

MEETING AGENDA



2019 Wood Village City Council Strategic Planning Retreat

Date & Time: 8:00-4:30, Saturday Feb 2, 2019
Location: Wood Village City Hall
Expected Attendees: Mayor, Council and Senior Staff
Attendees: Mayor Clark and Mark Clark to join 10:00-12:00

Meeting Goals:

1. Councilors and Staff get to know one another better
2. Review Progress on 2018 Annual Performance Plan
3. Create Draft 2019 APP

Time	Topic/Activity	Leader
8:00	Refreshments & Conversation	All
8:30	Introductions: <ul style="list-style-type: none">• Name• Responsibilities with City• Amount of time in position• Question: what is your favorite thing about Wood Village?	All
8:50	Activity: Fun Fact! <p>I have collected interesting tidbits of info from everyone. I am handing you each a scoresheet. As I read each one, guess who is the source of this fun fact. There will be a prize to the winner who guesses the most correctly.</p>	Mike
9:10	Review Ground Rules: <ol style="list-style-type: none">1. Be prompt and help us all stay on time2. Listen to understand, not to reply3. Everyone fully participates, but no one dominates4. Be brief, be clear, be done5. Disagree without being disagreeable6. Think the best of others7. Be a bird, not a worm: keep your thinking large, broad and expansive – stay out of the weeds and details!8. Staff, defer to Councilors9. Laugh frequently, especially at yourself!	Mike

Time	Topic/Activity	Leader
9:10	Review Mission Statement, Motto and Strategic Goals: Is anything missing or are any changes needed?	Mike
10:00	BREAK	
10:15	Review Interview Findings from Council and Staff	Mike
10:15	List of Council Accomplishments	
10:30	Upcoming Opportunities: Council, Staff	
10:45	Upcoming Challenges: Council, Staff	
11:15	Master Plan Summaries	John
12:00	LUNCH	All
12:30	Lunch Activity: Salt & Pepper I have taped one half of a great pair on your back. everyone mingle and try to figure out the word on their back. The rule: you can only ask each other yes or no questions. Once you figure out your word, you need to find the other half of your pair. When you find each other, sit down and find three things you and your partner have in common. Write them down and be prepared to share them	All
1:00	5 Year Fiscal Projection	Bill
1:45	2018 Annual Performance Report Status Update 1. Review 2018 Items by Strategic Goal 2. Discuss Progress and status of completion for each item. 3. Identify incomplete items from 2018 APP to carry forward to 2019	Greg
2:00	BREAK	

Time	Topic/Activity	Leader
2:15	2019 APP Discussion: 2:15 Review list of items developed during interviews with staff and Councilors – authors can share their thinking briefly	Mike
	2:45 Identify New Items to add to the list for 2019	
	3:00 Dot Exercise 1: Identify Items from this combined list to warrant further discussion	
	3:15 Discuss each new item in detail necessary to better understand idea and relative merits	
	3:45 Dot Exercise 2: determine relative priorities of items	
	4:00 Identify the Draft List of APP for 2019 – identify further information needed for each item	
4:15	Recap and Next Steps	Bill
4:30	Adjourn	