# Building Permit Application

**City of Wood Village**  
23335 NE Halsey St Wood Village, OR 97060  
Phone: 503-489-6861 or 503 489-6859 Fax: 503-669-8723  
www.woodvillageor.gov  
Email: Building@woodvillageor.gov

## TYPE OF WORK
- ☐ New Construction
- ☐ Addition/Alteration/Replacement
- ☐ Garage/Carport
- ☐ Other:

## CATEGORY OF CONSTRUCTION
- ☐ 1 & 2-Family Dwelling/Accessory
- ☐ Commercial/Industrial
- ☐ Multi-Family (Apts. or Condos)
- ☐ Other:

## JOB SITE INFORMATION AND LOCATION
- **Job Site Address:** Wood Village OR 97060  
  - Suite #:  
  - Bldg./Apt#:  
- **Project Name:**  
- **Directions to the Job Site:**
- **Cross Street Name:**  
- **Subdivision:** Lot #:

## DESCRIPTION OF WORK

**☐ PROPERTY OWNER ☐ TENANT**
- **Name:**  
- **Address:**  
- **City/State/Zip:**  
- **Phone:**  
  - Fax:  
- **☐ APPLICANT ☐ CONTACT PERSON**
  - **Name:**  
  - **Address:**  
  - **City/State/Zip:**  
  - **Phone:**  
    - Fax:

## CONTRACTOR OR OWNER
- **Business Name:**  
- **Address:**  
- **City/State/Zip:**  
- **Phone:**  
  - Fax:  
- ***CCB Lic. #:**  
- **Cell:**  
- **Metro or City Lic. #:**

* A Valid CCB# is Required for all Contractors.

**Owner/Authorized Signature: __________________________**

**Print Signer’s Name: _________________________________**

**Date: ____________________**

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## REQUIRED DATA: 1 & 2 FAMILY DWELLING

Note: Permit fees are based on the total value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead and profit for the work indicated on this application.

- **Valuation:** $
- **No. of Bedrooms:**
- **No. of Baths:**
- **Total Number of Floors:**
- **New Dwelling Area (sq. ft.):**
- **Garage/Carport Area (sq. ft.):**
- **Covered Porch Area (sq. ft.):**
- **Main Floor Area (sq. ft.):**
- **Deck Area (sq. ft.):**
- **Other Structure Area (sq. ft.):**

## REQUIRED DATA: COMMERCIAL USE CHECKLIST

Note: Permit fees are based on the total value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead and profit for the work indicated on this application.

- **Valuation:** $
- **Existing Building Area (sq. ft.):**
- **New Building Area (sq. ft.):**
- **Number of Stories:**
- **Type of Construction:**
- **Occupancy Group(s):**  
  - *Existing*  
  - *New*  
- **Occupancy Load:**

**NOTICE:** All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under provisions of ORS 701 and may be required to be licensed in the jurisdiction where work is being performed. If the applicant is exempt from licensing, the following reason applies:

Note: Work related to this Permit Application may be subject to regulations governing the handling, removal and/or disposal of asbestos and/or lead-based paint.

## Excise Tax
- **Reynolds Tax:** $  
- **Metro Tax:** $

## BUILDING PERMIT FEES (OFFICE USE ONLY)

<table>
<thead>
<tr>
<th>Fee Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit Fee</td>
<td>$</td>
</tr>
<tr>
<td>Plan Review Fee (65% of Permit Fee, if applicable)</td>
<td>$</td>
</tr>
<tr>
<td>Fire/Life/Safety (40% of Permit Fee, if applicable)</td>
<td>$</td>
</tr>
<tr>
<td>State Surcharge (12% of Permit Fee)</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total Fee</strong></td>
<td>$</td>
</tr>
</tbody>
</table>