

**REGULAR MEETING OF THE  
WOOD VILLAGE CITY COUNCIL  
January 26, 2016  
AGENDA**

**6:00 P.M. PLEDGE OF ALLEGIANCE**

1. Citizen Comments (non-agenda items)
2. Presentation: Mt. Hood Community College Bond Measure
3. [Discussion: 28<sup>th</sup> Annual Easter Egg Hunt Event](#)
4. [Discussion: City Entry Sign Redesign \(lollipop Signs\)](#)
5. [Resolution 2-2016: Declaring Surplus Items](#)
6. Discussion: Annual Council Retreat Summary

**Public Works**

- Director's Report

**Finance**

- [Director's Report](#)

**City Manager:**

- [City Calendar](#)
- [Annual Performance Plan Update](#)

**City Attorney:**

**Mayor and Council Comments:**

**Committee Reports:**

EMCTC – Tim Clark, Alt. Patricia Smith

MPACT – Tim Clark

East Metro Economic Alliance (EMEA) – Patricia Smith

Neighborhood Watch – Patricia Smith

Parks & Recreation Commission – Patricia Smith

**[WORKSHOP: Homelessness](#)**

**ADJOURN**

The meeting location is wheelchair accessible. This information is available in large print upon request. To request large-print documents or for accommodations such as assistive listening device, sign language, and/or oral interpreter, please call 503-667-6211 at least two working days in advance of this meeting. (TDD 1-800-735-2900).



# City Council Agenda Item Staff Report

Meeting Date: January 26, 2016

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**TO:** Mayor and City Council

**FROM:** Bill Peterson: City Manager

**Authored by:** Greg Dirks: HR/Records Manager

**DATE:** January 11, 2016

**SUBJECT:** 28<sup>th</sup> Annual Wood Village Easter Egg Hunt

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## **Requested Action**

Review and discuss event details and features, and approve an event plan.

## **Background**

This year will mark the 28<sup>th</sup> Annual Wood Village Easter Egg Hunt which is scheduled for Saturday, March 26<sup>th</sup>. Staff is planning an event that is similar to the last few years.

The following event features are suggested based previous hunts, and comments from last year's event:

- Hunt areas for:
  - 3-4 year olds (separated into four quadrants)
  - 5-6 year olds
  - 7-9 year olds
  - Special Needs Hunt Area
- Easter Bunny Arrival by Helicopter at 9:00am – with photos at the gazebo
- Hunts start at 10am with 15 minute intervals
- 15,000 Easter Eggs filled with candy and prize tickets
- 575 prizes
- Emcee – with a Spanish speaker
- Six speakers for the Event
- Volunteers with baskets of extra eggs and candy (staged in each field)
- Partner with the MCSO for additional field security, crowd control and lost child support

A breakdown of the eggs and candy is as follows:

- 3-4: 4,000 eggs; 175 prizes
- 5-6: 4,500 eggs; 200 prizes
- 7-9: 6,000 eggs; 175 prizes
- Special Needs: 125 eggs; 25 prizes

The following is a brief breakdown of volunteers needed:

- 40 volunteers for day of event to set up fields, assist with parking, and answer questions.
- Approximately 25 volunteer hours are needed to stuff all the Easter Eggs.

Volunteer recruitment efforts have been made with the Chapel, Emilio Inc., the Eagles, Walmart, Cub Scouts, Girl Scouts, and other community members.

Parking for attendees continues to be a challenge for this event. The use of the field area for the event does not permit vehicles to be parked in those areas. Parking at the Park is limited, as is off street parking. Efforts will be made to utilize the parking lots belonging to the school district which are adjacent to the Park to help increase the available parking. Signage and parking attendants will help inform drivers of the available parking.

An overall site plan of the event is attached as Exhibit A.

The Council is requested to discuss and select the features for this event. The above suggestions can be modified, or do not have to be included at all. The Council may also select additional event features to enhance the quality of the event.

### **Next Steps**

Staff will implement and coordinate the event plans, as well as meet with area businesses for sponsorship and volunteer needs.

### **Fiscal Impact**

\$3,500 was budgeted for this event.

### **City Goal**

The successful completion of this event will meet City Goal 3: High quality, cost effective public utilities, parks and events.

### **Suggested Motions**

*“I move to approve the 28<sup>th</sup> Annual Wood Village Easter Egg Hunt event plan as presented or modified.”*

**EXHIBIT A**







# City Council Agenda Item Staff Report

Meeting Date: January 26, 2016

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**TO:** Mayor and Councilors  
**FROM:** Bill Peterson: City Manager  
**Authored by:** Greg Dirks: HR/Records Manager  
**DATE:** January 11, 2016  
**SUBJECT:** Discussion: City Lollipop Entry Signs

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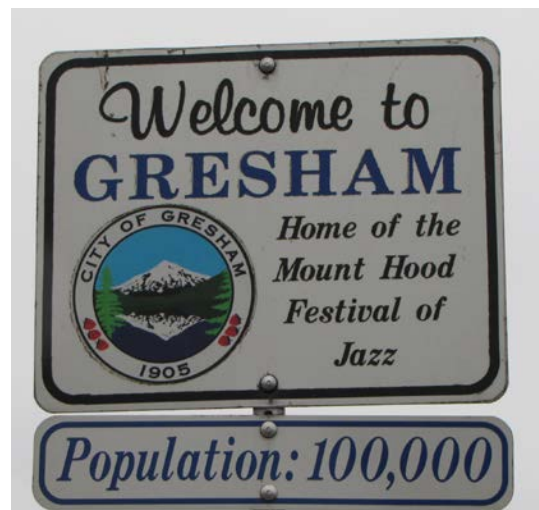
## Requested Council Action

Discuss the City entry (lollipop) sign redesign project including location and design options.

## Background

The Wood Village City Council added the redesign of the City's lollipop style entry signs in the 2015/16 Annual Performance Plan. The round lollipop style signs which were designed about 18 years ago do not conform to the Manual on Uniform Traffic Control Devices (MUTCD). Round signs are designated for railroad uses only. There are three locations in the City where these signs are located. There is a sign at 242<sup>nd</sup> and Glisan, 23124 and Sandy, and 22900 NE Halsey. A new sign that is developed will have to meet the MUTCD standards. Those standards include a size limit of 24"x18", and the designs should be simple and dignified, devoid of any advertising, and in general compliance with other guide signing. Essentially there can be a white or green background, a simple image, the City's name, population, and a message.

Examples include the following:



This is the current non-conforming design:



The first item of discussion is about the design. Council can direct that staff create designs, there can be a community or school design contest, or the Council can direct that a professional graphic designer create sign options for consideration. Approval of the design can be from the Parks Commission, City Council, or both. The Council can also direct that the current design be placed on an 18"x24" rectangular sign.

The second item of discussion is location. There are currently three lollipop entry signs in the City, and the new signs can be placed at those locations. There are already two monument signs welcoming people into the community from the north and south directions along 238<sup>th</sup> Dr. Potential additional locations include 244<sup>th</sup> at the Columbia River Highway, 244<sup>th</sup> at Halsey Street, and along northbound 223<sup>rd</sup> by the Town Center. The City would have to obtain approval from Multnomah County to place signs in these new locations.

### **Next Steps**

Staff will coordinate and follow through with the direction of the City Council. The APP timeline has the project completed in March.

### **Alternatives**

There are a series of alternatives for the Council to consider. Alternatives include:

- Not redesigning the signs at this time. While the signs do not conform to the MUTCD, the City has not received any formal notice to replace the signs.
- The Council has the discretion to select the locations for the signs including additional locations, and the design criteria as long as it complies with the MUTCD.

### **Fiscal Impact**

The City spent about \$4,800 replacing the signs in 2014. The new signs will be smaller than the current signs, which could reduce the cost to produce the new signs.

### **City Goal**

The successful completion of this project will help achieve City Goal 1: A safe, clean, livable community with a sense of pride, quality housing, and strong identity.

### **Suggested Motions**

*"I move to approve redesigning the City Lollipop Entry signs as discussed."*



# City Council Agenda Item Staff Report

Meeting Date: January 26, 2016

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**TO:** Mayor and Councilors

**FROM:** Bill Peterson: City Manager  
**Authored by:** Greg Dirks: HR/Records Manager

**DATE:** January 11, 2016

**SUBJECT:** Resolution Declaring Certain Items as Surplus Property and Authorizing Disposal

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## **Requested Council Action**

It is requested the City Council adopt the Resolution declaring certain items as surplus and authorizing disposal of same.

## **Background**

Resolution 3-2012 of the City of Wood Village adopts public contract rules as authorized through Ordinance 8-2002. In accord with these provisions, disposal of personal property, and certain property improvements, may be completed by the City Manager, however, some properties must be declared to be "Surplus" by the City Council.

There are several items of small or no value that are no longer necessary, or are no longer operational. These include an old Konica copier, a trailer mounted generator, old furniture, a number of dated electronic devices (mouse, keyboard, old computers and AV equipment). Computers will be recycled through a local computer recycling program, all other items will be disposed of, scraped, or donated.

## **Alternatives**

A number of alternatives exist, including:

1. Take no action, and retain the items until a future time.
2. Request a specific list of all items for surplus, or
3. Adopt the Resolution declaring the items as surplus and allowing their disposal.

## **Fiscal Impact**

The office furniture and electronic equipment have no dollar value remaining. The trailer mounted generator is non-functional and has scrap value.

## **City Goal**

This action will further City Council GOAL 1 A safe, clean, livable community with a sense of pride, quality housing, and strong identity.

## **Suggested Motions**

*I move to adopt Resolution number 2-2016 Authorizing Declaration of certain items as Surplus and authorizing disposal.*

Resolution 2-2016

**A RESOLUTION DECLARING ITEMS AS SURPLUS AND AUTHORIZING DISPOSAL.**

**WHEREAS:**

1. The City of Wood Village has adopted property disposal standards through ordinance 8-2002 as updated by Resolution 3-2012, and
2. The property disposal guidelines require the declaration of property to be surplus prior to disposal, and
3. The City Council finds that several items including outdated equipment, electronics and furniture no longer have specific business purposes for the City of Wood Village.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Wood Village that several items including outdated equipment, electronics and furniture no longer has a specific municipal purpose and is determined to be surplus. The Council also directs the City Manager to dispose of the items as best fits the needs of the City.

Motion to approve by \_\_\_\_\_; seconded by \_\_\_\_\_ and adopted this 26th day of January 2016.

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

\_\_\_\_\_  
PATRICIA SMITH, MAYOR

ATTEST:

\_\_\_\_\_  
Greg Dirks, City Recorder





## City Council Agenda Staff Report

Meeting Date: January 26, 2016

### Memorandum

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**TO:** Mayor and City Council

**FROM:** Bill Peterson, City Administrator

**AUTHOR:** Peggy Minter, Finance Director

**DATE:** January 13, 2016

**TOPIC:** Council Finance Report on Revenue & Expenditures through December 31, 2015.  
This report covers all revenue from **July 1, 2015 through December 31, 2015**, 50% of the fiscal year. All revenues and expenditures through December 2015 are within budgeted parameters, and expect to continue to be so as additional expenditures arrive.

Please see the attached chart indicating specific December revenue and expense figures.

Interest rates at the LGIP remain stable at 0.54%. On December 31<sup>st</sup> our investment portfolio was at \$5,451,921.61. Our bond investment will begin paying our first interest payment in April 2016.

Our audit was completed on December 31<sup>st</sup> and was delivered to the Oregon Secretary of State and the Government Finance Officers Association CAFR program timely. Our work on the audit was made enjoyable by our work with our new auditors, Merina & Co. The auditor, Tonya Moffitt, will be presenting the audit to you at our January 14, 2016 City Council meeting.

We have begun the Annual 2016-17 Budget process and have included a tentative Budget Calendar in your packet. Please look at the Budget Committee Meeting dates to verify that you will/will not be available on those dates (April 21, and May 5, 2016). Please let me know if you have conflicts and we need to present different dates.

**CITY OF WOOD VILLAGE  
2016-17 BUDGET CALENDAR**

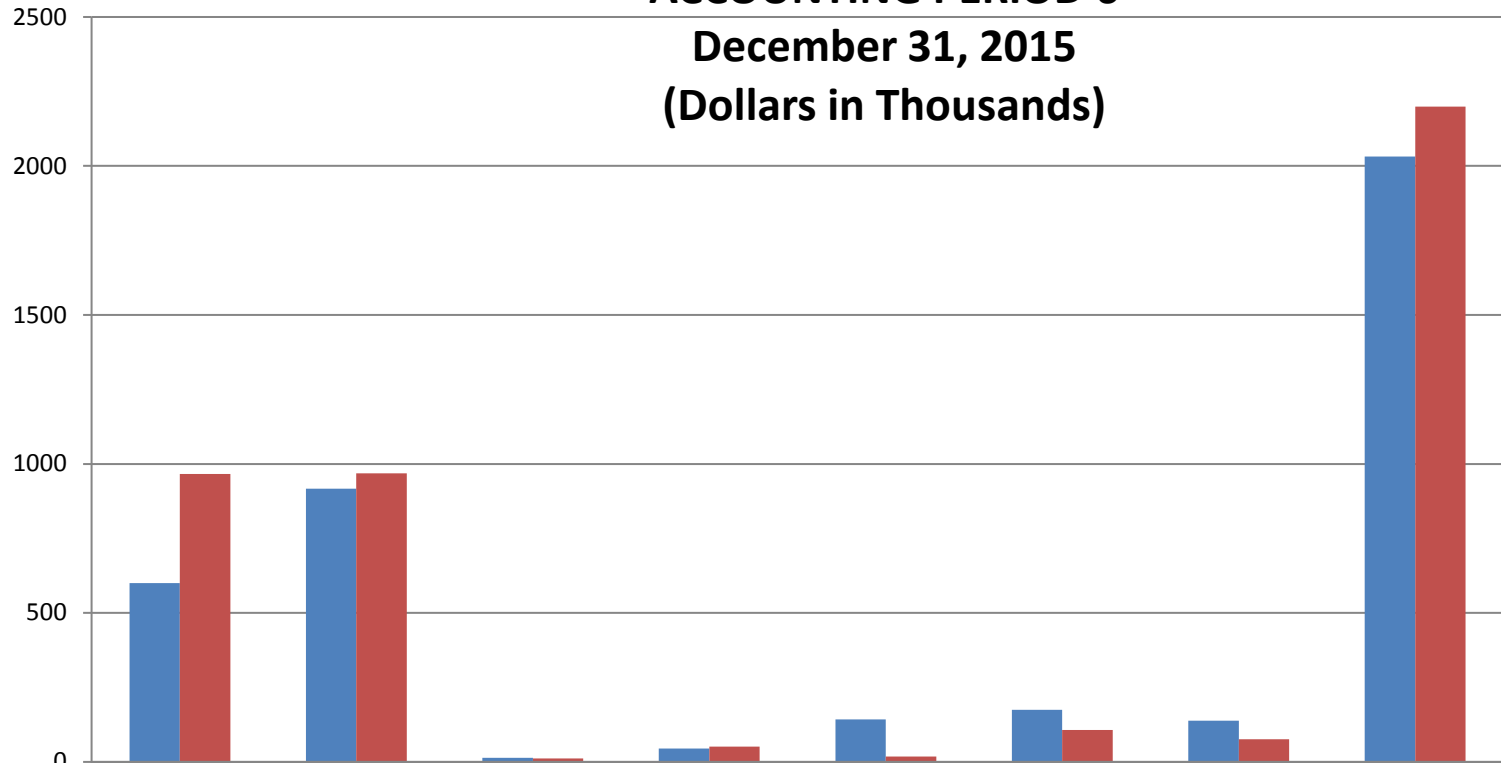
Revenue Estimates Completed	Bill	1/26/2016
Peggy deliver budget packets to Dept Heads (Peggy to Scott/Bill/Greg/Peggy)	Finance/Peggy	1/19/2016
Dept Heads build initial budget requests	Bill/Scott/Greg/Peg	1/20-2/5/2016
Management Team Input Budget Request Numbers On Tyler Input Screens in Council Chambers	Management Team	2/8 – 2/12/2016
Finalize all requests with Bill's Updates to Bill	Peggy to Bill	2/16/2016
Bill reviews final requests –delivers to Peggy 2/24/16	Bill	2/17-23/2016
Combined Agency Budget Requests Submitted to Bill for Final Approval (from Peggy)	Finance/Peggy	2/25/2016
Combined Agency Budget Requests Submitted to Peggy for Final Compilation (from Bill)	Bill & Peggy	2/29/2016
Proposed Budget and Budget Message Completed	Bill & Peggy	4/1/2016
Publish Notice of Budget Committee Meeting in Outlook & on Website (5-30 days prior to meeting) <b>Target date of 4/12/16 for publishing</b>	Peggy	4/1-12/16
Budget Comprehension Meetings with One or Two Budget Committee Members, Bill, & Peggy	Bill & Peggy	4/4-20/16
<b>First Budget Committee Meeting (receive proposed budget, budget message &amp; public input) Urban Renewal Budget Meeting begins at 5:30PM</b>	<b>Committee</b>	<b>4/21/16 6:00PM</b>
Publish Notice of 2 <sup>nd</sup> Budget Committee Meeting in Outlook & On Website (5-30 days prior to meeting) <b>Target date of 4/29/16 for publishing</b>	Peggy	4/26-29/16
<b>Second Budget Committee Meeting (second meeting only if necessary) Urban Renewal Budget Meeting begins at 5:30PM</b>	<b>Committee</b>	<b>5/5/16 6:00PM</b>
Publish Notice of Budget Hearing & Financial Summary In Outlook & on Website (5-30 days before hearing) <b>Target date of 5/13/16 for publishing</b>	Finance/Peggy	5/9-17/16
<b>Budget Hearing – City Council Meeting</b>	<b>Council</b>	<b>5/24/16 6:00PM</b>
<b>Adopt Budget &amp; Levy Taxes – City Council Meeting</b>	<b>Council</b>	<b>6/14/16 6:00PM</b>
Submit Certification of Tax Levy & Budget Documentation To County Assessor (no later than <b>July 15</b> )	Peggy	6/30/15

SOURCE OF INCOME	YTD 2012-13			YTD 2013-14			YTD 2014-15			Trend	
	as of	31-Dec-13		31-Dec-14		31-Dec-15	2013-14 3885	2014-15 3890	2015-16 3905		
The percentages are for the change from the prior year to the next year.											
Property Tax *	\$724,928	↑	5%	\$757,619	↑	8%	\$814,529	\$186.60	\$194.76	\$208.59	
Business Income Tax	\$61,555	↑	24%	\$76,349	↑	9%	\$82,954	\$15.84	\$19.63	\$21.24	
Cigarette Tax	\$2,425	↑	14%	\$2,754	→	0%	\$2,754	\$0.62	\$0.71	\$0.71	
Liquor Tax	\$26,828	↑	5%	\$28,156	→	1%	\$28,397	\$6.91	\$7.24	\$7.27	
Gasoline Tax	\$114,908	↓	-2%	\$112,255	↑	5%	\$117,396	\$29.58	\$28.86	\$30.06	
State Shared Revenue	\$18,203	↑	6%	\$19,344	→	0%	\$19,249	\$4.69	\$4.97	\$4.93	
motel tax **	\$66,286	↑	10%	\$72,815	↑	37%	\$99,581	\$17.06	\$18.72	\$25.50	
interest revenue	\$10,166	↑	9%	\$11,119	↑	7%	\$11,859	\$2.62	\$2.86	\$3.04	
<b>TOTALS</b>	\$1,025,299	↑	5%	\$1,080,412	↑	9%	\$1,176,721	\$263.91	\$277.74	\$301.34	

\* includes URA taxes

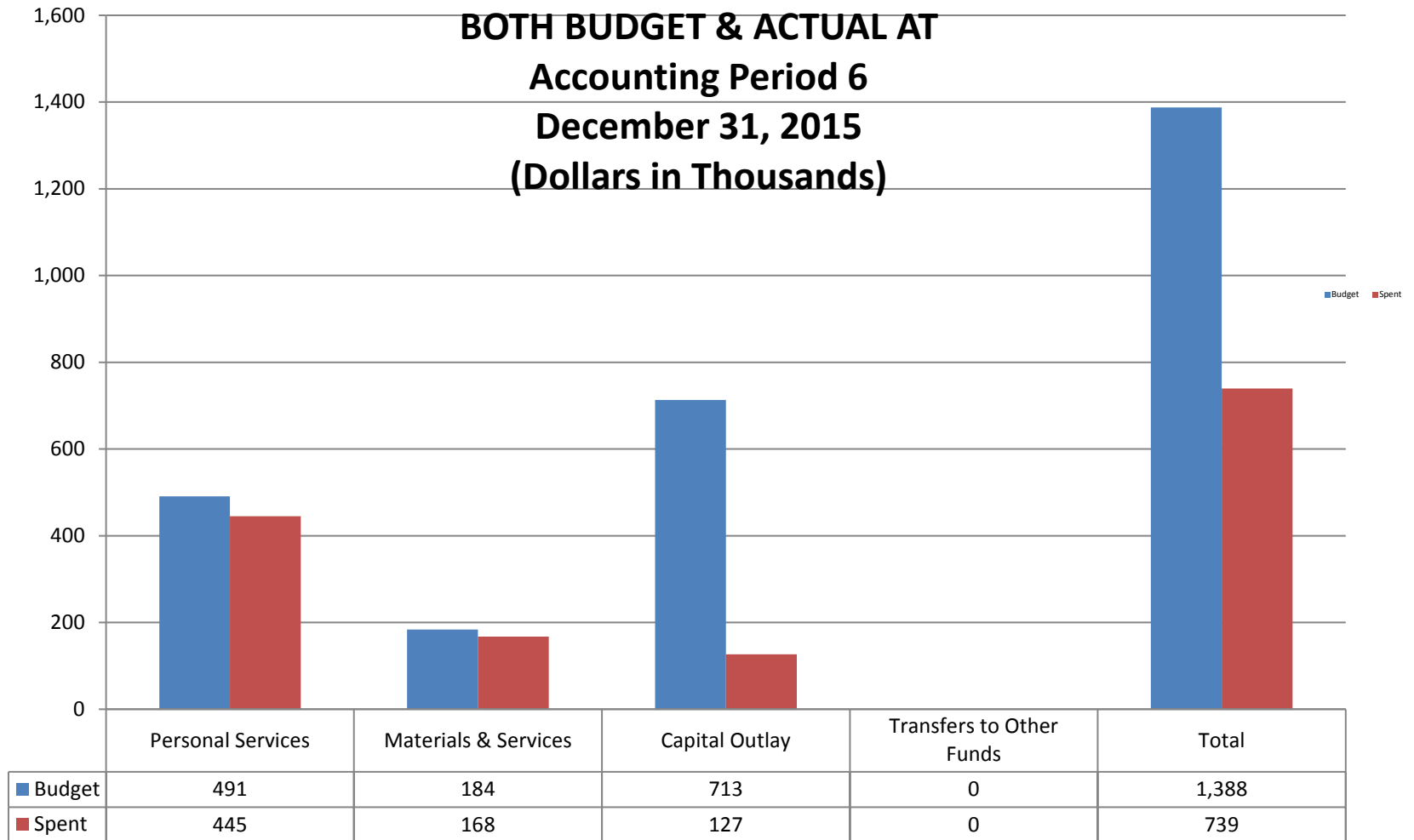
\*\*includes \$11,372.88 of motel tax from Online sources (Hotwire, Priceline, etc) for the past three years.

**GENERAL FUND REVENUE  
BUDGET VS. ACTUAL  
BOTH BUDGET & ACTUAL AT  
ACCOUNTING PERIOD 6  
December 31, 2015  
(Dollars in Thousands)**



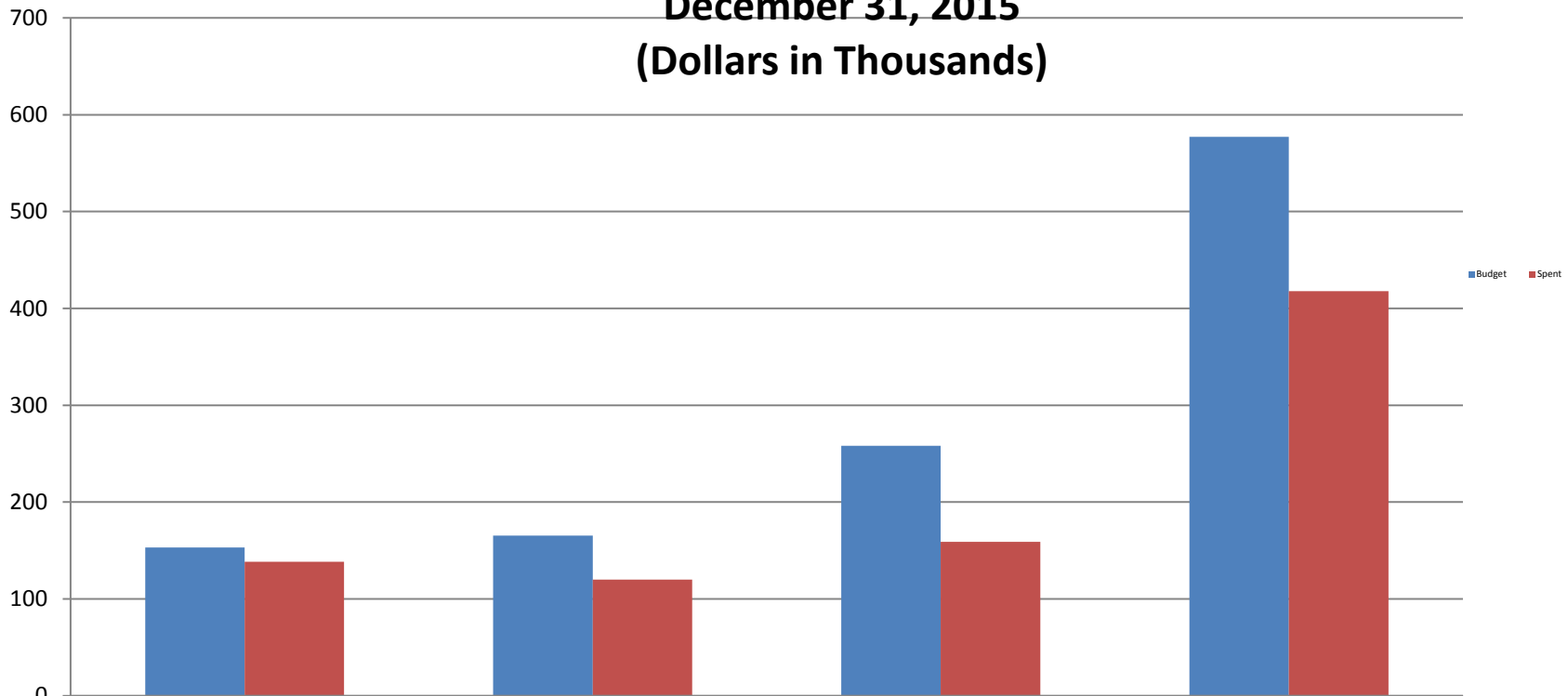
	Taxes	Water/Sewer User Fees	Interest	Permits/Licenses	Franchise	Intergovern.	Misc.	TOTAL
<b>Budget</b>	600	917	14	44	143	175	138	2031
<b>Received</b>	966	969	12	51	18	107	77	2199

**General Fund  
Budget vs. Expense  
BOTH BUDGET & ACTUAL AT  
Accounting Period 6  
December 31, 2015  
(Dollars in Thousands)**



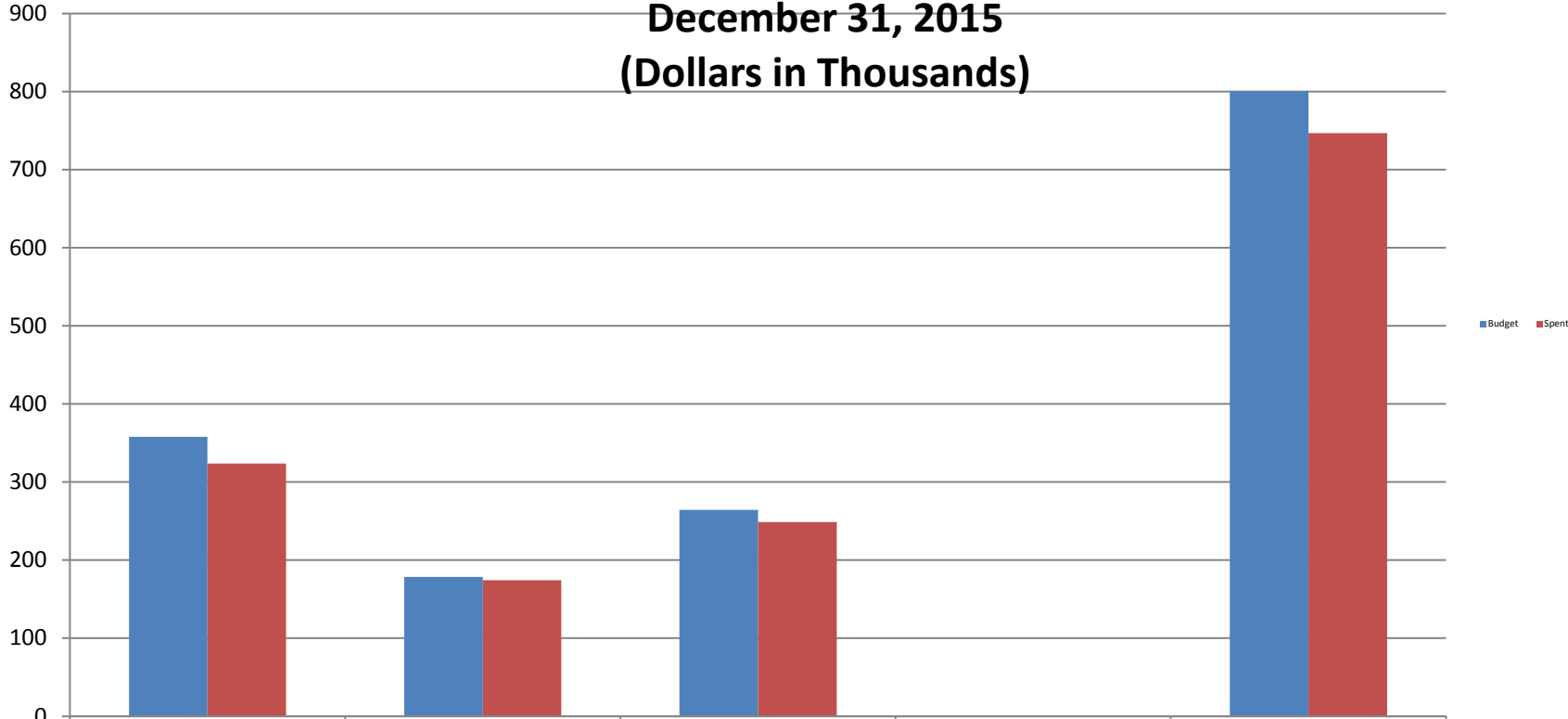


**Street Fund  
Budget Vs. Expense  
BOTH BUDGET & ACTUAL AT  
Accounting Period 6  
December 31, 2015  
(Dollars in Thousands)**



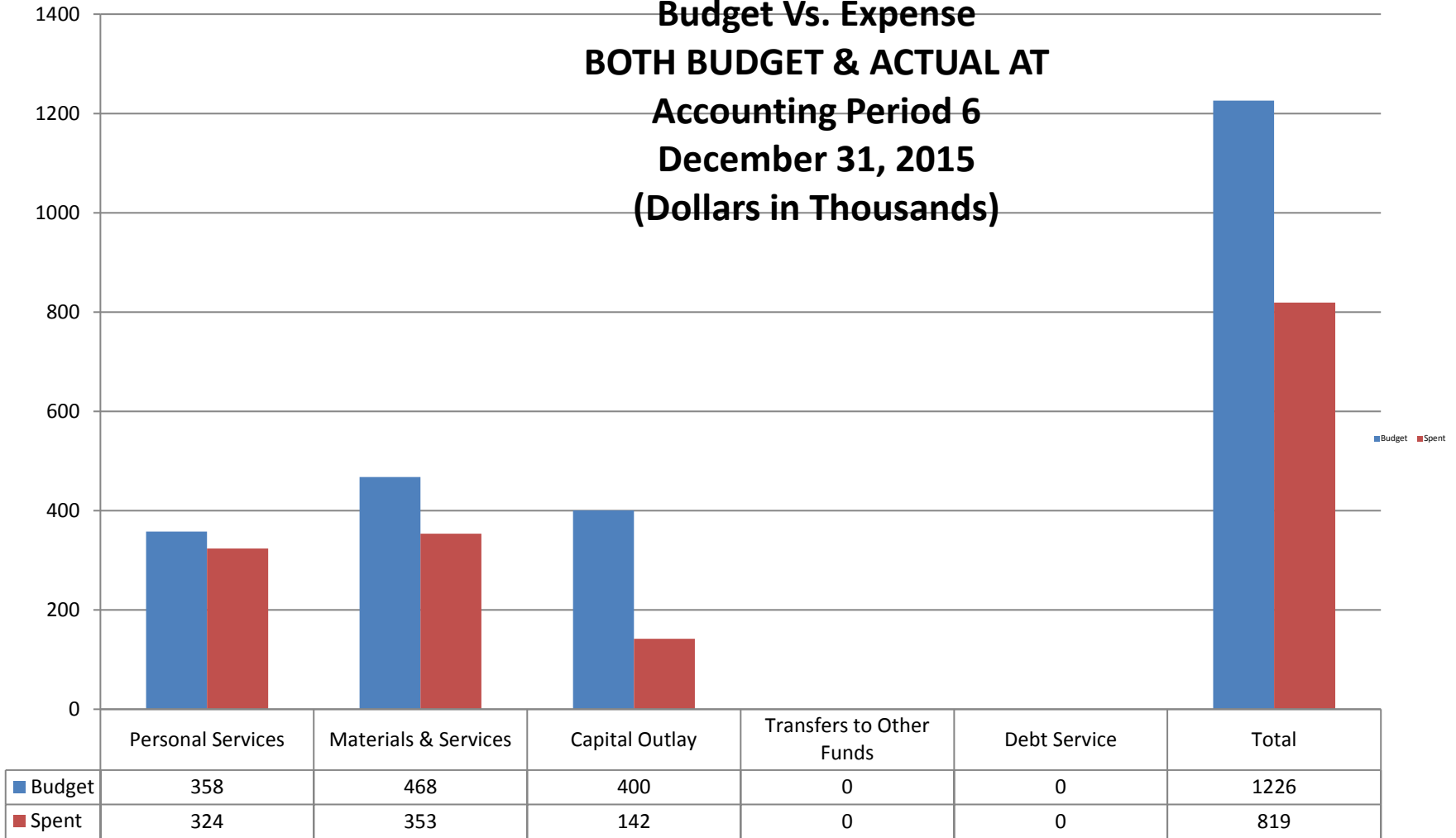
	Personal Services	Materials & Services	Capital Outlay	Total
Budget	153	166	258	577
Spent	139	120	159	418

**Water Fund  
Budget vs. Expense  
BOTH BUDGET & ACTUAL AT  
Accounting Period 6  
December 31, 2015  
(Dollars in Thousands)**



	Personal Services	Materials & Services	Capital Outlay		Total
■ Budget	358	178	264	0	801
■ Spent	324	174	249	0	747

**Sewer Fund  
Budget Vs. Expense  
BOTH BUDGET & ACTUAL AT  
Accounting Period 6  
December 31, 2015  
(Dollars in Thousands)**



<b>MAJOR TRACKED TAX REVENUES COMPARISON BY DATE</b>											
<b>JULY 2013 THROUGH JUNE 2015</b>											
<b>FY 2013-14</b>				<b>FY 2014-15</b>				<b>FY 2015-16</b>			
<b>AMOUNT</b>		<b>CUMULATIVE</b>		<b>AMOUNT</b>		<b>CUMULATIVE</b>		<b>AMOUNT</b>		<b>CUMULATIVE</b>	
<b>BY MONTH</b>		<b>TO DATE</b>		<b>BY MONTH</b>		<b>TO DATE</b>		<b>BY MONTH</b>		<b>TO DATE</b>	
JULY 2013	\$77,904.37	\$77,904	5.74%	JULY 2014	\$86,582.24	\$86,582	5.91%	JULY 2015	\$94,874.46	\$94,874	6.48%
AUG 2013	\$38,518.68	\$116,423	8.58%	AUG 2014	\$40,585.07	\$127,167	8.68%	AUG 2015	\$61,064.78	\$155,939	10.65%
SEPT 2013	\$39,597.09	\$156,020	11.50%	SEPT 2014	\$29,669.23	\$156,837	10.71%	SEPT 2015	\$50,709.46	\$206,649	14.11%
OCT 2013	\$84,632.99	\$240,653	17.73%	OCT 2014	\$52,310.06	\$209,147	14.28%	OCT 2015	\$58,648.09	\$265,297	18.11%
NOV 2013	\$637,005.64	\$877,659	64.67%	NOV 2014	\$636,789.80	\$845,936	57.76%	NOV 2015	\$629,340.93	\$894,638	61.09%
<b>DEC 2013</b>	<b>\$147,639.79</b>	<b>\$1,025,299</b>	<b>75.55%</b>	<b>DEC 2014</b>	<b>\$235,791.21</b>	<b>\$1,081,728</b>	<b>73.86%</b>	<b>DEC 2015</b>	<b>\$257,445.67</b>	<b>\$1,152,083</b>	<b>78.67%</b>
JAN 2014	\$73,325.41	\$1,098,624	80.95%	JAN 2015	\$89,913.57	\$1,171,641	80.00%	JAN 2016	\$0.00	\$1,152,083	78.67%
FEB 2014	\$53,366.26	\$1,151,990	84.88%	FEB 2015	\$47,071.75	\$1,218,713	83.22%	FEB 2016	\$0.00	\$1,152,083	78.67%
MAR 2014	\$46,104.86	\$1,198,095	88.28%	MAR 2015	\$49,523.28	\$1,268,236	86.60%	MAR 2016	\$0.00	\$1,152,083	78.67%
APRIL 2014	\$56,529.87	\$1,254,625	92.45%	APRIL 2015	\$58,623.68	\$1,326,860	90.60%	APRIL 2016	\$0.00	\$1,152,083	78.67%
MAY 2014	\$99,715.12	\$1,354,340	99.79%	MAY 2015	\$72,162.43	\$1,399,022	95.53%	MAY 2016	\$0.00	\$1,152,083	78.67%
<b>JUNE 2014</b>	<b>\$58,789.77</b>	<b>\$1,413,130</b>	<b>104.12%</b>	<b>JUNE 2015</b>	<b>\$97,272.64</b>	<b>\$1,496,295</b>	<b>102.17%</b>	<b>JUNE 2016</b>	<b>\$0.00</b>	<b>\$1,152,083</b>	<b>78.67%</b>
	<b>YTD TOTAL</b>	<b>\$1,413,130</b>			<b>YTD TOTAL</b>	<b>\$1,496,295</b>			<b>YTD TOTAL</b>	<b>\$1,152,083</b>	
	<b>2013-14 budgeted rev</b>	<b>\$1,357,152</b>			<b>2014-15 budgeted rev</b>	<b>\$1,464,522</b>			<b>2015-16 budgeted rev</b>	<b>\$1,518,068</b>	





<b>BUSINESS INCOME TAX REVENUES COMPARISON BY DATE</b>											
<b>JULY 2013 THROUGH JUNE 2016</b>											
<b>FY 2013-14</b>	<b>AMOUNT</b>	<b>CUMULATIVE</b>		<b>FY 2014-15</b>	<b>AMOUNT</b>	<b>CUMULATIVE</b>		<b>FY 2015-16</b>	<b>AMOUNT</b>	<b>CUMULATIVE</b>	
	<b>of PAYMENT</b>	<b>TO DATE</b>			<b>of PAYMENT</b>	<b>TO DATE</b>			<b>of PAYMENT</b>	<b>TO DATE</b>	
JULY 2013	\$20,593.00	\$20,593.00	12.78%	July 2014	\$27,193.00	\$27,193.00	14.79%	7/15/2015	\$13,865.00	\$13,865.00	6.98%
AUG 2013	\$2,970.00	\$23,563.00	14.62%	August 2014	\$4,003.00	\$31,196.00	16.97%	8/15/2015	\$24,671.00	\$38,536.00	19.41%
9/16/2013	\$9,318.00	\$32,881.00	20.40%	Sept 2014	\$5,480.00	\$36,676.00	19.95%	9/15/2015	\$1,347.00	\$39,883.00	20.09%
10/15/2013	\$16,109.00	\$48,990.00	30.40%	10/15/2014	\$22,826.00	\$59,502.00	32.37%	OCT 2015	\$19,398.00	\$59,281.00	29.86%
11/15/2013	\$12,565.00	\$61,555.00	38.19%	11/14/2014	\$16,847.00	\$76,349.00	41.54%	11/16/2015	\$23,673.00	\$82,954.00	41.79%
<b>DEC 2013</b>	<b>\$0.00</b>	<b>\$61,555.00</b>	<b>38.19%</b>	<b>12/15/2014</b>	<b>\$1,316.00</b>	<b>\$77,665.00</b>	<b>42.26%</b>	<b>DEC 2015</b>	<b>\$0.00</b>	<b>\$82,954.00</b>	<b>41.79%</b>
1/15/2014	\$23,996.00	\$85,551.00	53.08%	1/13/2015	\$24,539.00	\$102,204.00	55.61%	JAN 2016	\$0.00	\$82,954.00	41.79%
2/14/2014	\$6,154.00	\$91,705.00	56.90%	2/10/2015	\$13,865.00	\$116,069.00	63.15%	FEB 2016	\$0.00	\$82,954.00	41.79%
MAR 2014	\$0.00	\$91,705.00	56.90%	3/15/2015	\$3,191.00	\$119,260.00	64.89%	MAR 2016	\$0.00	\$82,954.00	41.79%
4/15/2014	\$17,422.00	\$109,127.00	67.71%	4/15/2015	\$9,826.00	\$129,086.00	70.23%	APRIL 2016	\$0.00	\$82,954.00	41.79%
5/15/2014	\$61,381.00	\$170,508.00	105.80%	5/15/2015	\$29,732.00	\$158,818.00	86.41%	MAY 2016	\$0.00	\$82,954.00	41.79%
6/16/2014	\$3,378.00	\$173,886.00	107.90%	6/15/2015	\$49,204.00	\$208,022.00	113.18%	JUNE 2016	\$0.00	\$82,954.00	41.79%
		\$173,886.00	107.90%			\$208,022.00	113.18%			\$82,954.00	41.79%
	YTD TOTAL	<b>\$173,886.00</b>	107.90%		YTD TOTAL	<b>\$208,022.00</b>	113.18%		YTD TOTAL	<b>\$82,954.00</b>	41.79%
	<b>2013-14 budgeted rev</b>	<b>\$161,160</b>			<b>2014-15 budgeted rev</b>	<b>\$183,800</b>			<b>2015-16 budgeted rev</b>	<b>\$198,504</b>	

CIGARETTE TAX REVENUES COMPARISON BY DATE												
JULY 2013 THROUGH JUNE 2016												
FY 2013-14				FY 2014-15				FY 2015-16				
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		
of PAYMENT		TO DATE		of PAYMENT		TO DATE		of PAYMENT		TO DATE		
JULY 2013	\$503.12	\$503.12	9.87%	July 2014	\$442.91	\$442.91	7.37%	7/16/2015	\$422.28	\$422.28	7.90%	
AUG 2013	\$481.70	\$984.82	19.31%	August 2014	\$449.27	\$892.18	14.84%	8/23/2015	\$467.85	\$890.13	16.64%	
9/13/2013	\$454.36	\$1,439.18	28.22%	10/1/2014	\$491.20	\$1,383.38	23.02%	9/23/2015	\$497.07	\$1,387.20	25.94%	
10/10/2013	\$510.93	\$1,950.11	38.24%	10/15/2014	\$455.26	\$1,838.64	30.59%	OCT 2015	\$446.60	\$1,833.80	34.29%	
11/20/2013	\$475.06	\$2,425.17	47.55%	12/4/2014	\$471.26	\$2,309.90	38.43%	NOV 2015	\$478.35	\$2,312.15	43.23%	
<b>DEC 2013</b>	<b>\$0.00</b>	<b>\$2,425.17</b>	<b>47.55%</b>	<b>12/4/2014</b>	<b>\$444.52</b>	<b>\$2,754.42</b>	<b>45.83%</b>	<b>DEC 2015</b>	<b>\$442.21</b>	<b>\$2,754.36</b>	<b>51.50%</b>	
JAN 2014	\$426.74	\$2,851.91	55.92%	1/26/2015	\$374.72	\$3,129.14	52.07%	JAN 2016	\$0.00	\$2,754.36	51.50%	
2/19/2014	\$445.75	\$3,297.66	64.66%	4/27/2015	\$543.35	\$3,672.49	61.11%	FEB 2016	\$0.00	\$2,754.36	51.50%	
MAR 2014	\$0.00	\$3,297.66	64.66%	4/28/2015	\$315.79	\$3,988.28	66.36%	MAR 2016	\$0.00	\$2,754.36	51.50%	
APRIL 2014	\$0.00	\$3,297.66	64.66%	4/29/2015	\$336.91	\$4,325.19	71.97%	APRIL 2016	\$0.00	\$2,754.36	51.50%	
5/7,8,9/2014	\$1,169.01	\$4,466.67	87.58%	5/27/2015	\$453.74	\$4,778.93	79.52%	APRIL 2016	\$0.00	\$2,754.36	51.50%	
6/20/2014	\$366.86	\$4,833.53	94.78%	June 2015	\$0.00	\$4,778.93	79.52%	MAY 2016	\$0.00	\$2,754.36	51.50%	
6/23/2014	\$464.68	\$5,298.21	103.89%	6/18/2015	\$447.74	\$5,226.67	86.97%	JUNE 2016	\$0.00	\$2,754.36	51.50%	
						\$5,226.67	86.97%			\$2,754.36	51.50%	
	YTD TOTAL	\$5,298.21	103.89%		YTD TOTAL	\$5,226.67	86.97%		YTD TOTAL	\$2,754.36	51.50%	
	<b>2013-14 budgeted rev</b>		<b>\$5,100</b>		<b>2014-15 budgeted rev</b>		<b>\$6,010</b>		<b>2015-16 budgeted rev</b>		<b>\$5,348</b>	

LIQUOR TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14				FY 2014-15				FY 2015-16			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		of PAYMENT		TO DATE	
7/31/2013	\$4,278.60	\$4,278.60	7.72%	July 2014	\$4,477.01	\$4,477.01	8.82%	7/30/2015	\$4,493.67	\$4,493.67	8.66%
8/31/2013	\$4,947.56	\$9,226.16	16.64%	August 2014	\$5,113.51	\$9,590.52	18.88%	AUGUST	\$0.00	\$4,493.67	8.66%
9/30/2013	\$4,848.73	\$14,074.89	25.38%	Sept 2014	\$0.00	\$9,590.52	18.88%	9/2/2015	\$5,228.51	\$9,722.18	18.74%
10/30/2013	\$4,028.91	\$18,103.80	32.64%	10/2/2014	\$5,303.27	\$14,893.79	29.33%	OCT 2015	\$9,251.25	\$18,973.43	36.58%
10/30/2013	\$0.00	\$18,103.80	32.64%	11/4/2014	\$3,994.09	\$18,887.88	37.19%	NOV 2015	\$0.00	\$18,973.43	36.58%
11/25/2013	\$3,744.36	\$21,848.16	39.40%	11/20/2014	\$4,415.56	\$23,303.44	45.89%	DEC 2015	\$4,994.58	\$23,968.01	46.20%
<b>DEC 2013</b>	<b>\$4,979.71</b>	<b>\$26,827.87</b>	<b>48.38%</b>	<b>12/30/2014</b>	<b>\$4,852.88</b>	<b>\$28,156.32</b>	<b>55.44%</b>	<b>12/31/2015</b>	<b>\$4,429.14</b>	<b>\$28,397.15</b>	<b>54.74%</b>
JAN 2014	\$6,075.88	\$32,903.75	59.33%	1/28/2015	\$6,504.64	\$34,660.96	68.25%	FEB 2016	\$0.00	\$28,397.15	54.74%
2/28/2014	\$3,708.51	\$36,612.26	66.02%	3/5/2015	\$4,150.01	\$38,810.97	76.42%	MAR 2016	\$0.00	\$28,397.15	54.74%
3/25/2014	\$4,084.48	\$40,696.74	73.38%	4/1/2015	\$3,798.12	\$42,609.09	83.90%	APRIL 2016	\$0.00	\$28,397.15	54.74%
4/29/2014	\$4,869.64	\$45,566.38	82.17%	4/30/2015	\$4,451.59	\$47,060.68	92.67%	MAY 2016	\$0.00	\$28,397.15	54.74%
6/3/2014	\$4,185.09	\$49,751.47	89.71%	5/28/2015	\$4,053.30	\$51,113.98	100.65%	JUNE 2016	\$0.00	\$28,397.15	54.74%
6/27/2014	\$4,575.23	\$54,326.70	97.96%	6/16/2015	\$5,074.39	\$56,188.37	110.64%	JUNE 2016	\$0.00	\$28,397.15	54.74%
		\$54,326.70				\$56,188.37	110.64%			\$28,397.15	54.74%
	YTD TOTAL	\$54,326.70			YTD TOTAL	\$56,188.37	110.64%		YTD TOTAL	\$28,397.15	54.74%
	<b>2013-14 budgeted rev</b>		<b>\$55,457</b>		<b>2014-15 budgeted rev</b>		<b>\$50,785</b>		<b>2015-16 budgeted rev</b>		<b>\$51,874</b>

ODOT - GAS TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14				FY 2014-15				FY 2015-16			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		of PAYMENT		TO DATE	
JULY 2013	\$18,676.85	\$18,676.85	8.41%	JULY 2014	\$17,499.68	\$17,499.68	7.74%	7/16/2015	\$20,986.00	\$20,986.00	9.31%
AUG 2013	\$16,451.43	\$35,128.28	15.82%	AUG 2014	\$16,923.37	\$34,423.05	15.22%	8/15/2015	\$16,935.14	\$37,921.14	16.82%
9/15/2013	\$19,307.03	\$54,435.31	24.52%	9/15/2014	\$19,138.49	\$53,561.54	23.68%	9/15/2015	\$21,664.98	\$59,586.12	26.43%
10/16/2013	\$21,161.59	\$75,596.90	34.05%	10/16/2014	\$19,758.55	\$73,320.09	32.41%	OCT 2015	\$20,775.93	\$80,362.05	35.64%
11/18/2013	\$18,756.15	\$94,353.05	42.50%	11/17/2014	\$19,461.23	\$92,781.32	41.02%	11/16/2015	\$19,294.06	\$99,656.11	44.20%
<b>12/19/2013</b>	<b>\$20,554.67</b>	<b>\$114,907.72</b>	<b>51.76%</b>	<b>12/16/2014</b>	<b>\$19,473.92</b>	<b>\$112,255.24</b>	<b>49.62%</b>	<b>12/16/2015</b>	<b>\$17,739.48</b>	<b>\$117,395.59</b>	<b>52.06%</b>
1/15/2014	\$19,784.67	\$134,692.39	60.67%	1/15/2015	\$17,484.45	\$129,739.69	57.35%	JAN 2016	\$0.00	\$117,395.59	52.06%
2/18/2014	\$19,944.69	\$154,637.08	69.66%	2/18/2015	\$21,281.66	\$151,021.35	66.76%	FEB 2016	\$0.00	\$117,395.59	52.06%
3/17/2014	\$15,947.84	\$170,584.92	76.84%	3/17/2015	\$15,522.72	\$166,544.07	73.62%	MAR 2016	\$0.00	\$117,395.59	52.06%
4/16/2014	\$15,398.04	\$185,982.96	83.78%	4/16/2015	\$18,946.36	\$185,490.43	82.00%	APRIL 2016	\$0.00	\$117,395.59	52.06%
5/16/2014	\$18,448.77	\$204,431.73	92.09%	5/16/2015	\$19,908.58	\$205,399.01	90.80%	MAY 2016	\$0.00	\$117,395.59	52.06%
6/16/2014	\$19,181.42	\$223,613.15	100.73%	6/16/2015	\$16,397.30	\$221,796.31	98.05%	JUNE 2016	\$0.00	\$117,395.59	52.06%
		\$223,613.15				\$221,796.31				\$117,395.59	
	YTD TOTAL	\$223,613.15			YTD TOTAL	\$221,796.31			YTD TOTAL	\$117,395.59	
	<b>2013-14 budgeted rev</b>	<b>\$222,000</b>			<b>2014-15 budgeted rev</b>	<b>\$226,208</b>			<b>2015-16 budgeted rev</b>	<b>\$225,484</b>	

STATE SHARED TAX REVENUES COMPARISON BY DATE											
JULY 2013 THROUGH JUNE 2016											
FY 2013-14				FY 2014-15				FY 2015-16			
AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE		AMOUNT		CUMULATIVE	
of PAYMENT		TO DATE		of PAYMENT		TO DATE		of PAYMENT		TO DATE	
		\$0.00	0.00%			\$0.00	0.00%			\$0.00	0.00%
08/10/13	\$8,552.67	\$8,552.67	23.43%	08/10/14	\$9,261.92	\$9,261.92	26.58%	August 2015	\$9,563.89	\$9,563.89	26.88%
		\$8,552.67	23.43%			\$9,261.92	26.58%			\$9,563.89	26.88%
		\$8,552.67	23.43%			\$9,261.92	26.58%			\$9,563.89	26.88%
11/19/13	\$9,650.78	\$18,203.45	49.87%	11/13/14	\$10,081.70	\$19,343.62	55.52%	November 2015	\$9,685.13	\$19,249.02	54.09%
		\$18,203.45	49.87%			\$19,343.62	55.52%			\$19,249.02	54.09%
		\$18,203.45	49.87%			\$19,343.62	55.52%			\$19,249.02	54.09%
02/20/14	\$10,355.62	\$28,559.07	78.24%	01/29/15	\$11,096.08	\$30,439.70	87.37%	January 2016	\$0.00	\$19,249.02	54.09%
		\$28,559.07	78.24%			\$30,439.70	87.37%			\$19,249.02	54.09%
		\$28,559.07	78.24%			\$30,439.70	87.37%			\$19,249.02	54.09%
05/14/14	\$8,857.89	\$37,416.96	102.51%	05/01/15	\$8,701.68	\$39,141.38	112.35%	May 2016	\$0.00	\$19,249.02	54.09%
		\$37,416.96	102.51%			\$39,141.38	112.35%			\$19,249.02	54.09%
	YTD TOTAL	\$37,416.96			YTD TOTAL	\$39,141.38			YTD TOTAL	\$19,249.02	
	2013-14 budgeted rev	\$36,500			2014-15 budgeted rev	\$34,840			2015-16 budgeted rev	\$35,586	



<b>MOTEL REVENUES COMPARISON BY DATE</b>											
<b>JULY 2013 THROUGH JUNE 2016</b>											
<b>DATE 2013-14</b>	<b>AMOUNT</b>	<b>CUMULATIVE</b>		<b>FY 2014-15</b>	<b>AMOUNT</b>	<b>CUMULATIVE</b>		<b>FY 2015-16</b>	<b>AMOUNT</b>	<b>CUMULATIVE</b>	
	<b>of PAYMENT</b>	<b>TO DATE</b>			<b>of PAYMENT</b>	<b>TO DATE</b>			<b>of PAYMENT</b>	<b>TO DATE</b>	
JULY 2013	\$27,284.54	\$27,284.54	24.99%	JULY 2014	\$30,098.98	\$30,098.98	26.52%	JULY 2015	\$38,404.21	\$38,404.21	32.53%
AUG 2013		\$27,284.54	24.99%	AUG 2014	\$0.00	\$30,098.98	26.52%	9/25/2015	\$4,662.87	\$43,067.08	36.49%
10/31/2013	\$28,722.20	\$56,006.74	51.29%	10/31/2014	\$30,789.81	\$60,888.79	53.65%	10/19/2015	\$17,203.86	\$60,270.94	51.06%
11/1/2013	\$10,279.58	\$66,286.32	60.70%	11/1/2014	\$11,926.27	\$72,815.06	64.15%	11/2/2015	\$39,310.52	\$99,581.46	84.36%
NOV 2013		\$66,286.32	60.70%	NOV 2014	\$0.00	\$72,815.06	64.15%	NOV 2015	\$0.00	\$99,581.46	84.36%
<b>DEC 2013</b>		<b>\$66,286.32</b>	<b>60.70%</b>	<b>DEC 2014</b>	<b>\$0.00</b>	<b>\$72,815.06</b>	<b>64.15%</b>	<b>DEC 2015</b>	<b>\$0.00</b>	<b>\$99,581.46</b>	<b>84.36%</b>
1/29/2014	\$12,774.08	\$79,060.40	72.40%	1/29/2015	\$14,686.87	\$87,501.93	77.09%	JAN 2016	\$0.00	\$99,581.46	84.36%
2/11/2014	\$6,710.50	\$85,770.90	78.54%	2/11/2015	\$7,809.50	\$95,311.43	83.97%	FEB 2016	\$0.00	\$99,581.46	84.36%
MAR 2014	\$0.00	\$85,770.90	78.54%	MAR 2015	\$0.00	\$95,311.43	83.97%	MAR 2016	\$0.00	\$99,581.46	84.36%
4/30/2014	\$13,537.58	\$99,308.48	90.94%	4/30/2015	\$15,070.48	\$110,381.91	97.25%	APRIL 2016	\$0.00	\$99,581.46	84.36%
MAY 2014		\$99,308.48	90.94%	5/7/2015	\$7,482.81	\$117,864.72	103.85%	MAY 2016	\$0.00	\$99,581.46	84.36%
JUNE 2014		\$99,308.48	90.94%	JUNE 2015	\$0.00	\$117,864.72	103.85%	JUNE 2016	\$0.00	\$99,581.46	84.36%
<b>YTD TOTAL</b>	<b>\$99,308.48</b>			<b>YTD TOTAL</b>	<b>\$117,864.72</b>			<b>YTD TOTAL</b>	<b>\$99,581.46</b>		
	<b>2013-14 budgeted rev</b>	\$109,200			<b>2014-15 budgeted rev</b>	\$113,500			<b>2015-16 budgeted rev</b>	\$118,040	

INTEREST REVENUES COMPARISON BY DATE													
JULY 2013 THROUGH JUNE 2016													
FY 2013-14	AMOUNT	CUMULATIVE		FY 2014-15	AMOUNT	CUMULATIVE		FY 2015-16	AMOUNT	CUMULATIVE			
	of PAYMENT	TO DATE			of PAYMENT	TO DATE			of PAYMENT	TO DATE			
7/31/2013	\$1,609.36	\$1,609.36	7.30%	July 2014	\$1,948.35	\$1,948.35	5.41%	JULY 2015	\$1,975.74	\$1,975.74	7.24%		
8/31/2013	\$1,637.84	\$3,247.20	14.73%	August 2014	\$1,904.28	\$3,852.63	10.70%	AUG 2015	\$1,889.20	\$3,864.94	14.16%		
9/30/2013	\$1,600.06	\$4,847.26	21.98%	Sept 2014	\$1,797.43	\$5,650.06	15.69%	SEPT 2015	\$1,847.24	\$5,712.18	20.92%		
10/31/2013	\$1,674.18	\$6,521.44	29.58%	Oct 2014	\$1,837.99	\$7,488.05	20.80%	OCT 2015	\$1,898.88	\$7,611.06	27.88%		
11/30/2013	\$1,683.56	\$8,205.00	37.21%	Nov 2014	\$1,748.71	\$9,236.76	25.66%	NOV 2015	\$1,858.97	\$9,470.03	34.69%		
<b>12/31/2013</b>	<b>\$1,960.80</b>	<b>\$10,165.80</b>	<b>46.10%</b>	<b>12/31/2014</b>	<b>\$1,882.03</b>	<b>\$11,118.79</b>	<b>30.89%</b>	<b>DEC 2015</b>	<b>\$2,389.46</b>	<b>\$11,859.49</b>	<b>43.44%</b>		
1/31/2014	\$1,949.12	\$12,114.92	54.94%	1/31/2015	\$1,831.91	\$12,950.70	35.97%	JAN 2016	\$0.00	\$11,859.49	43.44%		
2/28/2014	\$1,754.68	\$13,869.60	62.90%	2/28/2015	\$1,645.33	\$14,596.03	40.54%	FEB 2016	\$0.00	\$11,859.49	43.44%		
3/31/2014	\$1,967.22	\$15,836.82	71.82%	3/31/2015	\$1,810.18	\$16,406.21	45.57%	MAR 2016	\$0.00	\$11,859.49	43.44%		
4/30/2014	\$1,922.22	\$17,759.04	80.54%	4/30/2015	\$1,747.26	\$18,153.47	50.43%	APRIL 2016	\$0.00	\$11,859.49	43.44%		
5/31/2014	\$1,972.58	\$19,731.62	89.49%	5/31/2015	\$1,830.32	\$19,983.79	55.51%	MAY 2016	\$0.00	\$11,859.49	43.44%		
6/30/2014	\$1,922.81	\$21,654.43	98.21%	6/30/2015	\$1,917.20	\$21,900.99	60.84%	JUNE 2016	\$0.00	\$11,859.49	43.44%		
						\$21,900.99	43.12%			\$11,859.49	43.44%		
	ACTUAL RECEIPTS		BUDGETED		YTD TOTAL		\$21,900.99	43.12%		YTD TOTAL		\$11,859.49	43.44%
	<b>\$21,654.43</b>												
			<b>\$22,050.00</b>		<b>2014-15 budgeted rev</b>		<b>\$36,000</b>			<b>2015-16 budgeted rev</b>		<b>\$27,300</b>	

INVESTMENT HISTORY	Amt invested at month-end	Interest rate	Actual Interest		Amt invested at month-end	Amt invested at month-end	Interest rate	Actual Interest	Amt invested at month-end	Interest rate	Amt invested at month-end
						*previously Sterling Bank					
		avg/mo	received					received			
	LGIP			BANK OF AMERICA	WELLS FARGO SAVINGS*			WELLS FARGO CHECKING	TOTAL CMBND		
DEC 2015	\$4,816,143.63	0.54%	\$2,389	\$101,065.31	\$0.00	0.0000%	\$0.00	\$534,712.67	0.71%	\$5,451,921.61	
NOV 2015	\$4,558,708.91	0.54%	\$1,859	\$101,065.31	\$0.00	0.0000%	\$0.00	\$640,271.85	0.71%	\$5,300,046.07	
OCT 2015	\$4,029,379.78	0.54%	\$1,899	\$101,065.31	\$0.00	0.0000%	\$0.00	\$519,997.98	0.71%	\$4,650,443.07	
SEPT 2015	\$4,176,917.47	0.54%	\$1,847	0	\$0.00	0.0000%	\$0.00	\$607,753.19	0.71%	\$4,784,670.66	
AUG 2015	\$4,143,423.17	0.54%	\$1,889	0	\$0.00	0.0000%	\$0.00	\$679,771.25	0.71%	\$4,823,194.42	
JULY 2015	\$4,087,032.16	0.54%	\$1,976	0	\$0.00	0.0000%	\$0.00	\$589,578.17	0.71%	\$4,676,610.33	
JUNE 2015	\$4,440,146.72	0.50%	\$1,917	0	\$0.00	0.0000%	\$1.49	\$489,594.49	0.79%	\$4,929,741.21	
MAY 2015	\$4,342,884.96		\$1,831	0	\$89,919.65	0.0025%	\$2.23	\$404,587.92	1.06%	\$4,837,392.53	
APR 2015	\$4,273,916.33	0.50%	\$1,747	0	\$89,917.36	0.0025%	\$2.22	\$382,739.86	1.06%	\$4,746,573.55	
MAR 2015	\$4,230,374.18	0.50%	\$1,810	0	\$89,915.14	0.0025%	\$2.29	\$625,321.38	1.06%	\$4,945,610.70	
FEB 2015	\$4,281,177.59	0.50%	\$1,645	0	\$89,912.85	0.0025%	\$2.07	\$379,281.23	1.06%	\$4,750,371.67	
JAN 2015	\$4,338,810.05	0.50%	\$1,832	0	\$89,910.78	0.0025%	\$2.29	\$314,388.30	1.06%	\$4,743,109.13	
DEC 2014	\$4,367,357.91	0.50%	\$1,882	0	\$89,908.49	0.60%	\$44.40	\$347,397.10	1.06%	\$4,804,663.50	
NOV 2014	\$4,431,578.20	0.50%	\$1,749	0	\$89,864.09	0.60%	\$44.30	\$335,117.50	1.06%	\$4,856,559.79	
OCT 2014	\$3,937,516.28	0.54%	\$1,838	0	\$89,819.79	0.60%	\$45.76	\$400,859.61	1.06%	\$4,428,195.68	
SEPT 2014	\$4,059,726.07	0.54%	\$1,797	0	\$89,774.03	0.60%	\$44.26	\$421,256.07	1.06%	\$4,570,756.17	
AUGUST 2014	\$4,080,559.29	0.54%	\$1,904	0	\$89,684.05	0.60%	\$45.72	\$342,821.63	1.06%	\$4,513,064.97	
JULY 2014	\$4,139,985.22	0.54%	\$1,948	0	\$89,666.83	0.60%	\$57.22	\$408,309.19	1.06%	\$4,637,961.24	
JUNE 2014	\$4,358,512.96	0.54%	\$1,923	0	\$191,524.07	0.60%	\$65.57	\$283,230.62	1.06%	\$4,833,267.65	
MAY 2013	\$4,299,734.19	0.54%	\$1,975	\$0.00	\$89,601.26	0.60%	\$45.65	\$414,168.49	1.06%	\$4,803,503.94	
APR 2013	\$4,354,215.26	0.54%	\$1,922	\$0.00	\$89,555.61	0.60%	\$65.76	\$243,107.77	1.06%	\$4,686,878.64	
MAR 2013	\$4,311,233.82	0.54%	\$1,967	\$0.00	\$4,462.91	0.60%	\$0.08	\$586,063.29	1.06%	\$4,901,760.02	
FEB 2013	\$4,265,139.51	0.54%	\$1,755	\$0.00	\$79,462.91	0.60%	\$36.57	\$370,179.39	1.06%	\$4,714,781.81	
JAN 2013	\$4,218,494.70	0.54%	\$1,949	\$0.00	\$79,426.34	0.60%	\$51.97	\$382,918.69	1.06%	\$4,680,839.73	
DEC 2013	\$4,307,954.32	0.54%	\$1,961	\$0.00	\$179,374.37	0.60%	\$38.96	\$326,511.69	1.06%	\$4,813,840.38	
NOV 2013	\$4,160,325.08	0.54%	\$1,684	\$0.00	\$69,335.41	0.60%	\$73.62	\$471,061.04	1.08%	\$4,700,721.53	
OCT 2013	\$3,673,331.64	0.54%	\$1,674	\$0.00	\$169,261.79	0.60%	\$127.33	\$315,190.28	1.08%	\$4,157,783.71	
SEP 2013	\$3,622,862.65	0.54%	\$1,600	\$0.00	\$369,134.46	0.60%	\$145.83	\$276,065.10	1.08%	\$4,268,062.21	
AUG 2013	\$3,588,125.54	0.54%	\$1,638	\$0.00	\$268,988.63	0.60%	\$142.79	\$392,180.93	1.08%	\$4,249,295.10	
JUL 2013	\$3,542,187.94	0.54%	\$1,609	\$0.00	\$318,845.84	0.60%	\$134.50	\$317,549.79	1.08%	\$4,178,583.57	
JUN 2013	\$3,483,026.39	0.54%	\$1,682	\$0.00	\$318,601.87	0.60%	\$109.47	\$515,640.98	1.08%	\$4,317,269.24	
MAY 2013	\$3,828,140.49	0.54%	\$1,829	\$0.00	\$18,586.87	0.60%	\$9.48	\$495,871.33	1.08%	\$4,342,598.69	
APR 2013	\$3,968,205.27	0.54%	\$1,750	\$0.00	\$218,592.39	0.60%	\$96.26	\$108,725.56	1.08%	\$4,295,523.22	
MAR 2013	\$3,924,685.41	0.60%	\$1,789	\$0.00	\$118,496.13	0.60%	\$60.00	\$576,710.31	1.08%	\$4,619,891.85	
FEB 2013	\$3,875,001.00	0.60%	\$1,613	\$0.00	\$218,414.39	0.60%	\$68.65	\$321,305.39	1.08%	\$4,414,720.78	
JAN 2013	\$3,951,430.67	0.60%	\$2,019	\$0.00	\$108,293.50	0.60%	\$56.84	\$403,359.94	1.08%	\$4,463,084.11	
DEC 2012	\$3,992,301.82	0.60%	\$2,032	\$0.00	\$108,288.90	0.60%	\$53.53	\$263,068.77	1.08%	\$4,363,659.49	
NOV 2012	\$3,935,478.78	0.60%	\$1,792	\$0.00	\$108,235.37	0.60%	\$53.37	\$294,403.54	1.08%	\$4,338,117.69	
OCT 2012	\$3,347,765.90	0.60%	\$1,769	\$0.00	\$108,182.00	0.60%	\$55.11	\$341,697.26	1.08%	\$3,797,645.16	
SEPT 2012	\$3,490,631.28	0.60%	\$1,706	\$0.00	\$108,126.89	0.60%	\$67.28	\$317,604.79	1.08%	\$3,916,362.96	
AUGUST 2012	\$3,451,163.20	0.60%	\$1,745	\$0.00	\$158,059.61	0.60%	\$37.79	\$276,077.97	1.08%	\$3,885,300.78	
JULY 2012	\$3,411,582.22	0.60%	\$1,720	\$0.00	\$57,933.09	0.60%	\$88.73	\$352,254.79	1.00%	\$3,821,770.10	
JUNE 2012	\$3,359,047.61	0.60%	\$1,639	\$0.00	\$482,933.09	0.60%	\$278.76	\$317,479.77	1.00%	\$4,159,460.47	
MAY 2012	\$3,305,049.21	0.60%	\$1,660	\$0.00	\$532,652.26	0.60%	\$278.76	\$414,740.26	1.00%	\$4,252,441.73	
APR 2012	\$3,220,495.26	0.60%	\$1,574	\$0.00	\$582,086.37	0.60%	\$287.13	\$290,749.23	1.00%	\$4,093,330.86	
MAR 2012	\$3,183,302.59	0.53%	\$1,443	\$0.00	\$582,086.37	0.60%	\$211.66	\$515,659.76	1.00%	\$4,281,048.72	
FEB 2012	\$3,231,478.70	0.50%	\$1,313	\$211,715.00	\$403,777.11	0.60%	\$192.44	\$246,215.36	0.30%	\$4,093,186.17	
JAN 2012	\$3,391,161.02	0.50%	\$1,465	\$211,573.00	\$403,584.67	0.60%	\$192.40	\$125,943.53	0.30%	\$4,132,262.22	
DEC 2011	\$3,490,144.41	0.35%	\$1,472	\$211,432.00	\$403,349.08	0.60%	\$90.93	\$115,117.41	0.30%	\$4,220,042.90	
NOV 2011	\$3,117,891.72	0.50%	\$1,187	\$413,112.21	\$403,301.34	0.60%	\$16.00	\$225,973.01	0.30%	\$4,160,278.28	









## City Council Calendar of Events and Items

January 2016

Jan 2016	Feb 2016	Mar 2016	April 2016	May 2016	June 2016
<p><b>Jan. 14, 2016:</b> City Council Meeting</p> <p><b>January 23, 2016:</b> • Council Retreat</p> <p><b>Jan. 26, 2016:</b> City Council Meeting</p> <p><b>APP Deadlines:</b> • Halsey I&amp;I Project</p>	<p><b>Feb. 9, 2016:</b> City Council Meeting</p> <p><b>Feb 25, 2016:</b> City Council Meeting - APP Priorities</p> <p><b>APP Deadlines:</b> • Educational Programs at City Hall • All-Staff Team Building</p>	<p><b>March. 8, 2016:</b> City Council Meeting</p> <p><b>March 22, 2016:</b> City Council Meeting</p> <p><b>March 26, 2016:</b> Easer Egg Hunt</p> <p><b>March TBA</b> Youth Police Academy</p> <p><b>APP Deadlines:</b> • Redesign of City Entrance Signs • Restore City Entrance Features • LOC Committee</p>	<p><b>April 12, 2016:</b> City Council Meeting - FY 2016-17 APP</p> <p><b>April 28, 2016:</b> City Council Meeting</p> <p><b>April 21, 2016:</b> Budget Hearing</p> <p><b>April TBA:</b> Youth Academy Graduation</p> <p><b>APP Deadlines:</b> • Safety Training</p>	<p><b>May 10, 2016:</b> City Council Meeting</p> <p><b>May 24, 2016:</b> City Council Meeting</p> <p><b>May TBA:</b> Citywide Garage Sale and Cleanup Day</p> <p><b>APP Deadlines:</b> • Access Path to Bridge Street • Park Trail Expansion Grant • Tree Planting • Benchmark Best Practices • Brush Up/Spruce Up Wood Village</p>	<p><b>June 14, 2016:</b> City Council Meeting - Budget Adoption</p> <p><b>June 30, 2016:</b> City Council Meeting - FY 2015-16 APP Review</p> <p><b>APP Deadlines:</b> • Community Banners • Treehill to Upper Pressure Zone • Summer Lunch Program • Halsey Corridor Project • Legislative Updates</p>



Annual Performance Plan Update  
**City Council Agenda Item Staff Report**

**Meeting Date: January 26, 2016**

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**TO:** Mayor and Councilors  
**FROM:** Bill Peterson: City Manager  
**DATE:** January 15, 2016  
**SUBJECT: Annual Performance Plan Update**

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**Requested Council Action**

None.

**Background**

The Annual Performance Plan is a work plan adopted by the City Council with specific achievements noted that will be expected from the City Manager and City Employees during the fiscal period beginning July 1, 2015 and ending June 30, 2016. The plan is a portion of the "System Integration Plan", a strategic management system developed for the City of Wood Village by consultant Caryn Tilton.

The City Council authorized the APP for fiscal 2015-2016 on April 28, 2015, with Resolution Number 14-2015.

These monthly reports will review each individual item in the Annual Performance Plan, and will provide brief narrative statements to accompany the visual plan production for the Council.

As the Council is aware, the work on the Town Center and the Transportation System Plan will continue into next year. The APP contemplated the work could be done by December. For the next six months, we will be reporting the project as "delinquent", as the revised plans for the completion of the work were delayed several times to accommodate a variety of interests, including the Tribes. Several other projects have had serious adjustments in their planned completion schedules. Arata Road will not bid until February, and work will continue into the fall of this year. The SCADA work has been delayed, and the Halsey I&I work will probably extend at least sixty days beyond our original schedule for completion. The multi-city economic developer concept has simply been met by our partners as DOA, and we could best eliminate this issue from the APP, as it will not be accomplished.

## **Goal 1 A safe, clean, livable community with a sense of pride, quality housing, and strong identity.**

1.1 Arata Road Rebuild Support and Urban Renewal Project: On track for a February bid letting, the fencing project will be delayed until next fall. The project will be reporting as delinquent, but there is nothing we can do to change the accomplishment schedule.

1.2 Community Banners: No action to date

1.3 Promote Graffiti Kits: Promotion in July, September, November (and the January) City newsletter.

1.4 Redesign City Entry Signs (lollipop sign): No action to date.

1.5 Televising City Council Meetings: Complete.

## **Goal 2 Excellent police, fire and building services.**

2.1 Emphasize/Promote Emergency Management: Article in July, September, and November newsletters.

2.2 Fire Service Contract Monitoring and Alternatives: The decision by Troutdale about whether or not to proceed with an independent evaluation on the fire service has been made. No further evaluations will occur this year, while we monitor the Gresham Quick Response Vehicle package.

## **Goal 3 High quality, cost-effective public utilities, parks and events.**

3.1 Scheduled City Events: Greg has done great work on each of the events scheduled to date.

3.2 Treehill Move to Upper Pressure Zone: Plans are complete and a public information series of meetings are scheduling.

3.3 Complete SCADA upgrades: No work to date.

3.4 Gravel Access Path, City Hall to Bridge Street: Survey complete and design underway.

3.5 Implement a Pavement Management System: Complete

3.6 Renovate and Restore Entry Feature: Contract signed and concept drawings pending.

3.7 Park Trail Expansion Grant: State grant was awarded!

3.8 Complete Park Master Plan: Adopted.

3.10 Sewer SDC's: Complete

3.11 Halsey I & I Project and Line Replacement: Contract is let. Work to begin by end of January.

3.12 Educational Programs at City Hall: Two programs are now scheduled.

## **Goal 4 Long-term financial stability and Economic Vitality**

4.1 Meet or Beat Promotions The listing of the City property at 238<sup>th</sup> and Halsey has also created some interest, allowing us to have discussions with several separate parties interested in potentially developing the site, however, no discussions occurred in this period.

4.2 Transportation System Plan Update: Functioning as a part of the Town Center update. Contracts are complete, initial stakeholder interviews are complete, and initial reports and first meetings of TAC and CAC are done.

4.3 Town Center Master Plan and Zone Redefinition: TGM grant funding successful. First CAC meeting complete and the community meeting is scheduled for February.

4.4 List City Hall Property for Sale: Contract complete with NAI Norris, Beggs, Simpson as the Broker for the land.

4.5 Multi-City Economic Developer: No activity to date.

## **Goal 5 A work environment that develops and encourages employees and rewards their creativity and innovation.**

5.1 Targeted Safety Training Twice Annually: First meeting on emergency preparedness was completed.

5.2 Staff Team Building Once Annually: Training for the 14-15 APP was completed in June. No other activity anticipated until the spring of 2016.

5.3 Benchmark Services/Best Practices: No work completed to date.

## **Goal 6 Effective local, state and regional partnerships.**

6.1 Four Cities Manager's Meetings: Discussions among managers are continuing, with initiatives for shared services in recreation programs pending.

6.2 Staff Support for METRO and Regional Meetings: Several meetings attended including MTAC and EMCTC.

6.3 Halsey Corridor Project: Grant has been awarded. Initial meeting with business owners along Halsey coordinated in Fairview.

6.4 League of Oregon Cities Legislative Committees: Councilor Clark and City Manager Peterson have been named to a variety of committees for 2016.

## **Goal 7 Environmental Responsibility.**

7.1 Redesign and Plant Mayor's Corner: Complete

7.2 Tree Planting: No work to date.

### **Fiscal Impact**

As identified in the budget document.

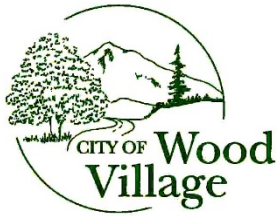
### **City Goal**

This action will further the implementation of all seven council goals.

## **Suggested Motions**

*None*





Workshop Homelessness  
**City Council Agenda Item Staff Report**

**Meeting Date: January 26, 2016**

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**TO:** Mayor and Councilors  
**FROM:** Bill Peterson: City Manager  
**DATE:** January 15, 2016  
**SUBJECT: Workshop Homelessness**

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**Requested Council Action**

Provide discussion of the reasons for identifying the topic for the annual retreat, including what actions, if any, the Council would like the City to pursue.

**Background**

For the annual retreat, one topic raised by the Council and receiving significant interest, was homelessness. Since we were unable to handle all of the potential topics at the retreat, we are scheduling this workshop to allow the Council to discuss the issue and the potential for City action related to the issue.

Wood Village involvement in the housing and homeless issue has been limited to the land use and regulatory for housing, and the cleanup and prohibition of homeless camping. While the Council has endorsed the methods undertaken by the Sheriff's office to provide services and relocation assistance when clearing out homeless camps, we have not had a direct role in the provision of any level of service or financing.

The scope of the issue is amazing. The work undertaken by METRO on their equitable financing initiative has identified over 3,000 homeless in Portland, with an estimate of an additional 2,000 in other areas in the three county Metro boundary. Of this total, about 2,000 individuals are unable to be accommodated in identified homeless shelters. (public, religious, non-profit, etc).

Homelessness has been a major topic for Portland, Gresham, and Multnomah County. In a recent news article, the following resources were identified for a program to reduce homelessness in a January 12, 2016 article in the Portland Tribune:

*This is going to make a significant difference," said Mayor Charlie Hales, who sits on the group's Executive Committee. Other elected officials at the meeting, which took place at City*

*Hall, included Commissioner Dan Saltzman, Gresham City Counselor Karylenn Echols, Multnomah County Chair Deborah Kafoury, and Multnomah County Commissioner Jules Bailey.*

*The plan calls for spending the money as follows:*

- \$12.5 million to place homeless in housing.*
- \$10 million to build more affordable housing.*
- \$5 million to expand and operate shelter services.*
- \$2.5 million to prevent people from becoming homeless.*

*The spending priorities were set by the group's Coordinating Board, which includes representatives of regional governments, social service agencies, housing providers, shelter operators, health care providers, and others. They ranked more than 35 potential investment priorities in three categories: Placement and Retention, Prevention, and Safety Off the Streets. The \$30 million is only enough to fund the top priorities in each category.*

*The semi-annual homeless count commissioned by the city and county identified 3,801 homeless people on Jan. 28, 2015. The count found that 1,887 people were unsheltered, 872 people were sleeping in an emergency shelter, and 1,042 were sleeping in transitional housing. Although the total was roughly the same as the last count in 2013, it included a 15 percent increase in homeless women, a 24 percent increase in homeless families with children, and a 48 percent increase in unsheltered African Americans. The number of chronically homeless people declined by 17 percent, however, and the number of homeless veterans declined by 24 percent. The plan approved Friday prioritizes serving minorities and women. It envisions placing 1,350 homeless people in housing, preventing 1,000 people from becoming homeless, and creating 650 new shelter and alternative beds. Those results are projected to cut homelessness by 50 percent within a reasonable amount of time after the end of the 2017-2018 fiscal year.*

*The City Council committed to including \$20 million in next year's budget about the time it approved the housing state of emergency in October. Hales has directed general fund bureaus to identify 5 percent reductions their upcoming budget submission to help come up with the money. Kafoury says she is just beginning to identify how to fund the county's \$10 million share. According to Saltzman, the \$30 million will be spent by such agencies as the Portland Housing Bureau, the county Department of Human Services, and Home Forward, which was formerly known as the Portland Housing Authority. It is in addition to \$20 million in urban renewal funds the city has committed to mitigating the effects of gentrification in North and Northeast Portland, and an additional \$67 million the city will have available for affordable housing over the next 10 years after the council recently raised the urban renewal "set aside" commitment from 30 to 45 percent.*

### **Role for Wood Village?**

The workshop will identify the issue from the perspective of the City Council, and ask several key questions:

1. Is homelessness an issue the Council wishes Wood Village City Government to engage?



2. If engaging, how big or little of a role do you want to play?