

HOME OCCUPATION APPLICATION

Fee \$50.00 _____

Receipt # _____

Date _____

PROPERTY ADDRESS: _____

BUSINESS NAME: _____

PROPOSED USE: _____

ON-SITE STORAGE, # OF CUSTOMERS, ETC: _____

APPLICANT:	PROPERTY OWNER:
ADDRESS:	ADDRESS:
CITY/STATE/ZIP:	CITY/STATE/ZIP:
PHONE:	PHONE:

OPERATIONAL STANDARDS:

Home occupations shall be limited to those activities which are customarily carried on within a dwelling, and which are operated entirely within the principal dwelling by a member of the family residing in the dwelling unit as a clearly secondary and incidental use of such a dwelling. The home occupation must not change the residential character of the dwelling and shall meet all of the following conditions:

- A. No dwelling shall be used as headquarters for the assembly of employees for instructions or other purposes such as being dispatched for work at other locations.
- B. All aspects of the conduct of a home occupation shall be confined, contained and conducted within the dwelling.
- C. Any home occupancy which causes abnormal automotive or pedestrian traffic or which is objectionable due to unsightliness or emission of odor, dust, smoke, noise, glare, heat, vibration or similar causes discernible on the outside of any building containing such home occupation shall not be permitted.
- D. No significant enlargement or alteration to a dwelling for the sole purpose of conducting a home occupation shall be permitted that is inconsistent with the residential nature of the premises.
- E. The premises shall at all times be maintained as residential in appearance, cleanliness and quietness.
- F. Dimensions, power rating or weight of such equipment and tools used in the conduct of a home occupation shall not exceed that of normal household equipment and tools.
- G. There shall be no exterior indication of the home occupation; no exterior signs shall be used; no other on-site advertising visible from the exterior shall be used which informs the public of the address of the home occupation.

- H. Any materials used or any item produced or repaired on the premises shall not be displayed or stored so as to be visible from the exterior of the building.
- I. The number of customers allowed in a home occupation residence is limited to:
 - (1) No more than eight customers may enter the premises on a daily basis,
 - (2) No more than two customers may enter the premises at any single time, and
 - (3) No customers may enter the premises between 10:00 PM and 8:00 AM.
- J. There shall be no outside storage of materials or equipment associated with the home occupation. Nor shall there be any storage or use of explosive, flammable, radioactive, toxic or other hazardous materials that are not normally found in the home nor in amounts not normally associated with a residence. Specific limitations and requirements for the storage of hazardous materials in a residence are found in and regulated by the Uniform Building Code.
- K. No more than 20% of the gross floor area of the dwelling unit shall be used for the home occupation. Accessory buildings or yard space shall not be used for home occupation purposes.
- L. Family daycare providers as defined by ORS 657A.250 are exempt from standards I. and K. above.

Please note: Permits for home occupations may be revoked at any time for failure to adhere to standards and conditions of approval. A change in characteristics of the use will require a new permit.

Permit (approved/denied) this _____ day of _____

William Peterson, City Manager.