

**REGULAR MEETING OF THE
WOOD VILLAGE CITY COUNCIL
February 13, 2020
MINUTES**

PRESENT: Mayor T. Scott Harden, Council President Patricia Smith, Councilors Bruce Nissen and Brian Loy, City Attorney Jeff Condit, City Manager Greg Dirks, Assistant to the City Manager Rose Douglass, Public Works Director John Niiyama, Finance Director Seth Reeser, and interested parties.

ABSENT: Councilor John Miner

CITIZEN COMMENTS (NON-AGENDA ITEMS): None at this time.

PUBLIC SAFETY REPORT:

MCSO Lieutenant Wendland presented the monthly report. The call load for the month of January was 411, which was up from 400 in December. However, this showed a reduction from last year. Another highlight is that Priority one and two were answered in under four minutes, which is an improvement from last year.

Regarding stolen vehicles, there were only two cars stolen in Wood Village for the month of January. These are believed to be non-citizen incidents. Traffic stops are down in the City as well. There was an assault that happened in mid-January and the suspect is in custody and facing charges. The victim will have lots of support throughout the process and services will be provided to them. This was a random assault and was not a specific target.

For the call logs, most of the calls are common. One stand-out is from January 19th. There was a call about a rape with a weapon. This was an hour before the assault on Halsey. The suspect pulled a weapon on an individual in the Walmart parking lot. It is unknown if this was the same suspect as the assault on Halsey, but there have been no additional calls about this or any related matter.

There were no questions from Council.

REVIEW OF BILLS PAID: January 2020

A. Contracts: \$2,500-\$50,000

- i. GeoDesign – City Hall Survey: \$10,875.00
- ii. WSP – Hawthorne Park Design: \$41,577.00
- iii. FEI Portland – Meters for WV Apartments: \$5,082.00
- iv. River City – Vactor Service: \$4,145.00
- v. Global Network – Replacement PC: \$2,698.46

There were no questions or concerns regarding bills paid.

CONSENT CALENDAR:

City Council Minutes; January 28, 2020

Upon motion by Nissen, seconded by Loy, the consent calendar was approved. Motion passes 4-0.

RESOLUTION 6-2020: IGA with Fairview for the Continuation of Play EAST Recreation

City Manager Greg Dirks presented the continuation of IGA with Fairview for Play East Recreation. This IGA was established in 2017 with Fairview to provide children from Kindergarten through eighth grade with recreational activities. Fairview hires the director and oversees the administration and human resource duties. The cost share is 60/40 with Fairview. The extra overhead is for the administration that Fairview provides.

Since 2017, Play East has served over 2000 kids, 800 being from Wood Village. Programs include music, art, dance, athletics, and other events. The program has taken in \$14,700 in registration fees. This funds the program administrator. Over the three years, Play East has brought in \$359,000 from the two cities. \$55,000 has been in fundraising and grant events. Play East has established partnerships that resulted in two new Futsal courts.

The IGA expires in June. Regarding the continuation, the current IGA is the base, adding language for a three-year agreement, emphasize that City monies are to be used for administration only, and grants and donations are for scholarships and programming costs. Additional partners are encouraged. The cost share remains the same at 60/40 with a reopener at year three based on updated population figures.

Councilor Loy asked if Fairview was accepting the IGA. Dirks stated that there is no reason to believe that it will not pass in Fairview. Mayor Harden stated that the only question brought up at the last meeting with Play East were administration costs, which were quickly answered satisfactorily.

Councilor Nissen asked how many participants were from Fairview and how many were from outside of the two cities. Dirks stated that approximately 800 participants were from Fairview and approximately 400 were from outside of the area. Software is being updated to reflect where the participant lives versus where the funds came from (example: grandparents living in Camas pays for a child in Fairview to participate and the child's location shows Camas).

Upon motion by Smith, seconded by Nissen, Resolution 6-2020 to continue the IGA with Fairview for Play East Recreation is approved. The motion passes 4-0.

Upon motion by Nissen, seconded by Loy and passing 4-0, the following individuals are appointed to the East County Recreation Board:

Elected Official: Patricia Smith

Citizens: Scott Harden and Tom Miles

DISCUSSION: 32nd Annual Wood Village Easter Egg Hunt

Assistant to the City Manager Rose Douglass presented to the Council on the details of the 2020 Wood Village Easter Egg Hunt. Different options were proposed to Council on ways to decrease waste during the event including eco-friendly Easter eggs, a reduction in eggs supplemented with candy, or adding more activities to the event. Douglass also presented feedback from Autism

Society of Oregon on providing an inclusive hunt appropriate for special needs and sensory processing disorder individuals.

The Council selected to do a hunt with 32,000 eggs, but to distribute literature on how to repurpose plastic eggs, as well as an activity facilitated by Play East (either rock-painting or a plastic egg use demonstration). The Council would like to have the Easter Bunny come to the Special Needs hunt at 8:00am so that those children are able to enjoy the event to the fullest capacity.

Upon motion by Loy, seconded by Nissen, and passing 4-0, the 32nd Annual Wood Village Easter Egg Hunt is approved with the proposed plans.

DISCUSSION: City Council Retreat Debrief

City Manager Greg Dirks recapped the City Council Retreat. The agenda included ice breakers and team building. There was a review of the mission, motto, and goals. There were presentations from Finance and Public Works. The current APP was visited, and the new APP was formulated.

The word “progressive” was removed from the mission statement. There were revisions to three of the City goals. “Inclusive” was added to Goal 1, “exemplary” replaced “excellent” in Goal 2, and Goal 7 was changed to “Responsible environmental leadership.”

There are several items for the 2020-2021 APP with several improvements and projects. Dirks asked the Council for feedback on the 2020 Council Retreat. The Councilors enjoyed the retreat and the facilitator. The Council commended the City staff on fluidity, efficiency, and hard work.

Dirks stated that next steps include a resolution with the revisions to mission and goals. The retreat was just over budget, but the facilitation was a great resource. This will be considered while formulating the budget for next year.

Dirks spoke about the Planning Commission meeting from the previous night and the high attendance, especially by non-English speaking people. This highlights the inclusivity of the City and how the City Council, Boards, and staff are able to accommodate the needs of citizens. Finance Director Seth Reeser stated that it is nice to see the Council and City Manager working so well together.

ADJOURN:

With no further business coming before the Council, the Council adjourned at 6:56pm.

T. Scott Harden
Mayor

Date

ATTEST:

Rose Douglass; Assistant to the City Manager