



Mayor
Timothy Clark

Council President
Scott Harden

Councilors
Patricia Smith

Bruce Nissen

Mark Clark

**MEETING OF THE
WOOD VILLAGE CITY COUNCIL
June 14, 2018
MINUTES**

PRESENT: Mayor Timothy Clark, Council President Scott Harden, Councilors Patricia Smith, Mark Clark, and Bruce Nissen. City Attorney Jeff Condit, City Manager Bill Peterson, Finance Director Peggy Minter, Public Works Director John Niyama, and interested parties.

ABSENT: None.

MAYOR CLARK CALLED THE MEETING TO ORDER AT 6:00 PM.

CITIZEN COMMENTS (NON-AGENDA ITEMS)

There were none.

PUBLIC SAFETY REPORT

Chief Deputy Jason Gates presented the report. Gates stated that there were 522 calls for service in May, with 38 priority one calls. Of the 522 calls for service, 314 were self-initiated. Gates stated that the total time spent in the City was 169 hours, and the average response time for emergency calls was just over four minutes. Gates stated that subject stops as well as traffic collisions were higher than average.

Gates that there was an armed robbery at the Safeway Gas station, which resulted in a high-speed chase in the Gorge. The responding deputies lost the vehicle, and the suspects were slighted and apprehended about an hour later in Clackamas County. Gates stated that the HOPE Team was also funded in full for the next year which is really great news. Gates stated that the Nite Out is also next month, and the event will again feature something similar to the shoot/don't shoot activity. Gates stated that it should be a great event.

The Council thanked Gates for the report and service to the community.

CONSENT CALENDAR

a. Review of bills paid in May, 2018

b. Contracts \$2,500 - \$50,000

- Graybeard's Fence Co. - Riverwood URA Fence Installation: \$12,260.
- Westlake Consultants – City Lot Line Adjustment and Survey: \$5,725.
- Tyler Technologies – Annual Maintenance Contract: \$10,470.41

- Kodiak Pacific Construction – Water Vault Lid Installation on Sandy Blvd.: \$6,290.
- River City Environmental – 238th Sewer Line Cleaning: \$8,732.13.
- Canyon Contracting – Cottonwood Water Line Pressure Test: \$7,718.

Upon motion by Smith, seconded by Nissen and passing 5-0, the Consent Calendar was approved.

RESOLUTION 17-2018: MHCRC BUDGET REVIEW AND APPROVAL

Harden stated that he sits on the MHCRC Board and will be presenting the budget along with Scott Ellertson with the MHCRC. Harden stated that Martin Jones is also in attendance from Metro East Community Media. Harden stated that the MHCRC provides oversight on the cable franchise agreements, which includes Comcast and Frontier. Harden explained that the MHCRC also protects city right of way interests, as well as offers consumer protection. Harden stated that one of the larger tasks of the MHCRC is to oversee and distribute the PEG fees to eligible technology and access projects. Harden stated that the Centennial School District just received a technology grant to help improve student learning.

Harden stated that the City’s revenues from cable franchise fees is \$30,601. Harden explained that of the \$30,000, \$18,366 goes to Metro East, and \$3,482 goes to the MHCRC, which leaves an \$8,762 allocation for the City. Harden presented the highlight report from the past year, which outlined the main accomplishments of the MHCRC. Harden asked if there were any questions about the budget proposal or annual report. There were none.

Jones stated that Metro East has launched an East County technology center where community members can take classes on computers, classes, and even cell phones. Jones stated that the center is a great benefit to the community, and they hope to expand its offerings in the year ahead.

Upon motion by Mark Clark, seconded by Smith and passing 5-0, Resolution 17-2018 approving the MHCRC 2018/19 budget was approved.

PUBLIC HEARING: RESOLUTION 18-2018 FY 2017/18 SUPPLEMENTAL BUDGET

Tim Clark opened the Public Hearing.

There were no comments.

Tim Clark closed the Public Hearing.

Peterson presented the resolution and stated that it is for the current year. Peterson stated that the budget adjustment is to recognize and create a City Hall replacement fund. Peterson explained that this was discussed at length during the last budget cycle, and this action would provide long-

term transparency of the project and its funding. Peterson stated that it would include the land acquisition and construction costs of the new building.

Peterson stated that approving the resolution would result in two actions. The first is the creation of a new fund, which is fund 20. The second action is then the authority to transfer in funds to the new City Hall fund. Peterson stated that the staff recommendation is to approve the resolution, and asked if there were any questions.

Upon motion by Nissen, seconded by Harden and passing 5-0, Resolution 18-2018 authorizing a supplemental budget adjustment for a City Hall fund was approved.

PUBLIC HEARING: RESOLUTION 19-2018 FOR RECEIPT OF STATE SHARED REVENUES

Tim Clark opened the Public Hearing.

There were no comments.

Tim Clark closed the Public Hearing.

Peterson presented the resolution and stated that the City receives about \$409,000 from state shared revenues. Peterson explained that the City qualifies to receive state shared revenues under the law, and the staff recommendation is to approve the resolution to receive state shared revenues.

Upon motion by Smith, seconded by Mark Clark and passing 5-0, Resolution 19-2018 accepting state shared revenues was approved.

PUBLIC HEARING: FY 2018/19 BUDGET

Tim Clark opened the Public Hearing.

There were no comments.

Tim Clark closed the Public Hearing.

Peterson presented the budget, and stated that the budget includes all activities for the coming year. Peterson presented the modifications from the Budget Committee's budget to the Budget Officer's recommended budget. Peterson stated that revisions include City Hall relocation costs, which had been anticipated in the current year, but will not be expensed. Peterson stated that there are additional CDBG grant funds which now total \$75,250. Peterson stated that the budget had included \$18,000 in anticipated revenues for the Main Street on Halsey grant work from the other cities, but that will now occur this year. Peterson stated that two other park grants increased from \$62,000 to \$86,000. Peterson stated that there is also a metro grant for \$27,000 for park improvements. Peterson stated that the budget committee voted to invest a lot of

resources into the park system in the year head, and Park System Development Charges will be used to help with the improvements that qualify for SDC funding. Peterson stated that here were also some additional overhead expenses that deal with moving costs and some increased audit costs.

Peterson stated that the total budget is up 30 percent, but that is due to the newly created City Hall fund. Peterson stated that aside, the budget is actually slower compared to the current year. Peterson stated that in general expenses increased around 3.7 percent, and revenues are right around 4 percent. Peterson stated that there is also a new windfall for cities in Oregon, which is the result of a settlement with Comcast. The total amount is \$166 million, but we do not know what the City's allocation will be. Peterson stated that the governor has asked that cities use the money to pay for PERS side accounts. Peterson stated that the City does not have that kind of large liability, so that will not be suggested for these funds for the City. Peterson stated that more information will be shared when we know what the specific allocation will be.

RESOLUTION 20-2018 ADOPTING FISCAL YEAR 2018-19 WOOD VILLAGE BUDGET AND MAKING APPROPRIATIONS

Upon motion by Harden, seconded by Nissen and passing 5-0, Resolution 20-218 adopting the fiscal year 2018/19 budget and making appropriations was approved.

RESOLUTION 21-2018 LEVYING AND CATEGORIZING AD VALOREM TAXES FOR FISCAL YEAR 2018-19

Upon motion by Smith, seconded by Mark Clark and passing 5-0, Resolution 21-2018 levying and categorizing ad valorem taxes was approved.

RESOLUTION 22-2018: CDBG CONTRACT APPROVAL

HR/Records Manager Greg Dirks presented the resolution and stated that the resolution authorizes the City Manager to enter into and sign an intergovernmental agreement with Multnomah County for the receipt and use of Community Development Grant Funds. Dirks explained that the City applied for and received a grant of \$75,250 to rebuild the irrigation system in the Donald Robertson Park. Approving the resolution would enable the City to enter into the agreement that would allow the use of the funds. Dirks stated that the total project cost is about \$98,000, and \$23,000 from the General Fund would have to be used to complete the full project as designed. Dirks stated that the staff recommendation is to approve the resolution, and asked if there were any questions.

Upon motion by Nissen, seconded by Harden and passing 5-0, Resolution 22-2018 authoring the City Manager to enter into an IGA with the county for CDBG funds was approved.

DISCUSSION: 2018 LEAGUE OF OREGON CITIES CONFERENCE

Dirks presented the discussion and stated that the League of Oregon Cities annual conference is September 27th through the 29th in Eugene. Dirks explained that to get a room at the conference hotel, attendees must first register for the conference. Dirks stated that conference registration

opens on July 2nd, and it would be good to register all attendees at the same time. Dirks stated that a decision by individual members does not have to be made now or even by July 2nd. Dirks stated that if a Council wanted to register after the 2nd, then the chances of getting a hotel room at the conference center is reduced. Dirks presented the summary conference agenda, and asked if there were any questions.

Tim Clark and Mark Clark indicated that they would like to attend the conference.

EXECUTIVE SESSION PER ORS 192.660(2) (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Council entered into Executive Session at 6:55pm.

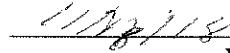
The Council conveyed back into regular session at 7:20pm.

ADJOURN

With no further business coming before the Council, the Council adjourned at 7:21pm.

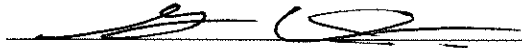


Timothy Clark
Mayor



Date

ATTEST:



Greg Dirks: City Recorder