\$37.79	\$276,077.97	1.08%	\$3,885,300.78
JULY 2012	\$3,411,582.22	0.60%	\$1,720	\$0.00	\$57,933.09	0.60%	\$88.73	\$352,254.79	1.00%	\$3,821,770.10
JUNE 2012	\$3,359,047.61	0.60%	\$1,639	\$0.00	\$482,933.09	0.60%	\$278.76	\$317,479.77	1.00%	\$4,159,460.47
MAY 2012	\$3,305,049.21	0.60%	\$1,660	\$0.00	\$532,652.26	0.60%	\$278.76	\$414,740.26	1.00%	\$4,252,441.73
APR 2012	\$3,220,495.26	0.60%	\$1,574	\$0.00	\$582,086.37	0.60%	\$287.13	\$290,749.23	1.00%	\$4,093,330.86
MAR 2012	\$3,183,302.59	0.53%	\$1,443	\$0.00	\$582,086.37	0.60%	\$211.66	\$515,659.76	1.00%	\$4,281,048.72
FEB 2012	\$3,231,478.70	0.50%	\$1,313	\$211,715.00	\$403,777.11	0.60%	\$192.44	\$246,215.36	0.30%	\$4,093,186.17
JAN 2012	\$3,391,161.02	0.50%	\$1,465	\$211,573.00	\$403,584.67	0.60%	\$192.40	\$125,943.53	0.30%	\$4,132,262.22
DEC 2011	\$3,490,144.41	0.35%	\$1,472	\$211,432.00	\$403,349.08	0.60%	\$90.93	\$115,117.41	0.30%	\$4,220,042.90
NOV 2011	\$3,117,891.72	0.50%	\$1,187	\$413,112.21	\$403,301.34	0.60%	\$16.00	\$225,973.01	0.30%	\$4,160,278.28
OCT 2011	\$2,748,637.55	0.50%	\$1,219	\$412,939.26	* \$201,407.61	0.11%	\$16.80	\$183,095.21	0.30%	\$3,546,079.63
SEPT 2011	\$2,889,429.39	0.50%	\$1,181	\$412,576.61	* \$201,390.81	0.09%	\$20.00	\$274,778.17	0.30%	\$3,778,174.98
AUG 2011	\$2,830,626.02	0.50%	\$1,208	\$412,260.82	* \$201,370.81	0.12%	\$21.01	\$257,051.10	0.30%	\$3,701,308.75
JULY 2011	\$2,823,886.31	0.50%	\$1,131	\$411,865.49	* \$201,349.78	0.15%	\$25.65	\$375,954.32	0.30%	\$3,813,055.90
JUNE 2011	\$2,618,935.24	0.50%	\$2,031	\$411,720.26	* \$201,324.13	0.15%	\$24.82	\$2,352,564.72	0.30%	\$5,584,544.35
MAY 2011	\$5,064,567.65	0.50%	\$2,141	\$411,660.24	* \$201,299.33	0.15%	\$27.85	\$188,677.49	0.30%	\$5,866,204.71
APR 2011	\$5,141,251.32	0.50%	\$2,125	\$411,265.21	* \$201,271.48	0.15%	\$33.08	\$33,359.78	0.30%	\$5,787,147.79
MAR 2011	\$5,160,417.03	0.50%	\$2,183	\$410,874.97	* \$201,238.40	0.21%	\$36.66	\$323,380.60	0.20%	\$6,095,911.00
FEB 2011	\$5,087,240.00	0.50%	\$1,956	\$410,504.57	* \$201,201.74	0.25%	\$38.58	\$188,746.87	0.30%	\$5,887,693.18
JAN 2011	\$5,079,305.74	0.50%	\$2,177	\$410,079.28	* \$201,163.16	0.25%	\$42.70	\$366,482.30	0.35%	\$6,057,030.48
DEC 2010	\$5,234,289.57	0.50%	\$2,214	\$409,934.65	* \$201,120.46	0.25%	\$44.10	\$218,001.66	0.35%	\$6,063,302.24
NOV 2010	\$5,012,052.95	0.50%	\$1,931	\$409,466.13	* \$201,076.36	0.25%	\$41.29	\$633,503.26	0.35%	\$6,256,057.41
OCT 2010	\$4,533,606.84	0.55%	\$2,083	\$409,223.98	* \$201,035.07	0.25%	\$41.29	\$536,144.67	0.35%	\$5,679,969.27
SEP 2010	\$4,491,676.12	0.55%	\$2,024	\$208,981.84	* \$200,993.78	0.25%	\$41.29	\$1,163,360.89	0.35%	\$6,064,971.34
AUG 2010	\$4,464,596.18	0.55%	\$2,080	\$208,762.71	* \$200,952.49	0.25%	\$42.66	\$1,083,390.81	0.35%	\$5,957,659.53
JUL 2010	\$4,438,027.52	0.55%	\$2,250	\$208,543.57	* \$200,909.83	0.25%	\$42.65	\$937,310.65	0.35%	\$5,784,748.92
JUN 2010	\$4,641,093.72	0.55%	\$2,307	\$208,324.44	* \$200,867.18	0.29%	\$47.59	\$1,360,953.01	0.35%	\$6,411,190.72
MAY 2010	\$5,097,353.80	0.55%	\$2,201	\$208,276.58	* \$200,819.55	0.30%	\$50.19	\$1,044,502.89	0.35%	\$6,550,885.93
APR 2010	\$4,260,531.26	0.55%	\$1,919	\$208,068.51	* \$200,752.66	0.30%	\$66.89	\$975,567.36	0.35%	\$5,644,851.22
MAR 2010	\$4,230,393.82	0.55%	\$2,046	\$207,860.65	* \$200,684.09	0.40%	\$68.57	\$1,071,046.37	0.35%	\$5,709,911.37
FEB 2010	\$4,359,491.07	0.55%	\$1,830	\$207,653.00	* \$200,610.53	0.41%	\$73.56	\$794,832.24	0.50%	\$5,562,511.64
JAN 2010	\$4,317,205.38	0.58%	\$2,308	\$207,445.55	* \$200,535.33	0.44%	\$75.20	\$1,022,888.49	0.50%	\$5,747,999.58
DEC 2009	\$4,396,711.14	0.60%	\$2,665	\$207,238.32	* \$200,460.16	0.45%	\$75.17	\$952,448.35	0.50%	\$5,756,776.14
NOV 2009	\$5,348,295.00	0.70%	\$2,504	\$207,031.28	* \$200,378.34	0.45%	\$81.82			\$5,755,621.17
OCT 2009	\$5,037,745.84	0.70%	\$3,155	\$206,824.46	* \$200,294.88	0.49%	\$83.46			\$5,444,781.76
SEPT 2009	\$5,000,131.67	0.70%	\$3,297	\$206,246.97	* \$200,211.46	0.50%	\$83.42			\$5,406,506.71
AUG 2009	\$5,472,171.98	0.90%	\$3,910	\$205,671.09	* \$200,128.07	0.50%	\$83.39			\$5,877,887.81
JULY 2009	\$5,725,372.52	0.93%	\$4,799	\$205,096.82	* \$200,044.74	0.50%	\$83.33			\$6,130,469.34
JUN 2009	\$6,258,168.86	0.99%	\$5,260	\$204,524.15	* \$200,000.00	0.50%	\$44.74			\$6,462,693.01
MAY 2009	\$6,514,375.54	1.03%	\$5,690	\$203,953.08						\$6,718,328.62
APR 2009	\$6,501,206.41	1.16%	\$6,352	\$203,383.61						\$6,704,590.02
MAR 2009	\$6,696,229.05	1.39%	\$7,907	\$202,815.72	* Sterling Bank					\$6,899,044.77
FEB 2009	\$6,688,263.00	1.51%	\$7,820	\$202,249.43						\$6,890,512.43
JANUARY 2009	\$6,734,398.60	1.60%	\$11,223	\$201,684.71						\$6,936,083.31



City Council Calendar of Events and Items

May 2017

Jan 2017	Feb 2017	Mar 2017	April 2017	May 2017	June 2017
<p>Jan. 14, 2017: City Council Meeting</p> <p>Jan. 26, 2017: City Council Meeting</p> <p>January 28, 2017: • Council Retreat</p>	<p>Feb. 16, 2017: City Council Meeting</p> <p>Feb 28, 2017: City Council Meeting</p> <p>APP Deadlines: • 244th Entry Sign</p>	<p>March. 14, 2017: City Council Meeting</p> <p>March 30, 2017: City Council Meeting</p> <p>APP Deadlines: • Sign Code Update</p>	<p>April 11, 2017: City Council Meeting: Sign Code</p> <p>April 15, 2017 Easter Egg Hunt</p> <p>April 20, 2017: Budget Hearing</p> <p>April 25, 2017: City Council Meeting: PUD</p> <p>APP Deadlines: • Safety Training</p>	<p>May 11, 2017: City Council Meeting: Tablet Training</p> <p>May 23, 2017: City Council Meeting: Bid Award, Ex Sessions</p>	<p>June 13, 2017: City Council Meeting - Budget Adoption</p> <p>June 27, 2017: City Council Meeting - TC Zoning</p> <p>June 16-18, 2017: City Garage Sale Weekend</p> <p>June 24, 2017: Cleanup Day</p> <p>APP Deadlines: • Community Banners</p>



Annual Performance Plan Update
City Council Agenda Item Staff Report

Meeting Date: May 23, 2017

TO: Mayor and Councilors
FROM: Bill Peterson: City Manager
DATE: 16 May 2017
SUBJECT: Annual Performance Plan Update

Requested Council Action

None.

Background

The City Council authorized the APP for fiscal 2016-2017 on March 22, 2016, with Resolution Number 8-2016. These monthly reports review each individual item in the Annual Performance Plan, and will provide brief narrative statements to accompany the visual plan production for the Council.

Several items are significantly behind anticipated schedules, as follows:

- Irrigation system for DLR was not funded, and will not be completed, however, it remains on the plan and we will continue to report.
- TSP and Town Center have schedule changes that will put completion in July
- City Competitiveness advertising has been direct in the conversations with developers interested in a variety of properties, but no formal advertising
- The Halsey Corridor will continue for some months, probably into next fiscal year.
- Gravel Access to Bridge Street, intended to be a pathway, will be totally modified to be handled as a maintenance access road, and will take until the end of the fiscal period.

Goal 1 A safe, clean, livable community with a sense of pride, quality housing, and strong identity.

1.1 Arata Road Rebuild Support and Urban Renewal Project: The project did receive the approvals from Metro and ODOT for the MTIP and STIP modifications required to authorize construction. This appears to be the final hurdle between the project and a bid date. Perhaps July bid? If so, drainage work in 2017 and road construction late spring of 2018.

1.2 Community Banners: Additional banners have been acquired and will be placed prior to the end of May.

1.3 Entry Sign at 244 and Halsey: The project is designed and a contractor selected. Work will be complete by mid June.

1.4 Sign Code and Nuisance Code Revisions: Both significant efforts are complete. Notifications have been provided to the commercial clients on sign potential violations and the required changes needed.

1.5 Charter Amendment: The City Council considered placing the amendment on the ballot and determined not to proceed.

Goal 2 Excellent police, fire and building services.

2.1 Emphasize/Promote Emergency Management: Newsletter article was prepared and included in the each newsletter.

2.2 Fire Service Contract Monitoring and Alternatives: The QRV experimental period was completed December 31. Bargaining with the Gresham unit is proceeding on how a QRV might be deployed. In the interim, a dispatch system for nearest available vehicle was implemented in the first quarter of 2017, and the response time changes are observable, reducing response times over 15% in the first quarter.

Goal 3 High quality, cost-effective public utilities, parks and events.

3.1 Scheduled City Events: The first event of this plan was the Nite Out, followed by the Police academy, the Pumpkin event and the tree lighting. The Mayor's volunteer dinner has also been completed. The Easter Egg hunt was great fun, although the 2,200 to 2,500 crowd was a little disappointing. The youth academy graduates May 16, 2017. The next items on the schedule are the Garage Sale and Clean Up events.

3.2 Abandon the Reservoir #1 Booster Station: No work to date.

3.3 Design and Complete Road/Waterline/Sewer/Storm project: Bid has been awarded and the contract pending for work to be completed prior to June 30 2017.

3.4 Gravel Access Path, City Hall to Bridge Street: Property owner reluctance to grant a wider easement and modify to permit public access has resulted in a total redesign of the work. The development of a maintenance service road has now been designed with bids pending for award in May.

3.5 Park SDC: Adopted.

3.6 Fall Pumpkin Carving Event: Successfully completed, with a very nice complement of activities and attendance.

3.7 City wide garage sale expansion: The date has been set for June 16-18th. 12 residents have signed up to participate so far.

3.8 Web Site Upgrade: Work is proceeding.

3.10 Irrigation System for DLR: No work to date, and the project was not funded in this cycle. We have applied for CDBG funding for the design of the system.

3.11 ~~Bike Hub Construction~~: Project was not funded in the Budget Cycle.

3.12 CDBG Project Plan: Complete

Goal 4 Long-term financial stability and Economic Vitality

4.1 Transportation System Plan Update: Hearings set for May have been postponed to June. Work on the zoning code and the master plan proceed, with June work completion deadlines identified.

4.2 Town Center Master Plan and Zone Redefinition: The town center master plan is on the same schedule as the TSP update.

4.3 Potential Sale of City Hall Site: An offer will be developed and forwarded to the City based loosely on the preliminary plan presented to the City Council. The Urban Renewal District and the City will have roles to play in the proposed development.

4.4 Refer Marijuana Tax to the Ballot: Complete and tax authorized by voters.

4.5 Advertise City Competitiveness: No action to date.

Goal 5 A work environment that develops and encourages employees and rewards their creativity and innovation.

5.1 Targeted Safety Training Twice Annually: Ergonomic evaluations were completed for the staff in the fall, and training on safe lifting techniques as well as preventing slips, trips, and falls was presented in April.

5.2 Staff Team Building Once Annually: Team building exercise was completed in December.

5.3 Benchmark Services/Best Practices: Complete.

Goal 6 Effective local, state and regional partnerships.

6.1 Three City Recreation Program: The program has been revised to only two cities, Fairview and Wood Village. The City Council adopted the program, funded the short term program and authorized the negotiations of an IGA for recreation.

6.2 Halsey Corridor Project: Several meetings of the steering committee and the technical committee have taken place, and the final community meeting is pending.

6.3 League of Oregon Cities Legislative Committees: The league has adopted the four priorities for the year ahead, and the policy committees work is complete.

Goal 7 Environmental Responsibility.

7.1 Tree Planting: Berry plantings were accomplished in the DLR.

Fiscal Impact

As identified in the budget document.

City Goal

This action will further the implementation of all seven council goals.

Suggested Motions

None



2016-17 Annual Performance Plan

Adopted March 28, 2016
 Status Report April 18, 2017

A Unique, Small City with Exemplary Public Services, Fiscal Responsibility, and Progressive Leadership Providing a Safe, Livable Community which Promotes Business Vitality and Growth.

Key: Planned Duration Planned Items not Budgeted for Completion Past Due C Completed

City Goals	Department Objectives	Responsible Person	Target Date for Objective Completion											
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
GOAL 1														
A safe, clean, livable community with a sense of pride, quality housing, and strong identity.	Arata Road Rebuild Support/URA Project	Bill												
	Community Banners	Greg												
	City Entry Sign at 244 and Halsey	Scott												
	Sign Code and Nuisance Code Review and Compliance Charter Amendment	Bill			C									
GOAL 2														
Excellent police, fire and building services.	Emphasize/Promote Emergency Management	Scott	C			C		C		C		C		C
	Fire Services Contract Monitoring/Alternatives	Bill							C					
GOAL 3														
High Quality, Cost Effective Public Utilities, Parks and Events	Scheduled City Events	Greg	C			C	C	C	C			C	C	C
	Abandon the Reservoir #1 Booster Station	Scott												
	Design and Build Complete Road/waterline/sewer/drain project	Scott												
	Gravel Access Path; City Hall to Bridge Street	Scott		C						C				
	Park SDC	Bill				C								
	Fall Pumpkin Carving Event	Greg					C							
	City Wide Garage Sale Expansion	Greg												
	Web Site Upgrade	Greg												
	Irrigation System for DLR	Scott												
	SCADA System Upgrade	Scott												
Bike Hub Construction	Scott													
CDBG Project Plan	Scott									C				
GOAL 4														
Long-Term Financial Stability and Economic Vitality	Transportation System Plan Update	Bill												
	Town Center Master Plan and Zone Redefinition	Bill												
	Potential Sale of City Hall Site	Bill												
	Refer Marijuana Tax to Ballot	Bill	C											
	Advertise City Competitiveness	Bill												
GOAL 5														
A Work Environment that Develops and Encourages Employees, Rewards Creativity and Innovation	Targeted Safety Training Twice Annually	Greg						C					C	
	Staff Team Building Once Annually	Bill							C					
	Benchmark Services/Best Practices	Peggy		C									C	
GOAL 6														
Effective Local, State and Regional Partnerships	Three City Recreation Program	Bill											C	
	Halsey Corridor Project	Bill												
	League of Oregon Cities Legislative Committees	Bill				C								
GOAL 7														
Environmental Responsibility	Tree Planting and Tree Program	Scott						C					C	