



DIRECT PAYMENT via ACH

CONSUMER AUTHORIZATION FOR DIRECT PAYMENT VIA ACH (ACH DEBITS)

Direct Payment via ACH is the transfer of funds from a consumer account for the purpose of making a payment.

I (we) authorized the City of Wood Village ("WOOD VILLAGE") to electronically debit my (our) account (and, if necessary,) electronically credit my (our) account to correct erroneous debits¹) as follows:

(Select one) Checking account Savings account at the financial institution named below.

Bank Name _____ Phone No. _____

Please fill in routing number and account number and/or attach a voided check:

Routing Number _____ Account Number _____

Utility Bill Account Number: _____ First Withdrawal Date: _____

Wood Village Service Address applying payment to: _____

Printed bill or Email address for electronic billings to be sent - Please check one below:

PRINTED Email Address: _____

(PLEASE PRINT EMAIL ADDRESS CLEARLY)

Date(s) and/or frequency of debit(s): Monthly on the 15th or the next business day if a non-business day

The signature(s) below authorizes an ACH debit in the amount of the utility bill. If you would like to add a Do Not Exceed amount, please place that amount here with your initials Do Not Exceed \$ _____ Initial: _____

I (we) understand that this authorization will remain in full force and effect until I (we) notify WOOD VILLAGE in writing that I (we) wish to revoke this authorization. I (we) understand that WOOD VILLAGE requires at least 3 business days prior to notice in order to cancel this authorization².

I (we) agree that ACH transactions I (we) authorize comply with all applicable law.

Name(s): _____
Please Print

Contact Phone No: _____

Date: _____ Signature(s): _____

¹The NACHA Operating Rules do not require the consumer's express authorization to initiate Reversing Entries to correct erroneous transactions. However, Originators should consider obtaining express authorization of debits or credits to correct errors.

²Written debit authorizations must provide that the Receiver may revoke the authorization only by notifying the Originator in the time and manner stated in the authorization. The reference to notification must be given in order to provide company a reasonable opportunity to act on it (e.g., "In writing by mail to 23335 NE Halsey St, Wood Village, OR 97060 that is received at least three (3) days prior to the proposed effective date of termination of authorization").